

Department of Education

REGION VI – WESTERN VISAYAS SCHOOLS DIVISION OF AKLAN

August 10, 2021

DIVISION MEMORANDUM No. 281, s. 2021

CONDUCT OF 1ST REGIONAL SEARCH FOR THE MOST OUTSTANDING SCHOOL-BASED FEEDING PROGRAM(SBFP) IMPLEMENTERS, SCHOOL YEAR 2020-2021

OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Senior/Education Program Specialists
Heads of Public Elementary and Integrated Schools
District and School Health and Nutrition Coordinators
Others concerned

- Please find attached Regional Memorandum No. 434, s. 2021 titled "Conduct of the 1st Regional Search for the Most Outstanding School-Based Feeding Program (SBFP) Implementers, SY 2020-2021."
- 2. Immediate and wide dissemination of this Memorandum is directed.

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent Javaley

Enclosure: As stated

References: Regional Memorandum No. 234, s. 2021

Allotment 1-2-3-4-5

To be included in the <u>Perpetual Index</u> under the following subjects:

LEARNERS

PROGRAMS AND PROJECTS

SCHOOL HEADS

SEARCH

TEACHERS

SGOD/SHNS/Itr



Poblacion, Numancia, Aklan

Tel/Fax No. (036) 265 3744 | (036) 265 3737 | (036) 265 3738 | (036) 265 3740 | (036) 265 3741

Website: http://www.depedaklan.org Email Address: aklan.1958@deped.gov.ph



Department of Education

REGION VI - WESTERN VISAYAS

AUG 03 2021

REGIONAL MEMORANDUM No. 434 , s. 2021

To: Schools Division Superintendents

All Others Concerned

CONDUCT OF THE $1^{\rm ST}$ REGIONAL SEARCH FOR THE MOST OUTSTANDING SCHOOL-BASED FEEDING PROGRAM (SBFP) IMPLEMENTERS, SY 2020-2021

- 1. Cognizant of the Regional Memorandum No. 234 s, 2021 entitled "Conduct of the Search for the Most Outstanding School- Feeding Implementers for SY 2020-2021" and in line with the DepEd's steadfast commitment to address under nutrition among public school children, the Education Support Services Division through the Regional Health and Nutrition Unit of this Office shall Conduct the1st Search for the Most Outstanding School-Based Feeding Program (SBFP) Implementers for SY 2020-2021 starting August 13, 2021 to September 16, 2021.
- The Regional SBFP Evaluation Team will be composed of the following:

Chairman:

Dr. AMELTA C. PITALGO

Chief, Education Support Services Division

Members:

MELCHOR KIM S. KWAN MD

Medical Officer IV

MELGAZAR F. BARBOZA RND, MPA

Nutririonist-Dietitian II/Regional SBFP Focal Person

JANSEN PIO S. OSANO CPA

Accountant II

MARY LIBERTY J. MABUNAY RN Retired Nurse In-Charge/SBFP Focal Person

Division of Iloilo

VICENTE B.BITOLINAMISA III

OIC, Assistant Manager National Dairy Authority

Western Visayas



Address: Duran Street, Iloilo City, 5000 Telephone Nos: (033)509-7653; (033)336-2816

Email Address: region6@deped.gov.ph

Website: region6.deped.gov.ph

| Document Name | Document No. | Date Created | Revi: JAS-ANZ |
|------------------------|--------------|----------------|---------------------------------------|
| Regional Memorandum | ESSD-RHNU | August 3, 2021 | Extitution further Sidner (School) |



Department of Education

REGION VI - WESTERN VISAYAS

- The Regional SBFP Evaluation Team shall evaluate the schools recommended by the SDOs and choose one (1) school to represent the Region. Results of the evaluation of the 20 SDOs will be submitted to Regional Office thru ESSD/RHNU on or before August 13, 2021.
- For further information, contact Dr. Melchor Kim S. Kwan, Medical Officer IV, at cell phone number 09077075264 or Melgazar F. Barboza, Nutritionist-Dietitian II, at cell phone number 09288413288.
- 5. Immediate dissemination of and compliance with this Memorandum are desired.

