



Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Archbishop G.M. Reyes St., Kalibo, Aklan



October 1, 2019


DIVISION MEMORANDUM

No. 348, s. 2019

**DIVISION TRAINING WRITESHOP ON ALTERNATIVE DELIVERY
MODE (ADM) MODULE-MAKING IN ARTS 6**

To : **Chief Education Supervisor - CID**
Education Program Supervisor – MAPEH
Education Program Specialist II – ALS/Division ADM Coordinator
Project Development Officer - LRMS
Public Schools District Supervisors
Heads of Public Elementary/Secondary and Integrated Schools
Other Personnel Concerned

1. The DepEd-Aklan will conduct a **Division Training Writeshop on Alternative Delivery Mode(ADM) Module Making in Arts 6** on October 26-31, 2019 at Kusina Sa Kalibo, Kalibo, Aklan.
2. This training aims to:
 - a. update participants on the Alternative Delivery Mode(ADM);
 - b. demonstrate the standards on Alternative Delivery Mode(ADM) learning resource design, layout and printing; and
 - c. produce Alternative Delivery Mode(ADM) Modules in Arts for Grade VI learners
3. Participants are:
 - 1 Education Program Supervisor – MAPEH
 - 1 Project Development Officer - LRMS
 - 1 Education Program Specialist II – ALS/Division ADM Coordinator
 - 27 ADM Module Writers
4. Activities are contained in the enclosed Training Matrix for your reference.
5. Expenses relative to the conduct of this activity shall be charged against HRTD Fund (downloaded) while traveling expenses are chargeable to the school MOOE, subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum is earnestly desired.


MIGUEL MAC/D. APOSIN, Ed.D., CESO V
Schools Division Superintendent

Enclosure: As stated

Allotment: 3(DO 54 - 94)

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM

TRAINING

SPECIAL EDUCATION/INCLUSIVE/ADM

DPP/hst



Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Alternative Delivery Mode (ADM)
Kalibo, Aklan



DIVISION TRAINING-WRITESHOP ON ALTERNATIVE DELIVERY MODE MODULE MAKING IN ARTS 6

Training Matrix

Day 0 October 25 (Friday)	Time	Day 1 October 26 (Saturday)	Day 2 October 27 (Sunday)	Day 3 October 28 (Monday)	Day 4 October 29 (Tuesday)	Day 5 October 30 (Wednesday)	Day 6 October 31 (Thursday)
Preparation of Training Materials	7:00-8:00	Arrival	Arrival	Arrival	Arrival	Arrival	Arrival
	8:00-9:00	OPENING PROGRAM	MOL	MOL	MOL	MOL	MOL
		PLENARY What is ADM? DO 54, S. 2012 - POLICY GUIDELINES ON THE IMPLEMENTATION OF ALTERNATIVE DELIVERY MODES (ADMS) (Dr. Joyce M. Toriaga)	Workshop on Module Making in Arts 6 (Break Out Session) Qtr 1 - Table 1 Qtr 2 - Table 2 Qtr 3 - Table 3 Qtr 4 - Table 4	Workshop on Module Making in Arts 6	Workshop on Module Making in Arts 6	Presentation and Critiquing	Finalization of Outputs & Next Steps
	9:00-10:00						
Final Instruction to food caterer, sound system operator, etc.	10:00-11:00	Standards on ADM Learning Resource Design, layout, and Printing (Mr. Mhannie Q. Tolentino)					
		ADM Learning Resource Standards on Instructional Design (Mr. Gerry Almanon)					
Final Meeting of the Facilitators/ Working Committee	11:00-12:00						
Walk through of Presentations	12:00-1:00	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
	1:00-5:00	Writing of ADM Modules and Editing (Dr. Melanie Nazareta)					Closing Program

Prepared by:

[Signature]
HAUT S. PROPA
SEPS II - ALS

Contents Noted:

[Signature]
LEILA L. PAMATIAN
SEPS II - HRTD

Recommending Approval:

[Signature]
DOBIE P. PAROHINO
Chief Education Supervisor - CID

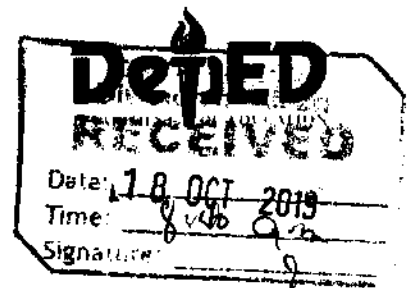
Approved:

[Signature]
JOSE NIRO R. NITLASCA
OTC, Asst. Schools Division Superintendent



Republic of the Philippines

Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Kalibo, Aklan



TRAINING DESIGN

Title of Training **DIVISION TRAINING-WRITESHOP ON ALTERNATIVE DELIVERY MODE(ADM) MODULE MAKING IN ARTS 6**

Proponent DepEd Division of Aklan/ Mr. Hajji S. Tropa

Participants Education Program Supervisor – MAPEH, Project Development Officer II – LRMS, Education Program Specialist II – ALS/ADM, Other Personnel Concerned

Trainers Division/District Office personnel

Duration Six (6) days

Target Date October 26 - 31, 2019

Sources of Funds HRTD

Proposed Venue Kusina Sa Kalibo, Kalibo, Aklan

I. Rationale

To widen the access of marginalized and disadvantaged learners to quality basic education, the Department of Education (DepEd) in the Division of Aklan will conduct a Training-Writeshop Alternative Delivery Mode (ADM) Module Making in Arts 6. This particular training will equip the participants with knowledge and skills in making appropriate ADM modules as one of the best learning materials in the conduct of Alternative Delivery Mode (ADM) learning approach.

II. Objectives

1. To update the participants on the Alternative Delivery Mode (ADM);
2. To demonstrate the standards on ADM learning resource design, layout, and printing;
3. To produce ADM Modules in Arts for Grade VI learners.

III. Schedule of INSET per Day

This Six-day training-writeshop will start on October 25, 2019 as Day Zero (0) to include preliminary preparations such as preparation of the training materials, hall, walk through of presentation, final meeting of the facilitators, and final instructions connected to the activity. The opening program and plenary sessions with the speakers will be on Day 1, October 26, 2019. On the Day 2, 3, and 4 will be the writeshop on module making for Arts 6. Participants will be grouped to Quarter 1, Quarter 2, Quarter 3, and Quarter 4 to work on their assigned topics and they will present their outputs on the Day 5 to be critiqued by the Education Program Supervisor for MAPEH with the Project Development Officer for Learning Resource Management Section for Quality Assurance (QA) of the modules. After all those processes, all outputs be

finalized on the Day 6 by printing and saving the soft copies of the outputs for submission and future reproduction.
The Closing Program will start at 1:00 o'clock in the afternoon.

IV. Expected Participants

This Training-Writeshop will be participated by the 1 Education Program Supervisor for MAPEH; 1 Project Development Officer II for LRMS; 1 Education Program Specialist II for ALS with designation as Division ADM Coordinator; 27 identified ADM Module writers.

V. Expected Outputs

1. Printed Modules in Arts 6
2. Soft Copies of Modules in Arts 6

Prepared by:


HAJJI S. TROPA
EPSP II - ALS

Reviewed by:


LEILA L. PAMATIAN
SEPS II - HRD

Noted:


Dr. DOBIE P. FAROHINOG
Chief Education Supervisor – CID

Approved:


JOSE NIRO R. NILLASCA
Asst. Schools Division Superintendent

DPP/hst

"May katuwhayan ang katipunan sa aming mga eschelahan."