



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Arch. Reyes St., Kalibo, Aklan



October 16, 2018

DIVISION MEMORANDUM
No. 346, s. 2018

CONDUCT OF OCULAR INSPECTION/VALIDATION OF PUBLIC AND PRIVATE/NON-DEPED SCHOOLS WHICH APPLIED TO OPEN SENIOR HIGH SCHOOL (SHS) OR OFFER ADDITIONAL/CHANGE TRACKS/STRANDS/SPECIALIZATIONS IN SY 2019-2020

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public and Private Secondary Schools
All Others Concerned

1. This is to announce to all concerned that the Division SHS Team will conduct inspection/validation of schools which proposed to open SHS or to offer additional/change tracks/strands/specializations in school year 2019-2020.
2. **All schools whose COMPLETE documents to this effect were received on or before October 31, 2018 will be the ones which will be considered for school year 2019-2020.** These schools should be ready with their school copy of documents at any time. Those schools which submitted after the abovementioned date will be put on active file and will be considered in school year 2020-2021.
3. All schools concerned are advised not to effect any addition/change in their offerings until they have received the approval of the regional office.
4. **The composition of the team and the specific date of inspection/validation will be announced through the district office concerned.**
5. Immediate and wide dissemination of this memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

JOSE NIRO R. MILLASCA

Education Program Supervisor
OIC, Office of the Assistant Schools Division Superintendent
In-Charge of the Division

Enclosure: None
Reference: None
To be indicated in the Perpetual Index
under the following subjects:

PERMIT SCHOOLS VISITS

"May katawhayan ag kalipayan sa among mga escuelahan"