



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

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08 September 2021

DIVISION MEMORANDUM

No. **341**, s. 2021

**2021 OPLAN BALIK ESKWELA**

To: OIC, Office of the ASDS  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Senior/Education Program Specialists  
District Social Mobilization and Networking Coordinators (DSMNCs)  
Heads of Public and Private Elementary, Secondary and Integrated Schools  
All Others Concerned

1. There will be a 2021 Oplan Balik Eskwela Convergence Meeting on Friday, September 10, 2021, 1:30PM via Google Meet with link: <https://meet.google.com/jug-xvfb-xhv>.
2. Attached is Regional Memorandum No. 513, s. 2021 titled, **“Creation of 2021 Oplan Balik Eskwela Public Assistance Command Center (OBE-PACC) Committee”** with the theme: *Bayanihan Para sa Ligtas na Balik Eskwela*, which is self-explanatory.
3. Relative thereto, the **Oplan Balik Eskwela Public Assistance Command Center (OBE-PACC) Division Committee** is hereby organized to compose of the following:



Poblacion, Numancia, Aklan  
Tel/Fax No. (265 3740 | 265 3741 | 265 3743)  
Website: <http://www.depedaklan.org>  
Email Address: [aklan.1958@deped.gov.ph](mailto:aklan.1958@deped.gov.ph)

## **OBE-PACC DIVISION COMMITTEE**

- Chair : Dr. MIGUEL MAC D. APOSIN, CESO V  
Schools Division Superintendent
- Co-Chair : Dr. JERSON B. LABOS  
OIC, Office of the Assistant Schools Division Superintendent
- Vice-Chair : MAR BIEN GREGORY G. PAREL, uap  
Senior Education Program Specialist  
Division Information Officer Designate
- Members : Atty. MA. JADE B. VILLANUEVA  
Legal Officer III
- PATROCENIA Y. MAMBURAM  
Administrative Officer V (Administrative Services)
- Dr. DOBIE P. PAROHINOG  
Chief Education Supervisor  
Curriculum Implementation Division
- MICHAEL T. RAPIZ  
Chief Education Supervisor  
School Governance & Operations Division
- BELLA S. SUANTE  
Administrative Officer V (Budget)
- FLORADEL P. JAMERO  
Information Technology Officer I
- Secretariat : APPLE GAY M. OQUENDO  
Education Program Specialist II  
Social Mobilization & Networking Section



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CHARLIE I. URETA  
Project Development Officer II  
(Division Disaster Risk Reduction Management Officer)

SHENA R. BONDAD  
Administrative Officer II

CINDY D. BAUTISTA  
Administrative Aide VI

LANCE JESTER R. DANTES  
Administrative Aide VI

4. The *OBE-PACC* shall serve as an information and complaints processing and routing mechanism with the following functions:
  - a. Receive, process, and respond to simple queries, information requests, and complaints from the general public, including those forwarded by other DepEd offices;
  - b. Assist in the dissemination and clarification of DepEd policies, programs and projects, and processes, particularly those relevant to the opening of classes;
  - c. Correctly identify and coordinate with the concerned DepEd offices on complex concerns that will require the specific offices' appropriate action; and
  - d. Monitor, document, and submit reports on all issues and concerns received by the *OBE-PACC* including the action taken.
5. The Districts are also directed to create their own *OBE-PACC* District and School Committees who are to attend the Convergence Meeting on Friday, September 10, 2021.
6. Health and safety protocols are to be observed as articulated in the Inter-Agency Task Force (IATF) Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines with amendments as of June 03, 2020 and existing health protocols in the locality.



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7. Expenses relative to the conduct of this activity shall be charged against the downloaded / local fund subject to the usual accounting and auditing rules and regulations.
8. Immediate dissemination of this Memorandum is desired.

  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent

Encl. : as stated  
Reference : Regional Memorandum No. 513, s. 2021

*/mbggparel*



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Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS

**REGIONAL MEMORANDUM**

No. 513 s. 2021

AUG 23 2021

**CREATION OF 2021 OPLAN BALIK ESKWELA PUBLIC ASSISTANCE  
COMMAND CENTER (OBE-PACC) COMMITTEE**

To: OIC – Assistant Regional Director  
Chiefs of Functional Divisions  
Schools Division Superintendents  
All Others Concerned

1. The Department of Education (DepEd) will conduct the **Oplan Balik Eskwela (OBE) for School Year 2021-2022** from **September 6- 17, 2021** with the theme: *Bayanihan Para sa Ligtas na Balik Eskwela*. This is an annual initiative to engage agencies, organizations, and other stakeholders to prepare for the opening of classes.