B. UYTICO EdD, CESO IV Regional Director

Enclosures: As stated.

Reference: Regional Memorandum No. 234 s. 2021

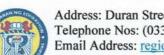
Allotment: 1-2-3-4-5

To be indicated in the Perpetual Index under the following subjects:

PROGRAMS AND PROJECTS

TEACHERS

SEARCH LEARNERS SCHOOL HEADS



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Email Address: region6@deped.gov.ph Website: region6.deped.gov.ph

| Document Name | Document No. | Date Created | Revi: |
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| Regional Memorandum | ESSD-RHNU | August 3, 2021 | Earthwijn Farmer Olds |



Department of Education REGION VI - WESTERN VISAYAS

MAY 2 4 2021

REGIONAL MEMORANDUM 234 , s. 2021

> CONDUCT OF THE SEARCH FOR THE MOST OUTSTANDING SCHOOL-BASED FEEDING PROGRAM (SBFP) IMPLEMENTERS FOR SY 2020-2021

To: **Schools Division Superintendents** All Others Concerned

- Attached is the UNNUMBERED MEMORANDUM dated May 19, 2021 from the Office of the Bureau of Learner Support Services, regarding the Conduct of the Search for the Most Outstanding School-Based Feeding Program (SBFP) Implementers for SY 2020-2021.
- Immediate dissemination of and compliance with this Memorandum are desired. 2.

RAMIR B. UYTICO EdD, CESO IV Regional Director

Reference: UNUMBERED MEMORANDUM dated May 19, 2021

To be indicated in the Perpetual Index under the following subjects:

PROGRAMS AND PROJECTS

CONTEST

LEARNER

REPORTS

SEARCH

Address: Duran Street, Iloilo City, 5000

Telephone Nos: (033)509-7653; (033)336-281

mail Address: region6@deped.gov.ph

ebsite: region6.deped.gov.ph

| Document Name | Document No. | Date Created | Revisi |
|---------------------|--------------|--------------|--------|
| Regional Memorandum | 700 | | Numbe |
| regional Memorandum | ESSD-RHNU | 05-20-2021 | |



Department of Education REGION VI – WESTERN VĮSAYAS

MAY 2 4 2021

REGIONAL MEMORANDUM No. 234 , s. 2021

> CONDUCT OF THE SEARCH FOR THE MOST OUTSTANDING SCHOOL-BASED FEEDING PROGRAM (SBFP) IMPLEMENTERS FOR SY 2020-2021

To: **Schools Division Superintendents** All Others Concerned

- Attached is the UNNUMBERED MEMORANDUM dated May 19, 2021 from the Office of the Bureau of Learner Support Services, regarding the Conduct of the Search for the Most Outstanding School-Based Feeding Program (SBFP) Implementers for SY 2020-2021.
- 2. Immediate dissemination of and compliance with this Memorandum are desired.

YTICO EdD, CESO IV Regional Director

Reference: UNUMBERED MEMORANDUM dated May 19, 2021

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ebsite: region6.deped.gov.ph

| -2816 | Document Name | |
|-------|---------------|--|
| 1 | Regional Mem | |

| Regional | Memorandum |
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Republic of the Philippines Department of Education BUREAU OF LEARNER SUPPORT SERVICES

DepEd Complex, Meralco Avenue, Pasig City

MEMORANDUM

FOR

: REGIONAL DIRECTORS

SCHOOLS DIVISION SUPERINTENDENTS

Regions I-XIV, Caraga, CAR, & NCR

FROM

: LOPE B. SANTOS III

Director IV

SUBJECT: CONDUCT OF THE SEARCH FOR THE MOST OUTSTANDING

SCHOOL-BASED FEEDING PROGRAM (SBFP) IMPLEMENTERS FOR SY 2020-2021

DATE

May 19, 2021

The Department of Education (DepEd), through the Bureau of Learner Support Services- School Health Division (BLSS-SHD), is steadfast in its commitment to address undernutrition among public school children. It is generally recognized that learners' nutritional status is directly related to their capacity to learn. Thus, the School-Based Feeding Program (SBFP) has been implemented since 2010 to contribute to learners' readiness to maximize their full educational potential.

