



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

August 17, 2021

DIVISION MEMORANDUM

No. 302 , s. 2021

**COMPUTATION OF PUBLIC SCHOOL TEACHERS' PROPORTIONAL VACATION PAY
FOR SCHOOL YEAR 2020-2021**

**To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
All Others Concerned**

1. Attached is a copy of DepEd Memorandum No. 056 s. 2021 titled "**Computation of Public School Teacher's Proportional Vacation Pay for School Year 2020-2021**".
2. Please be guided accordingly.
3. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent
HJ

PYM/mtb



Poblacion, Numancia, Aklan
Tel/Fax No. (036) 265 3744 | (036) 265 3737 | (036) 265 3738 | (036) 265 3740 | (036) 265 3741
Website: <http://www.depedaklan.org>
Email Address: aklan.1958@deped.gov.ph



Republic of the Philippines
Department of Education

16 AUG 2021

DepEd MEMORANDUM
No. **056**, s. 2021

**COMPUTATION OF PUBLIC SCHOOL TEACHERS' PROPORTIONAL VACATION PAY
FOR SCHOOL YEAR 2020-2021**

To: Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

1. With regard to the opening date of School Year (SY) 2021-2022 on September 13, 2021, as approved by President Rodrigo Roa Duterte, this is to provide the field offices the guidelines on the **Computation of the Proportional Vacation Pay (PVP) for School Year (SY) 2020-2021** for all public elementary and secondary school teachers, which is in pursuance to Civil Service Commission Memorandum Circular (CSC MC) No. 41, s. 1998 as amended by CSC MC No. 9, s. 2012. In the computation of the PVP, vacation service credits may be used to offset absences of a teacher due to illness as prescribed under DepEd Order (DO) No. 53, s. 2003 entitled *Updated Guidelines on Grant of Vacation Service Credits to Teachers*, or to offset proportional deduction in vacation salary due to absence for personal reasons or late appointment under Rule 1 (11) of MC NO. 41, s. 1998.

2. For SY 2020-2021, each of the teachers who rendered continuous service from June 1, 2020 to July 10, 2021, shall be entitled to **80 days total of PVP** from school break and Christmas vacation days, computed as follows:

Total Number of days served	= 405 days
from June 1, 2020 to July 10, 2021	
Less: Number of Christmas vacation days earned	= <u>-16 days</u>
from December 19, 2020 to January 3, 2021	
Actual days served	= 389 days
Multiply factor	<u>x 0.206</u>
Total PVP earned from the number of School Break and Christmas vacation days	= 80 days
Less: Number of Christmas vacation days	= <u>-16 days</u>
Number of School Break vacation days earned	= 64 days
from July 11 to September 12, 2021	

3. Factor **0.206** shall be used for the computation of absences and PVP for SY 2020-2021. Below is the computation of the **derivation factor of 0.206**.

Number of Summer vacation days	= 64 days
Add: Number of Christmas vacation days	= <u>+16 days</u>
Total PVP	80 days
(Summer and Christmas vacation days)	
Divided by actual days served	= 389 days
Multiply factor	= 0.206

4. Per DepEd Order (DO) No. 007, s. 2020 titled *School Calendar and Activities for School Year 2020-2021*, teachers were directed to officially report to work starting June 1,

2020. Considering this, the reckoning period on the computation of the total number of days served shall commence on the said date until July 10, 2021 as prescribed under DO 012, s. 2021 titled **Amendment to DepEd Order No. 030, s. 2020 (Amendment to DepEd Order No. 007, s. 2020, School Calendar and Activities for School Year 2020-2021)**.

5. This Memorandum is issued without prejudice to other benefits and privileges that may be afforded to public school teachers during the period of the COVID-19 Pandemic, as may be allowed by law.

6. Accordingly, DepEd Memorandum No. 044, s. 2021 dated July 21, 2021, prescribing the *Interim Guidelines on the Computation of Public School Teachers' Proportional Vacation Pay for School Year 2020-2021* is expressly repealed or amended.

7. Immediate dissemination of and strict compliance with this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

References:

DepEd Order: (Nos. 007, s. 2020 and 012, s. 2021)
DepEd Memorandum No.: (044, s. 2021)



To be indicated in the Perpetual Index
under the following subjects:

AMENDMENT
CALENDAR, SCHOOL
CLASSES
OFFICIALS
POLICY

RULES AND REGULATIONS
SCHOOLS
SERVICE
TEACHERS

JDMC/SMMA/APA/MPC, DM Computation of the Proportional Vacation Pay for SY 2020-2021
0210 - July 26/29, 2021