2. Relative thereto and in accordance with *DepEd Memorandum No. 58, s. 2021* dated 20 August 2021 from Secretary Leonor Magtolis Briones, on the *2021 Oplan Balik Eskwela*, the **Oplan Balik Eskwela Public Assistance Command Center (OBE-PACC) Regional Committee** is hereby organized to compose of the following:

**OBE-PACC REGIONAL COMMITTEE**

Chair: **DR. RAMIR B. UYTICO, CESO IV**  
Regional Director

Co-Chair: **DR. PEDRO T. ESCOBARTE, JR, CESO V**  
OIC, Asst. Regional Director

Vice-Chair: **HERNANI D. ESCULLAR, JR.**  
Regional Information Officer

Members: **ATTY. MARILES R. PALACIOS**  
Legal Officer IV

**ATTY. JESSICA S. SAPALO**  
Chief Administrative Officer  
Administrative Division

**DR. ELENA P. GONZAGA**  
Chief, Curriculum & Learning Management Division

**DR. AMELITA PITALGO**  
Chief, Education Support Services Division

**DR. DONATO G. DELGADO**  
Chief, Quality Assurance Division

**DR. LEO B. DEDOROY**  
Chief, Policy, Planning and Research Division

**DR. SUSAN SEVERINO**  
Chief, Human Resource Development Division

**DR. JUDE THADDEUS I. ILEDAN**  
Chief, Field Technical Assistance Division

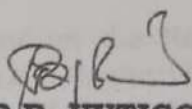
**MARTHA I. AMPIG**  
Chief, Finance Division

3. The OBE-PACC shall serve as an information and complaints processing and routing mechanism with the following functions:
  - a. Receive, process, and respond to simple queries, information requests, and complaints from the general public, including those forwarded by other DepEd offices;
  - b. Assist in the dissemination and clarification of DepEd policies, programs and projects, and processes, particularly those relevant to the opening of classes;

- c. Correctly identify and coordinate with the concerned DepEd offices on complex concerns that will require the specific offices' appropriate action; and
- d. Monitor, document, and submit reports on all issues and concerns received by the OBE-PACC including the action taken.

5. The Schools Divisions Offices are also directed to create their own OBE-PACC Division and School Committees which shall be submitted through <https://tinyurl.com/R6OBE2021> **not later than August 27, 2021.**

4. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO IV**  
 Regional Director

Encl.: As stated  
 Reference: DepEd Memorandum No. 58, s. 2021  
 To be indicated in the Perpetual Index  
 under the following subjects:  
**CAMPAIGN COMMITTEES LEARNERS**



Address: Duran Street, Iloilo City, 5000  
 Telephone Nos: (033)509-7653; (033)336-2816  
 Email Address: [region6@deped.gov.ph](mailto:region6@deped.gov.ph)  
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Document Name	Document No.	Date Created	Revision Number
Memorandum	DepEDRO6-PAU-Com-2021-288	23 Aug 2021	