The implementation of SBFP manifests not only the advancement of the nutritional status of the malnourished school children but also developed the leadership and management skills of the program coordinators in the Regional, Division and school levels in terms of program implementation, monitoring and evaluation as well as the collaboration and partnership among the stakeholders.

To bestow due recognition to the program implementers' tireless efforts and exemplary performance amidst the COVID-19 pandemic challenges and previous years of implementing the program, the Department of Education through the Bureau of Learner Support Services - School Health Division (BLSS-SHD) shall conduct its 1st SEARCH FOR THE MOST OUTSTANDING SCHOOL-BASED FEEDING PROGRAM (SBFP) IMPLEMENTERS FOR SY 2020-2021.

Hence, all Regional Directors and Schools Division Superintendents are advised to send in their respective entries for the said activity. Please find attached guidelines and evaluation on the conduct of the search.

It is likewise requested that nominees be allowed to claim communication expenses per DO No. 38, s. 2020 and meal reimbursement chargeable against SBFP Program Support Funds subject to the usual accounting and auditing rules and regulations during the conduct of the virtual evaluation and interviews.

For further details, Ms. Magdalene Portia T. Cariaga, OIC-Assistant Chief, and Ms. Ma. Lee. L. Alpuerto, Nurse II of School Health Division, may be contacted at cellphone no. 09176282874 or email at sbfp@deped.gov.ph.

Evaluation Tool for the Search for Outstanding School Implementer of the School-Based Feeding Program (SBFP) SDO Level/SY 2020-2021

| 1 Percentage of actual benefit | | | |
|--|-----|----------|-----|
| 1 Percentage of actual beneficiaries served versus the target beneficiaries 10 points if 100% beneficiaries were served with NED. | | Points | - |
| 10 points if 100% beneficiaries were served with NFP and milk 8 points if at least 90% beneficiaries were served with NFP and milk 6 points if at least 70-89% beneficiaries were served with NFP and milk | | 10 | Sco |
| 6 points if at least 70% beneficiaries were served with NED and | | | |
| 6 points if at least 70-89% beneficiaries were served with NFP and milk | | - | |
| 2 Prompt imple | | - | |
| 2 Prompt implementation of the program 5 points if the program | | - | |
| | | 5 | |
| 4 points or below if the program was implemented behind schedule. 3 Compliance to | | 3 | |
| 3 Compliance to guidelines | | - | |
| 1 point each if complied | | - | |
| Creation of sprage | | 5 | |
| Creation of SBFP Core Group | | - | |
| Orientation for Implementers conducted | | 1 | |
| This is the minimum by the state | | 1 | |
| Food safety standards followed | | 1 | |
| Orderly distribution of food commodities | | 1 | |
| | | 1 | |
| Presence & Completeness of the following forms: | | 1 | |
| 2 points for every form properly-filled-up and updated 1 point only if filled-up but not | 14 | - | |
| | 1 | - | |
| | | \dashv | |
| SBFP Form 1 | | \dashv | |
| SBFP Form 3 | | - | |
| SBFP Form 5 | | \dashv | |
| SBFP Form 6 | | \dashv | |
| SBFP Form 7 | 1 | - | |
| SBFP Form 9 | | \dashv | |
| | + | - | |
| Prompt submission of Liquidation Reports | + | \dashv | |
| 110 points if liquidation is on time | 10 | + | |
| 8 points if liquidation of at least 75% of cash advance | 10 | - | |
| 8 points if liquidation of at least 75% of cash advance 8 points if on-time liquidation but not 75% of cash advance | - | 4 | |
| of Cash advance | + | - | |
| rompt submission of Program Terminal Report (PTR) | + | 4 | |
| | 10 | - | |
| 8 points or less if the PTR was submitted late and incomplete | 10 | + | 1 |
| was submitted late and incomplete | + | - | 1 |
| ocumentation of innovations or good practices developed | - | 4 | |
| good practices developed | - | | |
| 5 points if innovations or good practices developed were recorded and documented | 5 | | |
| process developed were recorded and documented | | | - |
| 4 points or less if innovations or good practices were developed but not documented | | | |
| practices were developed but not documented | 1 1 | | - |

