



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

January 20, 2020

To: **Public Schools District Supervisors**
School Heads, Junior and Senior High Schools
All Other Concerned

Dear Sirs/Mesdames:

Please find attached OUA Memo No. 14-0120-0569 from the Office of the Undersecretary for Administration re: procurement of 80,000 licenses of Adobe Creative Cloud Suites.

These licenses are to support the requirements for digital creation and design arts. In this connection, kindly submit list of Junior and Senior High School Teachers who handle ICT Subjects.

Template of the said report is hereto attached. The soft copy should be submitted not later than January 23, 2020 c/o District ICT Coordinators for consolidation.

Please be guided accordingly.

Very truly yours,


MIGUEL MAC/D. APOSIN EdD., CESO V
Schools Division Superintendent

DIVISION LETTER No. 9, s. 2020

/FPJ



Archbishop GM Reyes St., Kalibo, Aklan
Tel/Fax No. (036) 268 4235 | (036) 268 4234 | (036) 268 3097
Website: <http://www.depedaklan.org>
Email Address: aklan.1958@deped.gov.ph



Republika ng Pilipinas
Kagawaran ng Edukasyon
DepEd Division Office - Marikina City



OUA MEMO 14 001-2019
MEMORANDUM
14 January 2019

To: Regional Information Technology Officer I
Subject: ADOBE CREATIVE CLOUD LICENSE DISTRIBUTION

The Office of the Undersecretary for Administration (OUA) through the Information and Communications Technology Service (ICTS) have successfully procured a total of **80,000 licenses of Adobe Creative Cloud Suites**

The said licenses are for **Junior High School and Senior High School teachers** who handle **ICT subjects** to support the requirements for digital creation and design arts.

In this regard, ICTS has to seek the assistance of the Regional Information Technology Officer I to submit the list of teachers through the validated data by the Division Information Technology Officer I on or before **31 January 2020**

The submitted documents should be in Microsoft Excel format with the following details:

Last Name	First Name	Position	School	School ID Number	Department	Division Office	Region
-----------	------------	----------	--------	------------------	------------	-----------------	--------

For questions and clarification, please contact Mr. Mark Anthony C. Sy at mark.sy@deped.gov.ph

For immediate and appropriate action.

ALAIN DELA PASCUA
Undersecretary

Cc: Division Information Technology Officer I

Office of the Undersecretary for Administration (OUA)



Office of the Undersecretary for Administration (OUA)
Department of Education - Marikina City
Marikina City, Philippines
Tel. (09) 238-2000
Fax. (09) 238-2000
Email: oua@deped.gov.ph

ADOBE CREATIVE CLOUD LICENSE DISTRIBUTION

[illegible]