



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

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June 9, 2021

**DIVISION MEMORANDUM**

No. 159, s. 2021

**BASIC TRAINING COURSES FOR UNIT LEADERS**

- To: OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Heads of Public/Private Elementary, Secondary and Integrated Schools
1. The Aklan Council, Boy Scouts of the Philippines is pleased to announce the conduct of the Online Basic Training Courses for Unit Leaders on the following schedule:
    - a. July 22 – 24, 2021 - **Basic Training Course for Outfit Advisors** – High School Teachers (prospective leaders for SENIOR Scouts, 13-19 yrs. old)  
**Registration Link: <https://forms.gle/6h6AEKPE1ZUfL9aC7>**
    - b. July 29 – 31, 2021 – **Basic Training Course for Kawan Leaders** – Grade I-III Teachers (prospective leaders for KAB Scouts, 5-9 yrs. old)  
**Registration Link: <https://forms.gle/orb5LotwYWPow7zX9>**
    - c. August 5 – 7, 2021 – **Basic Training Course for Troop Leaders** – Grade IV-VI Teachers (prospective leaders for BOY Scouts, 10-12 yrs. old)  
**Registration Link: <https://forms.gle/yq18cBuGYWYiEYrW6>**
  2. This will be an online training with the use of various online Information Communication Technology (ICT) tools and equipment accessible to both trainers and learners. The training is designed as a live-out training that will start at 8:00 AM until 5:00 PM for three (3) days.
  3. Training objectives are to:
    - a. Train Scout Leaders of their responsibilities in the Unit/Institution;
    - b. Equip participants with necessary scouting skills to share to members in the Units/Institution and the Community;
    - c. Discuss fully the aims, principles and methods of Scouting; and
    - d. Demonstrate the skills involved in the activities through the use of Prescribed Methods and Techniques in Scouting.






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4. The Registration Fee of Five Hundred Pesos only (P 500.00) and other allowable expenses of School Heads relative to attendance to this activity may be charged against the School MOOE while that of the Public Schools District Supervisors may be charged from the Division MOOE, both subject to existing accounting and auditing rules and regulations. Participants from private schools may make arrangements with their respective school administrations.
5. All participants must be in scout uniform or at least have an adult neckerchief and log-in before 8:00 o'clock in the morning.
6. Participants may pay directly their registration fee at BSP Headquarters or may send it via Palawan Pawnshop with the receiver named to Phirline Joy G. Yap, 09120117436 and please txt or send a scanned copy of your receipt thru our facebook account <https://www.facebook.com/bspaklancouncil> for our information.
7. Scout Leaders who will participate and will serve as Course Staff in the said activity are entitled to Service Credits for the services and participation rendered on Saturdays where they apply in accordance with **DepEd Order No. 53, 2003** titled: "Updated Guidelines on the Grant of Vacation Service Credits to Teachers". On the other hand, non-teaching personnel including the management staff shall be provided with Compensatory Time Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 02, s. 2004 on Non-monetary Remuneration for Overtime Service Rendered.
8. For more details, please contact cell phone no. 09358245129 / 09380125507.
9. Full support, immediate dissemination of this memorandum and maximum participation are desired.

  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent



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