| 8 Involvement/support of parents & community 5 points if the involvement/support of parents | | |
|--|-----|---|
| 5 points if the involvement/support of parents & community documented 4 points or less if there is involvement | 5 | |
| 4 points or less if there is involvement/support of parents & community but not | - | 1 |
| 9 Conduct of advocacy and | | |
| 5 points if advocacy and social/resource mobilization activities documented | 5 | - |
| 4 points or less if a d | | 1 |
| 4 points or less if advocacy and social/resource mobilization activities were conducted but not documented | | + |
| Coordination with the harm | | - |
| 6 points if coordinated with & supported by the barangay/partner 3 point if coordinated with the barangay/partner | 6 | - |
| 3 point if coordinated with & supported by the barangay/partner Result of interview with parents | | 1 |
| 15 points if all respondents gave positive feedback from the interview | 15 | |
| 10 points or less if not all | 15 | |
| (Must be supported with pictures and videos from parents and beneficiaries) | | |
| F. COSTOTI UII THE VIDOR int | | |
| guide questions | 10 | |
| 8 points or less if the School Feeding Coordinator provided incomplete and not so | | |
| answers to the guide questions | | |
| TOTAL: | | |
| SDO Weighted Score (20%): | 100 | |
| E REMARKS: | | |

, Signature, & Designation of the Members of the Search Committee

VED BY:

Division Superintendent

Evaluation Tool for the Search for Outstanding School Implementer of the School-Based Feeding Program (SBFP) SDO Level/SY 2020-2021

| | 10 point is a served versus that | 1 - | loin! | |
|-------|--|-----|--------|-----|
| | Percentage of actual beneficiaries served versus the target beneficiaries 10 points if 100% beneficiaries were served with NFP and milk | | Points | Sco |
| | The state of the s | - | 10 | |
| | 6 points if at least 70-89% beneficiaries were served with NFP and milk Prompt implement to | - | | |
| 2 | | - | | |
| 7 | | - | | |
| + | 5 points if the program was implemented on schedule. | - | | 8 |
| + | 4 points or below if the program was implemented behind schedule. | _ | 5 | |
| 2/1 | was implemented behind schedule. | | | |
| 7 | - inplication of the control of the | - | _ | |
| + | point each if complied | - | | 5 |
| + | Creation of SREP Core Co- | 5 | - | |
| + | Orientation for Imple | | _ | |
| + | | - | 1 | |
| + | Compliance to the minimum health requirements against COVID-19 Orderly distribution | - | _1 | |
| + | Orderly distribution of food commodities | - | 1 | |
| - | Continuaties | - | 1 | |
| 4 Pre | esence & Completeness of the following forms: | - | _1 | |
| 2 p | oints for every form properly-filled-up and updated | - | | 4 |
| 1 p | oint only if filled-up but not complete and updated Cycle Menu | 14 | | |
| | Cycle Menu | - | | |
| | SBFP Form 1 | + | | |
| | SBFP Form 3 | - | 2 | |
| | SBFP Form 5 | + | 2 | |
| | SBFP Form 6 | - | 2 | |
| | SBFP Form 7 | - | 1 | |
| | SBFP Form 9 | - | 1 | |
| 1 | | - | 1 | |
| Prom | opt submision of Liquidation Reports | | 1 | - 1 |
| 11 | O points if liquidation Reports | | 1 | 0 |
| | | 10 | | |
| 8 | points if liquidation of at least 75% of cash advance points if on-time liquidation but not 75% of cash advance but not on-time | | | 1 |
| 1 | points if on-time liquidation but not 75% of cash advance | | | |
| romr | of submission of a | | | |
| 10 | ot submission of Program Terminal Report (PTR) | | 8 | |
| | | 10 | | |
| 1 | points or less if the PTR was submitted late and incomplete | | | |
| Clim | iontation (*) | | | - 1 |
| 5 m | pentation of innovations or good practices developed | | 10 | |
| do | cumented practices developed were recorded and | 5 | | |
| doc | oints or less if innovations or good practices were developed but not | | | |
| | Toped but flot | | | |
| | | - 1 | | 1 |

