



Department of Education  
Region VI – Western Visayas  
**DIVISION OF AKLAN**

Archbishop G.M. Reyes St., Kalibo, Aklan

Tel. Nos.: (036) 268-4235; 268-4234; 262-8816; 268-3097



April 8, 2019

**DIVISION MEMORANDUM**

No. 115, s. 2019

**ADDENDUM & CORRIGENDUM TO DIVISION MEMORANDUM No. 83, s. 2019**  
(DIVISION ROLLOUT TRAINING ON DEPED PARTNERSHIPS DATABASE SYSTEM (DPDS))

**TO: Public Schools District Supervisors (PSDSs)**  
**District Adopt-A-School Program Coordinators (DASPCs)**  
**District Information, Communication & Technology Coordinators (DICTCs)**

1. The Division Rollout Training on DPDS is moved to April 22-24, 2019 (Monday to Wednesday) with venue at Hotel Metro Sky Bar & Restaurant, Toting Reyes Street, Kalibo, Aklan.
2. Attached herewith is the training matrix for the said event.
3. Attendees shall be entitled to a service credit of three days c/o Arch. Parel, SEPS-SocMob.
4. To ensure a smooth program during the rollout training event, the DASPCs will have a brief meeting at the Records Section, Division Office, Division of Aklan, Kalibo, Aklan on Tuesday, April 16, 2019, 8:00 AM.
5. All travel expenses incurred pertaining to this memorandum shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. All other provisions in Memorandum 83 not mentioned herein remains in effect.

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7. Immediate and wide dissemination of this memorandum is desired.

  
**Dr. SALVADOR O. OCHAVO, Jr., CESO VI**  
Schools Division Superintendent *MB*

Enclosure & Reference: as stated

To be indicated in the Perpetual Index under the following subjects:

**APPOINTMENT  
CAMPAIGN  
OFFICIALS  
PROGRAMS  
PROJECT  
TRAINING PROGRAM  
WORKSHOP**


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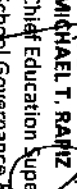
**CONDUCT OF ROLLOUT TRAINING ON DPDS OF DISTRICT & SCHOOL ASP / ICT COORDINATORS**  
**April 22-24, 2019**  
 Venue: TBA

<b>DAY 1</b>					
<b>23<sup>rd</sup>, First Day</b>					
8:00:00 AM - 10:00:00 AM	REGISTRATION	8:00:00 AM - 10:00:00 AM		8:00:00 AM - 10:00:00 AM	DPDS 004: CREATE USER ACCOUNT
10:00:00 AM - 11:00:00 AM	OPENING PROGRAM	10:00:00 AM - 11:00:00 AM		10:00:00 AM - 11:00:00 AM	DPDS 005: DOWNLOAD TEMPLATE
11:00:00 AM - 12:00:00 PM	ASP ORIENTATION / ICT ORIENTATION, HOUSE RULES (SEPS Arch. PAREL / TIO JAMERO)	11:00:00 AM - 12:00:00 PM		11:00:00 AM - 12:00:00 PM	DPDS 006: UPLOAD TEMPLATE
12:00:00 PM - 1:00:00 PM	LUNCH				
1:30:00 PM - 2:30:00 PM	PROGRESS THROUGH PAPERLESS & SYNCHRONIZED INFORMATION SYSTEM (SDS Dr. OCHAVO, Jr.)	1:30:00 PM - 2:30:00 PM		1:30:00 PM - 2:30:00 PM	DPDS 007: GENERATE REPORTS
2:30:00 PM - 3:30:00 PM	OVERVIEW ON RA 10173: THE DATA PRIVACY ACT OF 2012 (LEGAL OFFICER ARY. VILLANUEVA)	2:30:00 PM - 3:30:00 PM		2:30:00 PM - 3:30:00 PM	DPDS 008: REPORTING GUIDELINES
3:30:00 PM - 5:00:00 PM	WHAT IS ASP? MEMO ON THE CASCADING OF DPDS (SEPS Arch. PAREL)	3:30:00 PM - 5:00:00 PM		3:30:00 PM - 5:00:00 PM	DPDS 009: MOVING FORWARD, CLOSING PROGRAM


Prepared by:

  
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 Social Mobilization & Networking Section

Recommending Approval:

  
**MICHAEL T. RARIZ**  
 Chief Education Supervisor  
 School Governance & Operations Division

Approved by:

  
**DR. SALVADOR O. OCHAVO, JR.**  
 Schools Division Superintendent