Republic of the Philippines  
**Department of Education**

20 AUG 2021

DepEd MEMORANDUM  
No. 058, s. 2021

**2021 OPLAN BALIK ESKWELA**

To: Undersecretaries  
Assistant Secretaries  
Minister, Basic, Higher, and Technical Education, BARMM  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd) will conduct the National **Oplan Balik Eskwela (OBE) for School Year (SY) 2021-2022** with the theme: OBE 2021: *Bayanihan Para sa Ligtas na Balik Eskwela* from September 6 to September 17, 2021 at the *Bulwagan ng Karunungan*, DepEd Central Office (CO), DepEd Complex, Meralco Avenue, Pasig City. The OBE is a DepEd annual initiative to engage agencies, organizations, and other stakeholders in preparation for the opening of the SY 2021-2022.
2. The OBE is part of the Department's effort to ensure that learners are properly enrolled. It aims to address problems, queries and other concerns commonly encountered by the public at the start of the school year.
3. This year, OBE has the following components:
  - a. **Convergence.** Members of the **OBE-Inter Agency Task Force (IATF)** shall focus on the COVID-19 pandemic situation in relation to the delivery of basic education. Given the current health situation, the Department will be guided by the decisions of the **Inter Agency Task Force for the Management of Emerging Infections Diseases (IATF-MEID)** affecting the operations of basic education. The member agencies will perform a critical role by providing guidelines in health and safety, peace and order, transportation, and other forms of support when the school year opens. The members of the OBE-IATF are the following:
    - i. Department of Energy (DOE);
    - ii. Department of Interior and Local Government (DILG);
    - iii. Department of Health (DOH);
    - iv. Department of National Defense (DND);
    - v. Department of Public Works and Highways (DPWH);
    - vi. Department of Social Welfare and Development (DSWD);
    - vii. Department of Trade and Industry (DTI);
    - viii. Department of Transportation (DOTr);
    - ix. Department of Information and Communications Technology (DICT);
    - x. Manila Electric Company (MERALCO);
    - xi. Metropolitan Waterworks and Sewerage System (MWSS);
    - xii. Metro Manila Development Authority (MMDA);



- xiii. Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA);
- xiv. Philippine National Police (PNP);
- xv. National Disaster Risk Reduction and Management Council (NDRRMC);
- xvi. National Telecommunications Commission (NTC); and
- xvii. Presidential Communication Operations Office (PCOO).

**b. Command Conference.** A Command Conference among the DepEd officials, partner agencies from the public and private sectors, media, and other stakeholders will be held at the *Bulwagan ng Karunungan*, DepEd CO on September 13, 2021.

**c. Communication.** DepEd shall provide the public with important information through press releases, media interviews, website posting, updates on the official DepEd Facebook and Twitter accounts, and other available media.

**d. Client Assistance.** An OBE Public Assistance Command Center (PACC) shall be set up at the central, regional, and schools division offices through its Public Affairs Unit (PAU).

**i. Functions of the OBE-PACC**

The OBE-PACC shall serve as an information and complaints processing and routing mechanism. It shall perform the following functions:

- (1) Receive, process, and respond to simple queries, information requests, and complaints from the general public, including those forwarded by other DepEd offices;
- (2) Assist in the dissemination and clarification of DepEd policies, programs, projects, and processes, particularly those relevant to the opening of classes;
- (3) Correctly identify and coordinate with the concerned DepEd offices on complex concerns that will require the specific offices' appropriate action; and
- (4) Monitor, document, and submit reports on all issues and concerns received by the OBE-PACC, including the action taken.

**ii. Services of the OBE-PACC**

Each OBE-PACC shall ensure that the following are available to the public for the duration of OBE:

- (1) Hotlines;
- (2) emails (Hotline 8888, CSC, PCC, PMS, FOI, ARTA, depedaction);
- (3) text messaging service (Smart and Globe);
- (4) social media (Facebook); and
- (5) letters and indorsements.

**iii. Composition of OBE-PACC at the Central Office**

The OBE implementation shall be under the general supervision of the **Undersecretary and Chief of Staff, Nepomuceno A. Malaluan**, and **Undersecretary Revsee A. Escobedo, Field Operations** as co-chairs, and **PAS Director June Arvin C. Gudoy**, as vice-chair of the Oplan Balik Eskwela 2021. This will be in coordination with all offices in the Central Office.

iv. **Composition of OBE-PACC at the regions, schools divisions and school levels**

The composition of OBE committees at the region, schools division and school levels shall be:

(1) Regional Office

Chair	:	Regional Director
Co- Chair	:	Assistant Regional Director
Vice-Chair	:	Regional Information Officer Public Affairs Unit
Members	:	Regional Legal Office Regional Administrative Office Curriculum Division *(Other relevant offices may be included)

(2) Schools Division Office

Chair	:	Schools Division/City Superintendent
Co -Chair	:	Assistant Schools Division /City Superintendent
Vice-Chair	:	Designated Division Information Officer
Members	:	Legal Unit Administrative Office Information or Public Affairs Office Curriculum Division *(Other relevant offices may be included)

(3) School level

Chair	:	Principal or Assistant Principal or Head Teacher
Vice-Chair	:	School Information Coordinator
Members	:	School Admin and other staff

4. The OBE shall ensure the implementation of necessary health and safety protocols as topmost priority of the Department. These include the required health standards, social distancing measures and practicing proper hygiene, DOH health standards, local and national quarantine rules, and all other relevant protocols.

