

Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Kalibo, Aklan

MEMO TO: **SECONDARY SCHOOL HEADS (Implementing Units)**

SUBJECT: **2-DAY TRAINING/WORKSHOP ON THE BUDGET MONITORING SYSTEM**

FROM: **Dr. SALVADOR O. OCHAVO, Jr., CESO VI**
Schools Division Superintendent


DATE: March 20, 2019

Please be informed of the 2-day Training/Workshop on the Budget Monitoring System (BMS) on March 25-26, 2019 at 8 o'clock in the morning at Ati-Atihan Festival Hotel, XIX Martyr's St., Kalibo, Aklan

This will be attended by the accountants/bookkeepers of the secondary schools (implementing units). The participants are required to bring copies of their FY 2019 Vouchers, FY 2019 National Expenditure Program (NEP) and Annex C (Accounts Payable and any). They are also requested to bring laptop and extension cord.

Travelling expenses of the participants are chargeable against their respective MOOE funds subject to the usual accounting and auditing rules and regulations.

Attendance is a must.


Dr. SALVADOR O. Ochavo, Jr., CESO VI
Schools Division Superintendent 