



Department of Education
Region VI-Western Visayas
DIVISION OF AKLAN
Kalibo, Aklan



August 8, 2017

**To : Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors/Principals In-Charge of the District/
Head Teacher In-Charge of the District
Senior/Education Program Specialist
Public and Private Elementary, Secondary and Integrated School Heads
Local University and College (LUC)/ State University and College (SUC) Heads
Others Concerned**

Dear Sirs/Mesdames:

Greetings!

The data collection of basic education statistics and updating of learner's profile in the Learners Information System (LIS) is done every school year by all schools, learning centers, LUCs and SUCs offering elementary, junior and senior high school education both in public and private schools.

In this regard, DepEd opens the encoding and/or updating of enrolment for the BOSY 2017-2018. Please update the data on enrolment, including the assignment of school account, role and contact details. Submit the necessary documents for LRN requests, enrolment with gap, and change requests correction to the Division Planning Unit, to facilitate approval.

A User guide/online help regarding the School Information was uploaded in the Support Page.

The conduct of the said activities started on :


- Kinder to Junior High School : June 20, 2017
- Senior High School : To be announced

Everyone is required to join the DISTRICT PLANNING Facebook Page, the EBEIS/LIS helpdesk of the Division of Aklan.

Attached is the new facilities deployed in the LIS.

For strict compliance.

Very truly yours,


Dr. ERNESTO F. SERVILLON, Jr., MNSA
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

DIVISION LETTER
No. 119, s. 2017

/mcv

"May katawhayan ag kalipayan sa among mga eskuelahan."

NEW BOSY 2017-2018 FACILITIES

As of 6 July 2017, the following facilities to encode learners for the **Beginning of School Year (BOSY) 2017-2018** are now available:

Enrolment from previous school year

Learner's Enrolment History	Same grade?	Next grade?	Higher grade?	Non-graded?
Re-enrolled/Dropped	Yes	Yes - Must have passed PEPT before proceeding	Yes - Must have passed PEPT before proceeding	Yes
Promoted	Yes	Yes	Yes - Must have passed PEPT before proceeding	Yes
Conditionally Re-enrolled	Yes	Yes	No	No
Accepted (SOO)	Yes	Yes	Yes - Must have passed PEPT before proceeding	Yes
From ALS	Yes	Yes - Must have passed PEPT/PVT before proceeding		Yes
From ALS to Grade 7	Yes	Yes - Must have passed PEPT/PVT or ASE Elementary certificate before proceeding		Yes
From unrecorded international and private schools within the Philippines	Yes - Must have passed PEPT/PVT or ASE Elementary certificate before proceeding - Must have name of school and city in which it is based			Yes
From unrecorded schools abroad	Yes - Must have passed PEPT/PVT or ASE Elementary certificate before proceeding - Must have name of school and country in which it is based			Yes

New learner records

Learner's Enrolment History	Same grade?	Next grade?	Higher grade?	Non-graded?
From unrecorded international and private schools within the Philippines	Yes - Must have passed PEPT/PVT before proceeding - Must provide last school year attended - Requires SOO approval			Yes - LRR automatically generated
From unrecorded schools abroad	Yes - Must have passed PEPT/PVT before proceeding - Must provide last school year attended - Requires SOO approval			Yes - LRR automatically generated
From ALS to formal schooling	Yes - Must have passed PEPT/PVT or ASE Elementary certificate before proceeding - Requires SOO approval			Yes - LRR automatically generated
From ALS to Grade 7	Yes - Must have passed PEPT/PVT or ASE Elementary certificate before proceeding - Must provide last school year attended - Requires SOO approval			No
New Enrollee - Regular	- Strict age check must be at least aged 5 by 31 August - LRR automatically generated; school head's approval required if name has non-alphabetic characters or has two character only			
New Enrollee - Grade 1	No	Yes - Must have passed PEPT/PVT/CKP before proceeding	No	Yes - LRR automatically generated

Enrolment gaps

Learner's Enrolment History	Same grade?	Next grade?	Higher grade?	Non-graded?
From unrecorded international and private schools within the Philippines	Yes - Must have passed PEPT/PVT before proceeding - Must provide last school year attended - Requires SOO approval			Yes - LRR automatically generated
From unrecorded schools abroad	Yes - Must have passed PEPT/PVT before proceeding - Must provide last school year attended - Requires SOO approval			Yes - LRR automatically generated
From ALS to formal schooling	Yes - Must have passed PEPT/PVT or ASE Elementary certificate before proceeding - Requires SOO approval			Yes - LRR automatically generated
From ALS to Grade 7	Yes - Must have passed PEPT/PVT or ASE Elementary certificate before proceeding - Must provide last school year attended - Requires SOO approval			No

ASE - Assessment and Enrichment Test
CKCP - Kindergarten-Certified Education Program
PEPT - Philippine Elementary Test

ALS - Alternative Learning System
LRR - Learner Reference Record
SOO - School Owner Office

SOOY - Beginning of School Year
PEPT - Philippine Elementary Placement Test

Additional facilities will be deployed in the next few weeks.
Please stay tuned for updates.