



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Numancia, Aklan



REQUEST FOR QUOTATION (RFQ)

Project No: [DepED-RO6-D1-ITEQUIPMENT&SUPPLIES-084-2020](#)

The Department of Education Division of Aklan, through its Bids and Awards Committee (BAC) invites the suppliers to submit quotation and to bid for the hereunder list of procurement:

NAME OF PROJECT: **Procurement of IT Supplies and Equipment for Office use and distributed to Districts (DRRM, Planning and SHNS)**

FUNDING SOURCE: **GOVERNMENT OF THE PHILIPPINES (GOP) 2020 HRTD AND DOWNLOADED FUND**

APPROVED BUDGET FOR THE CONTRACT: **Php183,550.00**

CONTRACT DURATION: **20 Calendar Days**

MODE OF PROCUREMENT: **Negotiated – Small Value Procurement (Section 53.9)**

The Department of Education Division of Aklan, through its Bids and Awards Committee (BAC), now invites bids for the above-mentioned works.

The Schedule of BAC Activities is as follows:

Activity	Date and Time	Venue
Issuance of Canvass	November 26, 2020 to December 1, 2020 8:00 AM – 5:00 PM	DepED Division of Aklan
Pre-Bid Conference	Not applicable	
Submission & Receipt of Canvass	On or December 16, 2020 5:00 PM	DepED Division of Aklan

DepED reserves the right to accept or reject any or all canvasses, to annul the bidding process, or declare failure of procurement at any time prior to contract award without thereby incurring any liability to the affected parties.

For further information, please refer to:

EDSELYN T. BIRAY

Secretariat
Bids and Awards Committee (BAC)
Department of Education, Division of Aklan,
Poblacion, Numancia, Aklan,
Telephone No. (036) 265-3744 local 109

JOSE NIROY R. NILLASCA
BAC Chairperson



Republic of the Philippines
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November _____, **2020**
 Date

Gentleman:

The Division Office desires to Purchase the following articles.
 Please quote us

your price for the following supplies:

Qty.	Unit	Name of Articles	Unit Price	Total Price
1	unit	Printer (3 in 1)		
		Specifications:		
		* Compact integrated tank design		
		* High yield ink bottles		
		* Spill-free, error-free refilling		
		* Borderless printing up to 4R		
		* An ultra-high yield of 7,500 coloured and 4,500 black-and-white pages		
		* High printing resolution of 5760 dpi		
		* Capable of printing borderless photos up to 4R		
15	piece	EPSON Ink 003 Black		
6	piece	EPSON Ink 003 Cyan		
6	piece	EPSON Ink 003 Magenta		
6	piece	EPSON Ink 003 Yellow		
40	unit	Portable External Hard Drive 1TB		
		* Store and access 1TB of photos and files on the go,		
		an external hard drive for Mac and Windows		
		* This portable external hard drive features a minimalist brushed metal enclosure, and is a stylish USB drive		
		* Simply plug this external hard drive for		

	Mac and		
	Windows into a computer via the	_____	_____
:	included USB 3.0 cable	_____	: _____ :
	to back up files with a single click or		
:	schedule automatic daily,	_____	:
:	weekly, or monthly backups	: _____ :	_____ :
:		_____	_____ :
:		_____	_____ :

Procurement of IT Supplies and Equipment for Office use and distributed to Districts (DRRM, Planning and SHNS)

Approved Budget for the Contract (ABC) =
Php183,550.00

JOSE NIRO R. NILLASCA
 BAC CHAIRPERSON

Respectfully returned to the BAC Chairperson, Numancia Aklan with the prices indicated above.

 Dealer