



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

14 OCTOBER 2020

DIVISION MEMORANDUM
No. 238, s. 2020


CHANGE OF NAME FROM *BRIGADA ESKWELA* /ADOPT-A-SCHOOL PROGRAM COORDINATORS TO SOCIAL MOBILIZATION AND NETWORKING COORDINATORS

TO: OIC, Assistant Schools Division Superintendent
Chief Education Supervisors
Curriculum Implementation Division (CID) Personnel
School Governance and Operations Division (SGOD) Personnel
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned

1. Per Division Memorandum No. 184, s. 2019 titled, "Implementing Policies On the Designation of Academic-Related and Non-Academic-Related Coordinatorships", item number 4, "Proper coordination among the designated coordinators are hereby encouraged both in school and in the district levels, so that there will be no conflict in the schedule of meetings which would affect learning outcome in school."
2. All districts and schools are hereby enjoined to have only one coordinator acting as both Adopt-a-School Program Coordinator and *Brigada Eskwela* Coordinator, with the DRRM excluded from its coordinatorship.
3. The coordinatorship of 4Ps will remain part of the now Adopt-a-School Program and *Brigada Eskwela* coordinatorship.
4. The name Adopt-a-School Program Coordinator and *Brigada Eskwela* Coordinator shall be changed to Social Mobilization and Networking Coordinator (SMNC) or SocMob Coordinator both in the district and school levels.
5. All Districts shall submit the name of their SMNC signed by the recommended or designated coordinator and the Public Schools District Supervisor (PSDS) to the Division Office. Please refer to Enclosure Nos. 1 and 2 for reference as the standard template.
6. As District SMNCs, they are expected to:

- a. act as a focal person for DepEd in planning, implementing, coordinating and monitoring of activities related to Social Mobilization and Networking (SMN);
- b. develop and recommend policy standards and actions to DepEd management on SMN matters;
- c. initiate and coordinate cooperation and collaborative activities with the national government agencies (NGAs), non-government organizations (NGOs) and civil society groups (CSGs), inter-agency and cluster groupings, education clusters such as Adopt-a-School Program, *Brigada Eskwela* and *Oplan Balik Eskwela* Technical Working Group (TWG), among others, concerned with SMN;
- d. develop and recommend policy actions to enhance the DepEd's community partnerships and linkages;
- e. serve as the assistance center for all SMN transactions that involve the production and issuance of certificate of donation and acceptance, contract of usufruct, memorandum of agreement, availment of tax incentives, among others.

7. Immediate dissemination and compliance with this Memorandum is desired.


MIGUEL MAC/D. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosure: as stated

Reference: Division Memorandum No. 184, s. 2019

To be indicated in the Perpetual Index under the following subjects:

ADOPT-A-SCHOOL
BRIGADA ESKWELA
CAMPAIGN
POLICY

PROGRAMS
PROJECTS
SCHOOLS
TEACHERS

/mbggp



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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN
District of _____

Area of Coordination	Coordinator			
	Elementary Level		Secondary Level	
Social Mobilization & Networking Coordinator ([SMNC] Brigada Eskwela, Adopt-a-School, 4Ps)	Name	Signature	Name	Signature

Prepared and recommended by:

Public Schools District Supervisor

Approved:

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Notes:

- District Coordinators:
 - For academic – Teacher, teaching a specific subject
 - For non-academic – School Head or Teacher as assigned
- School Coordinators are **NOT** District Coordinators.
- PSDS recommends District Coordinators.
- School Head recommends School Coordinators.
- Schools Division Superintendent approves designations.



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

_____ Elementary / Integrated / National High School

Area of Coordination	Coordinator			
	Elementary Level		Secondary Level	
Social Mobilization & Networking Coordinator ([SMNC] Brigada Eskwela, Adopt-a-School, 4Ps)	Name	Signature	Name	Signature

Prepared by:

School Head

Recommending Approval:

Public Schools District Supervisor

Approved:

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Notes:

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Republic of the Philippines
Department of Education
Region VI-Western Visayas
DIVISION OF AKLAN

Arch. G.M. Reyes Street, Kalibo, Aklan



July 01, 2019

DIVISION MEMORANDUM

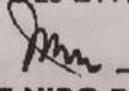
No. 184 s. 2019


**IMPLEMENTING POLICIES ON THE DESIGNATION OF ACADEMIC-RELATED
AND NON-ACADEMIC-RELATED COORDINATORSHIPS**

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public Elementary, Secondary/Integrated Schools
Teachers Concerned

1. As an offshoot of the coordination meeting held last June 28, 2019 at the Division Office ASJ Hall, there will be an implementation of policies on the designation of coordinatorships which are **academic-related** and **non-academic-related**.
2. Public Schools District Supervisors and School Heads are advised to use the enclosed template as Format to be accomplished and to be submitted for approval to the Division Office in bunch, district and school templates combined, using a long folder. Deadline will be July 10, 2019
3. School heads shall sit down with their teachers to agree on lumping of coordinatorships which are subject area-related, especially in small schools, so that our DepEd policy to maximize the time-on-task will still prevail to be implemented.
3. Proper coordination among the designated coordinators are hereby encouraged, both in school and in the district levels, so that there will be no conflict in the schedule of meetings which would affect learning outcome in school.
5. Immediate dissemination of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:


JOSE NIRO R. NILASCA

OIC, Office of the Asst. Schools Division Superintendent
In-Charge of Office 

Enclosure: as stated

Reference: Coordination Meeting dated June 28, 2019

Attachment: 3 (DO 57 s. 1997)

A. List of District/School Coordinators and their Area of Coordination

Area of Coordination	Coordinator	
	Elementary Level	Secondary Level
1. Mother Tongue		
2. Filipino (Wika at Pagbasa)		
3. English (Language and Reading)		
4. Science		
5. Mathematics		
6. Araling Panlipunan		
7. EPP/TLE		
8. MAPEH/Sports		
9. EsP		
10. Multi-grade Education		
11. Kindergarten/ELLNP		
12. LRMDS/Property Custodian (LR)		
13. ADM		
14. Special Education Program		
15. Private School Education		
16. Monitoring & Evaluation (Testing, SBM)		
17. Social Mobilization & Networking (Brigada Eskwela, Adopt-A-School, DPDS, DRRM, 4Ps)		
18. Human Resource Development (GAD, Child Protection Program)		
19. Education Facilities (Physical)		
20. Health & Nutrition (Feeding, Deworming, Immunization, NDEP, OK sa DepEd, Gulayan sa Paaralan, Tree Planting, Reproductive Health)		
21. Planning & Research/ ICT on Data Management		
22. Youth Formation (Yes-O, SPG/SSG)		
23. Information & Technology Communication (Repair & Maintenance)		

Prepared and recommended by:

Approved:

PSDS or School head

Schools Division Superintendent

Important Reminders:

1. District Coordinators:

- For Academic - Teacher, teaching a specific subject
- For Non-academic - School Head or Teacher as assigned

2. School Coordinators are NOT District Coordinators.

3. PSDS recommends District Coordinators.

4. School Head recommends School Coordinators.

5. Schools Division Superintendent approves designations.