



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

---

March 20, 2020

To: **Public Schools District Supervisors**  
**School Heads Concerned**  
**All Others Concerned**

Dear Sirs/Mesdames:

Please be informed that the scheduled **Tech4Ed Basic Center Management Training** on March 23 to 25, 2020 to be conducted by the Department of Information and Communications Technology (DICT) at the DICT Western Visayas Regional Office, Zamora St., Iloilo City is **CANCELLED** due to the arising concerns about COVID-19 and with the reference to Presidential Proclamation No. 922 issued last March 9, 2020 titled "Declaration of the State of Public Health Emergency."

Here is the list of schools concerned, to wit:

1. Bacan NHS, District of Banga
2. Petronilo C. Ibadlit NHS, District of Banga
3. Batan Academy – ANS, District of Batan
4. Camaligan NHS, District of Batan
5. Buruanga NHS, District of Buruanga
6. Buruanga VS, District of Buruanga
7. Ondoy NHS, District of Ibajay I
8. Naile NHS, District of Ibajay II
9. Gaudencio L. Vega NHS, District of Kalibo I
10. ANHSAT, District of Kalibo II
11. Catalino M. Prado NHS, District of Lezo
12. Lamberto H. Tirol NHS, District of Malay
13. Manocmanoc NHS, District of Malay
14. Candelaria NHS, District of New Washington
15. Panayakan NHS, District of Tangalan
16. Tangalan NHS, District of Tangalan
17. Kalibo Pilot ES, District of Kalibo I
18. Gen. F. Castillo MS, District of Kalibo I
19. Laguinbanua ES, District of Numancia
20. Camanci Norte ES, District of Numancia



Poblacion, Numancia, Aklan

Tel/Fax No. (036) 265 3744 | (036) 265 3737 | (036) 265 3738 | (036) 265 3740 | (036) 265 3741

Website: <http://www.depedaklan.org>

Email Address: [aklan.1958@deped.gov.ph](mailto:aklan.1958@deped.gov.ph)



Republic of the Philippines  
**Department of Education**  
REGION VI WESTERN VISAYAS  
SCHOOLS DIVISION OF AKLAN

---

21. Regional Science HS for Reg. VI, District of Kalibo I
22. Ciriaco L. Icamina Sr. NHS, District of Malinao
23. Solido NHS, District of Nabas
24. Bakhaw Norte IS, District of Kalibo II
25. Ochando NHS, District of New Washington

Please be guided accordingly.

Very truly yours,

  
**MIGUEL MAC D. APOSIN EdD., CESO V**  
Schools Division Superintendent

/FPJ

UNNUMBERED DIVISION LETTER

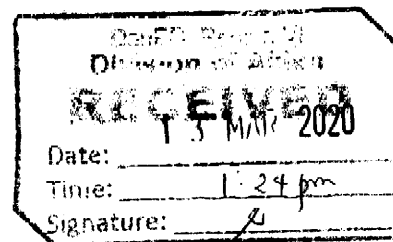


---

Poblacion, Numancia, Aklan  
Tel/Fax No. (036) 265 3744 | (036) 265 3737 | (036) 265 3738 | (036) 265 3740 | (036) 265 3741  
Website: <http://www.depedaklan.org>  
Email Address: [aklan.1958@deped.gov.ph](mailto:aklan.1958@deped.gov.ph)



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF INFORMATION AND  
COMMUNICATIONS TECHNOLOGY



March 13, 2020

**MIGUEL MAC D. APOSIN, EdD, CESO V**  
Schools Division Superintendent  
Department of Education  
Division of Aklan  
Archbishop G.M. Reyes St, Kalibo, Aklan

Dear Sir **Aposin**:

Greetings from the Department of Information and Communications Technology (DICT)!

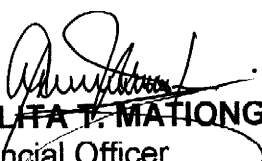
Please be informed that we have scheduled Tech4Ed Basic Center Management Training on March 23-25, 2020 to be conducted at DICT Western Visayas Regional Office, Zamora St., Iloilo City – in the coordination with Ma'am Floradel B. Pelayo.

However due to the arising concerns about COVID-19 and with reference to Presidential Proclamation No. 922 or the Declaration of the State of Public Health Emergency issued last March 9, 2020, the Department of Information and Communications Technology (DICT) issued a Memorandum to put all public activities on hold for our safety. Thus, I would like to request your office to kindly inform the participants and other concerned individuals about the cancellation of the said event.

I am hoping for your considerable and utmost response regarding this matter.

Thank you.

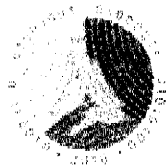
Sincerely yours,

  
**AMELITA T. MATIONG**  
Provincial Officer  
DICT - Aklan Province

Cc: **FLORADEL B. PELAYO**  
ITO 1  
Department of Education  
Division of Aklan

---

Aklan Provincial Field Office  
Mabini St, Kalibo, Aklan  
Telephone (036)500-9002



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF INFORMATION AND  
COMMUNICATIONS TECHNOLOGY

DEPARTMENT ORDER NO. **044**

SUBJECT : **DEPARTMENTAL ACTIVITIES IN ANTICIPATION OF THE POSSIBLE SUSTAINED COMMUNITY TRANSMISSION OF THE CORONAVIRUS DISEASE 2019 (COVID-19)**

**WHEREAS**, the Department of Health (DOH) raised the *Coronavirus disease 2019 (Covid-19)* Alert System to **Code Red sublevel 1**, in anticipation of possible sustained community transmission of Covid-19 in the country;