| | by olvement/support of parents & community | 5 | 11 |
|-----------|--|-----|----|
| - | 5 points if the involvement/support of parents & community are recorded and documented | d | 1 |
| 1 | 4 points or less if there is involvement/support of parents & community but not documented | + | |
| 9 Cc | onduct of advocacy and social/resource mobilization activities 5 points if advocacy and social/ | - | 5 |
| | 5 points if advocacy and social/resource mobilization activities and documented | 5 | |
| + | 4 points or less if advocacy and social/resource mobilization activities were conducted | | |
| + | | | |
| 1 | but not documented | | - |
| LO Cod | ordination with the barangay/partner for the safe distribution of food commodit | | 4 |
| + | 6 points if coordinated with & supported by the barangay/partner 3 point if coordinated with the barangay/partner | 6 | |
| | with the barangay/partner but was not supported | | 1 |
| 1 Res | ult of interview with parents | | 6 |
| | 15 points if all respondents gave positions | 15 | |
| | interview interview gave positive feedback from the | | - |
| H | (Must be supported with pictures and videos from parents and beneficiaries) | | |
| Impr | ession on the site of the site | | |
| 1 | ession on the video interview of the SBFP School Feeding Coordinator | 10 | 15 |
| a | inswers to the | 10 | |
| 8 | uide questions | | |
| 8 Si | points or less if the School Feeding Coordinator provided incomplete and not | | |
| a | inswers to the guide questions | | |
| | OTAL: | | 10 |
| - | | 100 | 90 |
| SI | OO Weighted Score (20%): | | 30 |

| OTABLE | REMARKS: |
|--------|----------|
| OTABLE | REMARKS: |

ame, Signature, & Designation of the Members of the Search Committee

PROVED BY:

nools Division Superintendent

Evaluation Tool for the Search for Outstanding School Implementer of the School-Based Feeding Program (SBFP) RO Level/SY 2020-2021

| | 1 Percentage of actual beneficiaries served versus the target beneficiaries 10 points if 100% beneficiaries were served. | Po | ints | Sc |
|----|---|-----|---------------|----|
| - | 10 points if 100% beneficiaries were served 8 points if at least 2004. | | 0 | 30 |
| _ | - Points if at least 41% honofie: | | - | |
| - | 6 points if at least 70-89% beneficiaries were served | | - | |
| - | The served | | $\overline{}$ | |
| - | Prompt implementation of the program | | - | |
| _ | I points if the program was . | 5 | - | |
| _ | 4 points or below if the program was implemented behind schedule. | - 3 | - | |
| _ | gram was implemented behind schedule. | | - | |
| 3 | Compliance to guidelines | | - | |
| - | Creation of SBFP Core Group | 5 | - | |
| - | Orientation for Implementary | 1 3 | 1 | |
| + | Tomphance to the minimum hards | | 1 | |
| + | Compliance to the minimum health requirements against COVID-19 Order to the minimum health requirements against COVID-19 | _ | 1 | |
| + | Orderly distribution of food commodities | | 1 | |
| 1 | | _ | -1 | |
| 1 | Presence & Completeness of the following forms: | | 1 | |
| | | 1 | - | |
| 1 | | 14 | \dashv | |
| L | | + | _ | |
| | SBFP Form 1 | + | - | |
| | SBFP Form 3 | - | _ | |
| | SBFP Form 5 | + | - | |
| | SBFP Form 6 | + | - | |
| | SBFP Form 7 | + | - | |
| | SBFP Form 9 | + | - | |
| | | + | - | |
| r | ompt submission of Liquidation Reports | - | 1 | |
| | 120 points if the liquidation | - | _ | |
| | 8 points if liquidation of at least 75% of cash advance 8 points if on-time liquidation but not 75% of cash advance but not on-time | 10 | 1 | |
| 7 | 8 points if on-time liquidation by | - | 4 | |
| | 33 of cash advance | | | |
| 0 | mpt submission of Program Terminal Report (PTR) | | 1 | |
| | 10 points if the PTP was sub- | | | |
| | 10 points if the PTR was submitted complete and on-time 8 points or less if the PTR was submitted complete and on-time | 10 | | |
| - | the Fire was submitted late and incomplete | | | |
| CI | imentation of innovations or good practices developed | | | |
| T | or innovations or good practices developed | | | |
| 1 | points if innovations or good pro- | 5 | | |
| 1 | points if innovations or good practices developed were recorded and documented | | | |
| 4 | points or less if innovations or good practices were developed but not documented | | | |