5. The Term of Reference for the different Committees is enclosed.

6. All expenses incurred during this activity shall be charged to General Administrative Support Services (GASS) Funds, including the payment for the services of the concerned personnel during the OBE, and to local funds for regional and schools division personnel, subject to the usual accounting and auditing rules and regulations.

7. All DepEd personnel are enjoined to support this activity to ensure the smooth opening of classes.

8. For more information, please contact:

**The Office of the Secretary-Public Affairs Service**

Department of Education Central Office

DepEd Complex, Meralco Avenue, Pasig City

Telephone Numbers: (02) 8636-1663; (02) 8635-9817; (02) 8638-7529

Telefax Numbers: (02) 8634-0222; (02) 8638-8641

Mobile Phone Numbers: 0919-456-0027; 0995-921-8461

Email Addresses: [depedaction@deped.gov.ph](mailto:depedaction@deped.gov.ph); [pas.cd@deped.gov.ph](mailto:pas.cd@deped.gov.ph)

[pas.od@deped.gov.ph](mailto:pas.od@deped.gov.ph)

9. Immediate dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Encl.:  
As stated

Reference:  
DepEd Memorandum No. 014, s. 2020



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DEPED-OSEC 44878

To be indicated in the Perpetual Index  
under the following subjects

ADMISSION  
BUREAUS AND OFFICES  
CAMPAIGN  
COMMITTEES  
LEARNERS  
MEETINGS  
OFFICIALS  
PROJECTS  
SCHOOLS



To address the request  
Please use the QR code

DEPED-DOCC-44678

**2021 DepEd Oplan Balik Eskwela (OBE)  
Public Assistance Command Center (PACC)  
September 6-17, 2021**

**TERMS OF REFERENCE**

**A. The Teleresponders Team shall**

1. attend to the callers' queries, complaints, problems or requests, concerning school opening and other education matters;
2. provide immediate appropriate actions/solutions for issues/concerns received from callers;
3. refer complaints/cases that need immediate investigation to the Legal Team, if necessary; and
4. submit the required daily monitoring and afternoon reports to the Secretariat for consolidation and evaluation.

**B. The Personnel in-charge of Emails, Text Messaging Service (SMS) and Social Media (Facebook) shall**

1. respond to messages received and print the messages, if necessary;
2. refer complaints/cases that need immediate investigation to Legal Team, if necessary; and
3. submit the required daily morning and afternoon reports to the Secretariat for consolidation and evaluation.

**C. The Secretariat and Monitoring Team shall**

1. oversee and supervise the daily operations of the activity;
2. prepare the daily reports for the Secretary's information based on the submitted teams' reports;
3. print and create video documentation;
4. gather and consolidate data from the different committees and prepare daily reports;
5. document and finalize the **2021 Oplan Balik Eskwela Terminal Report**;
6. provide the technical needs of the different teams; and
7. assist all other teams, if necessary.

**D. The Media Relations Team shall**

1. set and Coordinate schedules for press conferences;
2. prepare media advisories, invites and briefers of the activity for the Executive Committee and stakeholders;
3. facilitate the press conference and assist the media;
4. attend to media requests for data interviews; and
5. coordinate with the partners and stakeholders.

**E. The Logistics and Support Team composed of the following sub-committees shall**

1. handle OBE financial requirements. (Finance Committee)
2. take charge of the food to be served during the conduct of OBE and all OBE activities. (Food Committee)
3. set up the OBE Command Center at the *Bulwagan ng Karunungan* following the floor plan;
4. maintain the cleanliness and orderliness of the OBE Command Center; and
5. ensure peace and order during the OBE. (Physical Arrangement/ Set-up, Security, Sound System and Transportation);
6. record all guests and participants in OBE, and take daily attendance of committee members (Registration and Attendance); and
7. provide the materials and equipment needed for OBE. (Supplies and Equipment).