



Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Arch. Gabriel M. Reyes St., Kalibo, Aklan



September 3, 2018

DIVISION MEMORANDUM

No. 288, s. 2018

**CONDUCT OF RECALIBRATION FOR THE REMAINING JUNIOR HIGH SCHOOL
TEACHER I POSITIONS FOR SCHOOL YEAR 2018-2019**

**To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
School Heads Concerned
All Others Concerned**

1. This is to announce to the field that per DepED Order No. 22, s. 2015, "Hiring Guidelines for the Remaining Teaching Positions Effective School Year (SY) 2015-2016", there will be recalibration of points of Junior High School Teacher I applicants in:
 - a. Filipino;
 - b. Araling Panlipunan/Social Science;
 - c. Edukasyon sa Pagpapakatao (EsP); and
 - d. Music, Arts, Physical Education and Health (MAPEH).
2. **Applicants in these four (4) subject areas who have undergone the evaluation process (February-March 2018) in school year 2018-2019** per DepED Order No. 7, s. 2015 but were not included in the Registry of Qualified Applicants (RQA) are advised to submit any or all of the following documents, if available:
 - a. Certified copy of Updated Service Record/Certification of Teaching Experience as of August 31, 2018;
 - b. Certified copy of Updated Transcript of Record as of August 31, 2018 (Certification is not accepted);
 - c. Certificate of Specialized Training (if not yet submitted in the previous evaluation process)
3. Those applicants who have no additional experience/education/training after the previous evaluation need NOT submit for recalibration.
4. The deadline of submission of these documents will be on **September 19, 2018, 5:00 P.M., stamped "RECEIVED" at the receiving section of the Division Office**. All copies of documents shall have **already CERTIFIED by the head of the school** where the documents were submitted during the previous evaluation process. **The applicant shall be the one to submit to the division office, Attention: DIVISION SELECTION COMMITTEE**, the documents in a folder with the following information on the **first page**:
 - a. Complete name of applicant
 - b. Mobile Number of Applicant

"May katawhayan ag kalipayan sa among mga escuelahan."

- c. District and school where the previous evaluation was conducted
- d. Subject Area/s being applied for
- e. Applicant's Complete Address (same as previous evaluation)
- f. List of documents submitted
- g. Signature of applicant

5. Education Program Supervisors concerned shall take charge of the recalibration process of the four subject areas.

6. The complete recalibrated results shall be submitted to the Office of the Schools Division Superintendent not later than **September 28, 2018**.
7. Public schools district supervisors and school heads concerned are requested to inform immediately their respective applicants regarding this memorandum.
8. Immediate and wide dissemination of the contents of this memorandum is strongly desired.


Dr. SALVADOR O. OCHAVO, JR., CESO VI
Schools Division Superintendent 

Enclosure: None

References: D.O. No. 7, s. 2015

D.O. No. 22, s. 2015

To be indicated in the Perpetual Index
under the following subjects:

QUALIFICATIONS RATING

SOO/jrn

"May katawhayan ag kalipayan sa among mga escuelahan."