



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**DIVISION OF AKLAN**  
Arch. Reyes St., Kalibo, Aklan



November 26, 2018

To: **Public Schools District Supervisors**  
**Heads of Private Elementary, Integrated and Secondary Schools**

Dear Sirs/Mesdames:

Greetings!

Please specify the name of your school to be included in the payroll for the refund of Registration Fee for the 2<sup>nd</sup> Management Committee (MANCOM) Meeting at Aklan Sampagueta Gardens, New Washington, Aklan last June 20, 2018. The following teachers are as follows:


NAME	SCHOOL
JANDIE C. CORTES	
ANA MARIE S. JADIA	
TERESITA U. VALENCIA	

You can directly call to the office of the Assistant Schools Division Superintendent at (036) 268-4027 c/o Ms. Shena R. Bondad, Administrative Assistant II.

Thank you.

Very truly yours,

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

  
**PATROCENIA Y. MAMBURAM**  
Administrative Officer V  
Administrative Services  
In-Charge of the Division

**DIVISION LETTER**

No. 228, s. 2018

JRN/srb