**WHEREAS**, incidents in the Central Office of this Department involving personnel experiencing symptoms consistent with Covid-19 have raised serious concerns among the workforce on the need for measures necessary to ensure the safety of all personnel and the transacting public in accordance with the guidelines set by the DOH;

**WHEREAS**, Presidential Proclamation No. 922 - "*Declaring the State of Public Health Emergency Throughout the Philippines*," enjoins all government agencies to render full assistance and cooperation and mobilize the necessary resources to undertake critical, urgent, and appropriate response and measure in a time manner to curtail and eliminate the **Covid-19**;

**NOW, THEREFORE, IN VIEW OF THE FOREGOING**, in the interest of the service, and pursuant to the provisions of existing laws, rules, and regulations, the following matters are hereby directed:

1. **ALL Heads of Bureaus, Services, Regional Offices, Divisions, Units, and of the Attached Agencies**, shall:

- a. Monitor and ensure proper compliance with all relevant issuances, directives, advisories, precautionary measures of the DOH, and the Inter-Agency Task Force on Emerging Infectious Diseases on the curtailment and elimination of Covid-19.
- b. Identify such personnel as may be critical or necessary for the continued rendition of public service within their respective units.
- c. Identify all non-critical organic personnel, as well as Highly Technical Consultants and Job Order Workers, in their respective units.
- d. Recommend possible arrangements or mechanisms for the following:
  - i. Provisioning of skeletal workforces as may be necessary for departmental services that require physical workplace presence within their respective units;



- ii. Implementation of systems for the effective use of applicable ICT technologies for the continued rendition of public services or work online, both within and outside the Department.

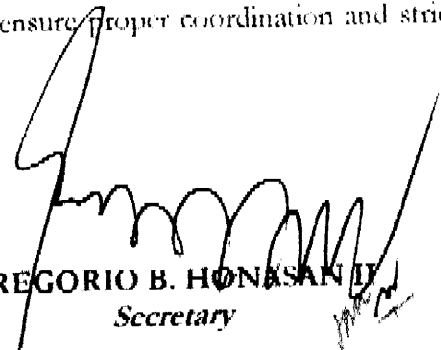
2. The utilization of the biometrics system and other equipment shared or used in common in the Department and its Regional Offices that expose users to the heightened risk of transmission and infection of Covid-19 are hereby temporarily suspended.

3. Mass gatherings, big events, and the like, hosted by the Department are hereby temporarily postponed until further notice. Department officials, personnel, and workers are discouraged from participating and attending in mass gatherings, big events, and the like, except as may be deemed necessary.

4. Notwithstanding the foregoing, the officials and personnel of all units responsible for emergency communications, data center, cybersecurity, and the delivery of preparedness/response to disaster and calamities and/or performance of vital government services shall continue with their operations and render the necessary services.

The OIC-Undersecretary for General Administration and the Assistant Secretary for Resilient Government Emergency Communications shall ensure proper coordination and strict implementation of this Order.

For immediate compliance.

  
GREGORIO B. HONASAN II  
Secretary

MAR 12 2020

*Copy furnished:*

*All concerned.*





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF INFORMATION AND  
COMMUNICATIONS TECHNOLOGY

**MEMORANDUM FROM THE ASSISTANT SECRETARY FOR RESILIENT  
GOVERNMENT EMERGENCY COMMUNICATIONS**

**TO : ALL DICT EMPLOYEES**

**SUBJECT : ENHANCED PRECAUTIONARY MEASURES AND USE OF ICT  
RESOURCES TO CONTAIN THE FURTHER SPREAD OF  
CORONAVIRUS DISEASE 2019 (COVID-19)**

**DATE : 11 MARCH 2020**

---

Following the global spread of the Coronavirus Disease 2019 (COVID-19), the Department of Health (DOH) on 07 February 2020 released an advisory strongly urging the public to refrain from participating in and organizing events that draw huge number of attendees, as well as recommended the cancellation of similar mass gatherings.

Recalling that on 07 March 2020, the DOH raised the COVID-19 Alert System to Code Red Sublevel 1, heightening the preparations of national government agencies including the Department of Information and Communications Technology (DICT) for a possible increase in COVID-19 cases in the Philippines.

Presidential Proclamation No. 922 or the Declaration of a State of Public Health Emergency was issued 09 March 2020 mobilizing governmental agencies including DICT to respond to the emerging threat of COVID-19.

With the foregoing issuances in relation to the containment of the spread of COVID-19, and in order to ensure health safety of DICT employees in the Central Office and in the Regional Cluster Offices, everyone is advised to undertake maximum and continuous precautionary measures as prescribed by the Civil Service Commission (CSC) and the DOH, including social distancing, imposition of self-quarantine and enhanced personal hygiene practices such as regular disinfection and sanitation, proper use of mask, and waste management, among others.

It is likewise highly encouraged to make use of available information and communications technology (ICT) resources such as online video conference, GovMail, and other instant messaging platforms for the conduct of various engagement and coordination as deemed necessary, appropriate and secure, while limiting access to personal devices and refraining from physical sharing of computers and its accessories.

These preventive measures shall adhere to the pillars of Public Service Continuity in this critical time of crisis, and shall enable the DICT to assist in the dissemination of vital information to the public essential to disaster risk reduction through the use of ICT.

For your information and guidance.

  
**ALAN A. SILOR**  
Assistant Secretary

DICT Building, C.P. Garcia Avenue,  
Palman, Quezon City, 1101, Philippines  
Tel: (63) 3920 5101 | [www.dict.gov.ph](http://www.dict.gov.ph)