



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN

Division Advisory No. 051 s. 2021
September 21, 2021

In compliance with DepEd Order (DO) No. 8 s. 2013,
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd Division of Aklan
officials and personnel/staff.

Attached are the Regional Advisory No. 072, s. 2021 and a letter
from **Maria Virginia Valmoria-Visitacion, Directress, Communication
Arts Training Center** regarding the proposed webinar titled **Basic
Communicative and Linguistic Competence for Teachers**.

For more information and verification, contact:

Maria Virginia Valmoria-Visitacion
Directress, ComArts Training Center
09065004070
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LLP/



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

Regional Advisory No. 072, s. 2021
June 21, 2021

In compliance with DepEd Order (DO) No. 8, s. 2013
this advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of Region VI DepEd
officials and personnel/staff.
(Visit region6.deped.gov.ph)

Attached is a letter from Maria Virginia Valmoria-Visitacion, Directress,
Communication Arts Training Center regarding the proposed webinar titled
Basic Communicative and Linguistic Competence for Teachers. Moreover,
Schools Division Superintendents are empowered to act on this matter.

For more information and verification, contact:

Maria Virginia Valmoria-Visitacion
Directress, ComArts Training Center
09065004070
info@ilovecomarts.com

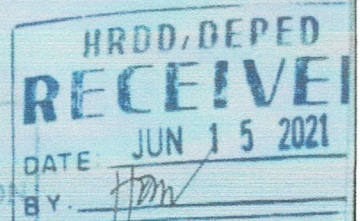


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DR. RAMIR B. UYTICO, CESO IV
Regional Director
DepEd Region VI
Duran Street, Iloilo City Proper, Iloilo City



Dear Dr. Uytico:

We are from the **Communication Arts Training Center**, a Cebu-based training group that aims to educate the young and old — meeting their learning needs in an interactive way and creating within them a passion for non-stop learning.

Communication Arts Training Center has an extensive pool of speakers who are experts in the field of communication, education, journalism, business, arts, tourism, personality development, media, etc..

We have trained over 30,000 diverse individuals. They are government employees, teachers, administrators, skilled workers and employees from private organizations in Visayas and Mindanao — from different spheres of life, yet united by a common goal: to learn and keep on learning.

ComArts offers training on different topics including, but not limited to, stress management, personality development, time management, financial management, and leadership training.

Considering the most appropriate training for your organization, ComArts would like to propose to the Department of Education – Eastern Samar Division a webinar on **Basic Communicative and Linguistic Competence for Teachers**.

Attached is the brief training design for your perusal. We also attached a company brochure for your future reference. ComArts customizes trainings for our clients.

Should you have concerns, feel free to contact us through **09065004070**. We are looking forward to a favorable response from you and your team.

God bless you!

Respectfully,

Maria Virginia Valmoria-Visitacion
Directress, ComArts Training Center



Department of Education – Region VI

Webinar on Basic Communicative and Linguistic Competence for Teachers

I. Rationale

Communication is very vital in any organization. The strength of an organization practically lies on how communication is channeled to an individual or to the entire body. Every day, we communicate not just emotions but essentially we relay instructions, lessons, corrections, and even visions.

Schools as educational institutions should be pillars of right communication. Teachers play a crucial role in terms of credibility, reliability, connection and clarity to their students. That is why there is a need to further build the teachers because their influence inside the classroom – or, in virtual classrooms in the context of new normal – creates a ripple effect on their students who, like them, will become influencers in their own way.

Right foundation of communication is what everyone deserves. This right foundation starts in formal education with our teachers to their students. We envision then a community of good and effective communicators whose breed becomes the norm and the norm becomes the strength of every generation.

This webinar on **Basic Communicative and Linguistic Competence for Teachers** is a good reinforcement. We are confident that regardless of any platform of learning, learning just never stops.

II. Implementation Plan

A. Resource Speakers

2-3 speakers from the Consultancy Team

B. Target Participants:

- Regional Director
- Teachers

C. Schedule

- Date: TBD (Three Days)
- Venue: Online (via Zoom)

D. Topics Covered:

1. Oral Communication and Speech Improvement

- Speech mechanism and Pronunciation
- Common words Filipino teaching professionals mispronounce
- Other difficult words that teaching professionals should pronounce and understand correctly
- Tips on how to learn pronunciation fast

2. Verbal and Non-Verbal Communication

- Definition and Rationale
- Factors that Dilute Verbal and Non-Verbal Communication

Effective Communication Skills

- Definition in global perspective
- Positive development now
- Challenges and issues now
- Possible avenues for Ecom to Thrive
- IQ/EQ – Grit Dynamics in EFCOM

4. Written Communication: Writing in the Discipline

- What makes subject and verb agree and why it's important to teaching professionals?
- How subjects and verbs identified? Where are they often situated in a sentence?
- Subject-Verb Agreement Exercises
- Case Study Samples/Journal articles about subject-verb agreement problems among teaching professionals/English as a Second Language [for deepening: independent reading/processing]
- Parallelism [Definition, importance, how achieved, examples]
- Advanced Grammar [definition, importance, how achieved, unlocking terms & vocab building, clichés & trite, why and how to avoid their use]

5. Business Correspondence

- Business Correspondence: A Situationer [A simple forecast as to where we're heading in Business Correspondence]
- Definition, types with focus on common ones teaching professionals make
- The C's of Business Correspondence
- Do's and Don'ts in Business Correspondence
- Common points of conflict in writing BizCo
- Making communication letters including Memos & Incident Report
- Critiquing of Outputs
- Profile of a Poorly Written Business Correspondence
- Tips in Writing Business Correspondence & Perfect it
- Personality Development (during interviews, in meeting your bosses, job application)

E. Cost Estimates

The training fee is inclusive of the following:

- Speaker's fees with two training assistants
- Certificate of Participation
- Costs:

P1, 450 per head / Minimum of 250
Participants (Three days)

F. Responsibilities of the Training Provider

- Webinar content
- Webinar Zoom Link
- E-Certificate of Participation
- Online Registration
- Online Evaluation

Responsibilities of the Client

- Personal Zoom Account

Monitoring and Evaluation

Evaluation link will be given to the participants at the end of the program.