| 8 Involvement/support of parents & community 5 points if the involvement/support of parents | 5 | |
|--|-----|---|
| 5 points if the involvement/support of parents & community are recorded and documented | 3 | - |
| 4 points or less if there is involvement/support of parents & community but not documented | - | - |
| | | |
| Conduct of advocacy and social/resource mobilization activities Spoints if advocacy and social/resource mobilization activities | | - |
| 5 points if advocacy and social/sea | 1 - | - |
| 5 points if advocacy and social/resource mobilization activities documented | 5 | - |
| 4 points or less if advocacy and social/resource mobilization activities were conducted | | _ |
| but not documented | | |
| Coordination with the barangay/partner for the safe distribution of food commodities 6 points if coordinated with & supported by the barangay/ | - | 4 |
| 6 points if coordinated with 8 | - | - |
| 6 points if coordinated with & supported by the barangay/partner 3 point if coordinated with the barangay/ | 6 | - |
| 3 point if coordinated with the barangay/partner but was not supported | - | |
| Result of interview with parents | - | |
| 15 points if all | | |
| 15 points if all respondents gave positive feedback from the interview | 15 | |
| 10 points or less if not all respondent | | - |
| (Must be supported with pictures and videos from parents and beneficiaries) | | |
| parents and beneficiaries) | | 1 |
| Impression on the video interview of the SBFP Focal Person | | 1 |
| the Vol the SBFP Focal Person | 10 | - |
| 10 points if the SDO Focal Page | 10 | |
| 10 points if the SDO Focal Person provided complete and sincere answers to the guide questions | | |
| 8 points or loss is the second | | |
| 8 points or less if the SDO Focal Person provided incomplete and not so sincere answers to the guide questions | | |
| answers to the guide questions | | |
| TOTAL: | | |
| SDO Weighted Score (20%): | 100 | |
| Additional Points for the SDO | | |
| Functional ISNM Lighthouse C. L. | | |
| Collaboration with DOST-ENDI Took | 2 | |
| Benefciaries Org. (ARBOs)/Community-Based Organtizations (CBOs)/Farmers Groups?Dept of Agriculture-Accredited Groups | - 4 | |
| Groups?Dent of Agriculture Agriculture of Agricultu | | |
| Groups?Dept of Agriculture-Accredited Groups Use of Community Particles of Community Parti | | |
| Use of Community Participation Procurement | 2 | |
| | 2 | |
| Total RO Weighted Co. | | |
| Total RO Weighted Score- Scores for Items 1-12 + Additional Points (30%): | | 0 |

ne, Signature, & Designation of the Members of the Search Committee

ROVED BY:

ional Director

Evaluation Tool for the Search for Outstanding School Implementer of the School-Based Feeding Program (SBFP) RO Level/SY 2020-2021

