



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN

Archbishop Gabriel M. Reyes Street, Kalibo, Aklan



June 20, 2018

DIVISION MEMORANDUM

No. 104 s. 2018

2018 DIVISION SBM-WinS LEARNING EXCHANGE

To: **OIC, Assistant Schools Division Superintendent**
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principals/ Head Teacher In-Charge of the District
Senior/Education Program Specialists
Heads of Public/Private Elementary, Secondary and Integrated Schools
SBM-WinS Technical Working Group

1. The Department of Education (DepEd), Division of Aklan, through the School Governance and Operations Division (SGOD) will conduct the **2018 Division SBM-WinS Learning Exchange** with this year's theme "WinS: Promoting Clean and Safe Learning Environment" on July 18, 2018, 8:30 AM. The venue will be announced later.
2. This activity aims to:
 - a. advocate SBM-WinS Program Implementation;
 - b. showcase best practices; and
 - c. provide avenue for benchmarking activities of the SBM-WinS Program Implementation's best practices.
3. The participants are Public Schools District Supervisor/Principal/ Head Teacher In-Charge of the District, Leader Principal of Elementary and Secondary, District SBM Coordinator, District ICT Coordinator and District Planning Officer (6 participants per District), 2 Regional Office Personnel, and 24 Division Office Personnel
4. Attached are the following:
 - a. Enclosure No. 1 – Guidelines on SBM-WinS Presentation
 - b. Enclosure No. 2 – Guidelines on SBM WinS Exhibit
 - c. Enclosure No. 3 – Regional Memorandum No. 154, s. 2018

"May katawhayan ag kalipayan sa among mga escuelahan."

5. Expenses relative to the conduct of the event shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum is desired.


Dr. SALVADOR O. OCHAVO, Jr., CESO VI
Schools Division Superintendent

Enclosure: as stated
Reference: Regional Memorandum No. 154, s. 2018

To be indicated in the Perpetual Index
under the following subjects:

POLICY

PROGRAM

PROJECT

RMR/jrp

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Guidelines on SBM-WinS Presentation

1. Each District shall create a 3 to 5-minute video presentation in a conversation or story-telling style and presented during the Division Learning Exchange.
2. The video presentation will focus on the six (6) areas of SBM-WinS:
 - Water
 - Sanitation
 - Hygiene
 - Deworming
 - Health Education
 - Capability Building
3. The video presentation should include the actual photos of SBM-WinS implementation, video clips (testimonies of stakeholders on the result of the projects) and other evidences related to SBM-WinS implementation.
4. The presentation format should be:

SBM-WinS Implementation

I. Rationale and Overview

- Municipal Tourism Program/Highlights/landmarks
- District Context
- LGU and PSDS Message on WinS Implementation
- Types and Quality of Infrastructure
(pictures that shows your context in terms of designs and quality with simple key words)
 - ✓ Water facilities
 - ✓ Handwashing facilities
 - ✓ Solid Waste Management facilities
 - ✓ GAD Program Gender Segregated Toilets
 - ✓ Menstrual Hygiene Management (MHM) facilities
 - ✓ Others
- SBM-WinS Situation (Based on the result of the 3 Star Approach)
 - ✓ Water
 - ✓ Sanitation
 - ✓ Hygiene
 - ✓ Deworming

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- ✓ Health Education
- ✓ Capability Building

Note: Use maps / graphs as needed

- Critical Needs of the SBM-Wins Implementation
(Based on the result of the 3 Star Approach)

II. SBM-WinS Enabling Environment

SBM-WinS Accomplishments

Activities Conducted

Programs and Projects implemented vis-a-vis critical needs

Example:

- ✓ Global Handwashing Day
- ✓ World Toilet Day
- ✓ Daily Handwashing
- ✓ Toothbrushing
- ✓ Menstrual Hygiene Management (MHM)
- ✓ SBM-WinS Learning Resource Package
- ✓ Health Education Campaign with LGU and Private Partners
- ✓ IEC Materials
- ✓ Gulayan
- ✓ Feeding
- ✓ Deworming
- ✓ DRRM
- ✓ Solid Waste Management
- ✓ GAD Program

III. SBM-WinS Implementation Best Practices and Innovations

Includes the following:

- SBM Best Implementer Schools
- SBM-WinS and SIP
- Integration of SBM-WinS in the Curriculum
- Behaviour and Practices such as:
 - ✓ Hand washing with soap
 - ✓ Menstrual Hygiene Management
 - ✓ Other (brushing teeth, water treatment, waste management etc)

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IV. Challenges, Insights and Lessons Learned

