



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Arch. G.M. Reyes Street, Kalibo, Aklan



December 6, 2019

DIVISION MEMORANDUM

No. 448, s. 2019

11th DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING FOR 2019

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Senior/Education Program Specialists
Heads of Public and Private Elementary, Secondary and
Integrated School Heads
Other Division Personnel
All Others Concerned

1. This is to announce to all concerned the schedule and venue of the 11th Division Management Committee Meeting for 2019.

11th ManCom – December 18 and 20, 2019

Participants	Date and Time	Venue
CES, EPS, PSDS, Unit and Section Heads of Division Office proper, Public Elementary, Secondary and Integrated School Heads, Teachers-In-Charge and Officers-In-Charge – Western Side of Aklan	December 18, 2019 8:00 A.M. to 5:00 P.M	Aguinaldo T. Repiedad Sr. Integrated School Covered Court, Linabuan Sur, Banga, Aklan
CES, EPS, PSDS, Unit and Section Heads of Division Office proper, Public Elementary, Secondary and Integrated School Heads, Teachers-In-Charge and Officers-In-Charge – Eastern Side of Aklan	December 20, 2019 8:00 A.M. to 5:00 P.M	Aguinaldo T. Repiedad Sr. Integrated School Covered Court, Linabuan Sur, Banga, Aklan

Notes:

- a. **School Heads should bring their Head Teachers (HTs), a maximum of 2 HTs only per school,**
 - b. **Teacher-In-Charge of lone teacher schools should attend.**
2. Immediate and wide dissemination of this memorandum to all concerned is enjoined.

MIGUEL MACD. APOSIN EdD, CESO V
Schools Division Superintendent

JRN/srb