| | rercentage of actual beneficiaries served versus the | Poin | ts T | 5 |
|----------|--|------|---------------|------|
| | Percentage of actual beneficiaries served versus the target beneficiaries 10 points if 100% beneficiaries were served | 10 | | 3 |
| | To points if at least 90% heneficiaries | 1 20 | - | |
| | 6 points if at least 70-89% beneficiaries were served | | $\overline{}$ | |
| | | | | |
| 2 | Prompt implementation of the program | -+- | _ | |
| | 3 points if the program was implement | + - | - | _ |
| | 4 points or below if the program was implemented behind schedule. | 5 | _ | |
| | the program was implemented behind schedule. | | _ | |
| 3 0 | Compliance to guidelines | - | _ | |
| 1 | Creation of SBFP Core Group | - | | _ |
| T | Orientation for Implementers conducted | 5 | | |
| T | Compliance to the minimum to the | - | 1 | |
| T | Compliance to the minimum health requirements against COVID-19 Food safety standards followed | | 1 | |
| T | Orderly distribution of food commodities | | 1 | |
| T | and the state of t | | 1 | |
| 1 Pi | PSPNCP & Complete | | 1 | |
| 12 | resence & Completeness of the following forms: | | | |
| 1 | points for every form properly-filled-up and updated | 14 | | 4 |
| 1 | Cycle Menu | | | 22-0 |
| \vdash | Toyote Mellu | | | |
| - | SBFP Form 1 | | | |
| - | SBFP Form 3 | | | |
| - | SBFP Form 5 | | | |
| _ | SBFP Form 6 | | | |
| - | SBFP Form 7 | | | |
| | SBFP Form 9 | | 7 | |
| D | | | 7 | |
| Pro | mpt submision of Liquidation Reports | | 7 | |
| no. | 10 points if on-time liquidation of | 10 | 7 1 | 0 |
| _ | | | 1 | _ |
| _ | 8 points if on-time liquidation but not 75% of cash advance | | 1 | |
| | | | 1 | |
| ror | npt submission of Program Terminal Report (PTR) | | 1 | |
| | points if the PTK Was submitted committed | 10 | | |
| | 8 points or less if the PTR was submitted late and incomplete | 1 | 8 | _ |
| | | | | |
| ocu | mentation of innovations or good practices developed | | | |
| | | 5 | 10 | |
| 5 | points if innovations or good practices developed were recorded and documented | | 10 | |
| 1 | points or loss if in- | | | |
| + | points or less if innovations or good practices were developed but not documented | | | |

| | Involvement/support of parents & community 5 points if the involvement/support of parents & community are recorded and documented | 5 | 7 |
|------|--|-----|------|
| - | documented | | |
| | 4 points or less if there is involvement/support of parents & community but not documented | | |
| | documented | | |
| 9 | Conduct of advan | | |
| 7 | Conduct of advocacy and social/resource mobilization activities | | 7 |
| 1 | 5 points if advocacy and social/resource mobilization activities documented | 5 | 1 |
| + | documented and | | |
| | 4 points or less if advocacy and and 11 | - | 1 |
| | 4 points or less if advocacy and social/resource mobilization activities were conducted but not documented | | |
| | | | - |
| 10 C | oordination with the barangay/partner for the | | - |
| | 6 points if coordinated with & supported by the barangay/partner 3 point if coordinated with the barangay / partner | 6 | - |
| | 3 point if coordinated with the barangay/partner | 0 | 5 |
| | with the barangay/partner but was not supported | | |
| 1 Re | esult of interview with parents | | |
| | 15 points if all respondents gave positions | 15 | |
| 1 | 15 points if all respondents gave positive feedback from the interview | 13 | 6 |
| 1 | 10 points or less if not all respondents | | |
| _ | (Must be supported with pictures and videos from parents and beneficiaries) | 1 | |
| _ | to and videos from parents and beneficiaries) | | |
| Im | pression on the video interview of the SBFP Focal Person | | |
| | | 10 | 12 |
| _ | 10 points if the SDO Focal Person provided complete and sincere answers to the | | 12 |
| | guide questions guide questions | | |
| | 8 points or less if the SDO Focal Person provided incomplete and not so sincere answers to the guide questions | | |
| | answers to the guide questions | | |
| | TOTAL: | | 8 |
| | SDO Weighted Score (20%): | 100 | 8 |
| | Additional Points for the SDO | | 18 |
| - 1 | Functional ISNM Lightham C. 1 | | |
| - 1 | Collaboration with DOST-FNRI Technology A.L. | 2 | |
| | | | |
| | | | |
| 1 | Jse of Community Participation Procurement | 2 | |
| T | | 2 | |
| T | otal RO Weighted Score- Scores for Items 1-12 + Additional Points (30%): | 4 | |
| S | ub-Total: | | 25.5 |
| IFP | EMARKS: | | 43.5 |
| 11 | EMPANA, | | -010 |