Identify the challenges encountered and the insights gained or lessons learned in the implementation of SBM-WinS

V. Way Forwards on WinS

Future plans to sustain SBM-WinS Implementation

- The video must end on SBM-WinS Quotation(s)

5. These are the key questions that should be answered in the presentation:
 - a. What are the critical areas on the SBM-WinS that need to be addressed based from the 3-star approach?
 - b. What are the steps conducted in order to address those needs? (discuss the projects and initiatives implemented)
 - c. What are the best practices and innovations implemented for the six (6) areas?
 - d. What are the challenges encountered and insights/lessons learned in the implementation of SBM-WinS?
 - e. What are the next steps to undertake in order to sustain the implementation of SBM-WinS?
6. Following the prescribed format, submit the video presentation burned in CD in the Division Office to **ITO Floradel P. Jamero, on or before July 11, 2018.**

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Guidelines on SBM-WinS Exhibit

1. Each District shall prepare a display-booth in the identified place showcasing the SBM-WinS Implementation in the district.
2. The products, materials and equipment to be displayed in the booth shall be related to the implementation of SBM-WinS. The exhibit materials and equipment to be displayed in the booth are the following :
 - **Tarpaulin of Photos/Images on the Implementation of SBM-WinS**
 - ✓ The Division Office shall provide the same format of tarpaulin (36" tall by 48" wide) to all districts for printing
 - ✓ The district shall prepare pictures related to the implementation of SBM-WinS and other related activities and posted on the prescribed tarpaulin format provided by the division
 - ✓ Pictures should be clear
 - ✓ There should be captions attached to the photos
 - **Brochures/Pamphlets**
 - ✓ These will capture the milestones and success stories of the SBM-WinS Implementation
 - ✓ Pictures must be clear
 - **IEC Materials**

These are the examples of IEC Materials for display

✓ Big Books	✓ Compilations
✓ Researches	✓ Reports
✓ Scrap Books	✓ Documents
✓ Models	✓ Others
 - **Video Materials**
 - ✓ If videos is used in the booth, it is the responsibility of the district to provide laptop, monitor, speakers, etc.
 - ✓ The video must be related to SBM-WinS Implementation
 - ✓ Audio from the video used in the booth should be at low volume and should be off during the presentation
3. Setting-up of exhibit in the venue will be on **July 17, 2018, 1:00-5:00 PM.**

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Republic of the Philippines
Department of Education
REGION VI - WESTERN VISAYAS
Duran Street, Iloilo City




JUN 13 2018

REGIONAL MEMORANDUM
No. 159, s. 2018

2nd Regional SBM-WinS Learning Exchange

To: Schools Division Superintendents

1. The Field Technical Assistance Division, this office, through the Regional SBM-WinS Technical Working Group, will conduct the **2nd Regional SBM-WinS Learning Exchange** on **August 1-3, 2018**, venue to be determined (within Capiz area). This year's theme is **"WinS: Promoting Clean and Safe Learning Environment"**.
2. This activity aims to provide avenue for sharing best practices on School-Based Management (SBM) and Water, Sanitation and Hygiene (WaSH) in Schools (WinS) Implementation and recognize milestones in schools and Schools Divisions.
3. Expected participants from SDOs are SDS, ASDS, Division SBM Coordinator and selected members of the Division TWG, selected RLEA I members, and regional support staff. **Large/Very Large SDOs shall send a maximum of 10 participants, Medium SDOs 8 participants and Small SDOs, including the newly created Sipalay City & Himamaylan City, 7 participants.**
4. Representatives from School Effectiveness Division, DepEd Central Office will serve as reactor for the presentations of Schools Divisions on SBM-WinS Best Practices.
5. Registration starts at 8:00 AM of day 1, including the installation of booth displays depicting initiatives and best practices of schools SDOs. Each SDO must be responsible for the materials to be used for the booths. First meal to be served is breakfast of Day 1.
6. Travel and other incidental expenses of participants shall be chargeable against **local funds** while board and lodging shall be chargeable against **Regional MOOE**, subject to the usual accounting and auditing rules and regulations.
7. All SDOs are likewise encouraged to conduct Division SBM-WinS Learning Exchange in preparation for the above-mentioned activity.
8. Wide dissemination of this Memorandum is desired.


VICTOR G. DE GRACIA, JR., Ph.D., CESOV
Officer-In-Charge
Office of the Assistant Regional Director

Enclosure: none

Reference: SBM-WinS Workshop 2018

Attachment: DepEd 12-0000

To be included in the Personnel Index under the following subjects:

SBM

Work

Sanitation

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