me, Signature, & Designation of the Members of the Search Committee

PROVED BY:

ional Director

Evaluation Tool for the Search for Outstanding School Implementer of the School-Based Feeding Program (SBFP) CO Level/SY 2020-2021

| 1 P | ercentage of actual beneficiaries served versus the target beneficiaries | Points | Sco |
|------|---|--------|-----|
| 1 | 10 points if 100% beneficiaries were served | 10 | |
| + | 8 points if at least 90% beneficiaries were served | | |
| + | 6 points if at least 70 gov to 5 : | | |
| + | 6 points if at least 70-89% beneficiaries were served | | |
| 2 PI | rompt implementation of the program | | |
| 1 | 5 points if the account of the program | 5 | |
| + | 5 points if the program was implemented on schedule. | | |
| + | 4 points or below if the program was implemented behind schedule. | | |
| 2 0 | pmpliance to a 11 II | | |
| 3 00 | ompliance to guidelines | 5 | |
| + | Creation of SBFP Core Group | 1 | |
| + | Orientation for Implementers conducted | 1 | |
| + | Compliance to the minimum health requirements against COVID-19 | 1 | |
| + | Food safety standards followed | 1 | |
| + | Orderly distribution of food commodities | 1 | |
| I Da | | | |
| Pre | esence & Completeness of the following forms: | 14 | |
| 2 F | points for every form properly-filled-up and updated | 1 | |
| 11 p | oint only if filled-up but not complete and updated | - | |
| 1 | Cycle Menu | | |
| - | SBFP Form 1 | | |
| - | SBFP Form 3 | + | |
| | SBFP Form 5 | + | |
| _ | SBFP Form 6 | - | |
| | SBFP Form 7 | | |
| - | SBFP Form 9 | | |
| Pro | mpt submision of Liquidation Reports | | |
| | 10 points if on-time liquidation of at least 75% of cash advance | 10 | |
| | 8 points if liquidation of at least 75% of cash advance but not on-time | | |
| | 8 points if on-time liquidation but not 75% of cash advance | | |
| Pror | | | |
| 7 | npt submission of Program Terminal Report (PTR) | 10 | |
| - | 10 points if the PTR was submitted complete and on-time | | |
| 1 | 8 points or less if the PTR was submitted late and incomplete | | |
| Doci | umentation of innovations or good practices developed | 5 | |
| - 1 | 5 points if innovations or good practices developed were recorded and documented | 5 | |
| - 1 | 4 points or less if innovations or good practices were developed but not documented | | |

| 8 Involvement/support of parents & community 5 points if the involvement/support of | 5 | |
|--|-----|---|
| 5 points if the involvement/support of parents & community are recorded and documented | 1 | 1 |
| 4 points or less if there is involvement/support of parents & community but not documented | | - |
| 9 Conduct of advocacy and social/resource mobilization activities | + | - |
| 5 points if advocacy and as in the | 5 | + |
| 5 points if advocacy and social/resource mobilization activities were recorded and documented | | 1 |
| 4 points or less if advocacy and social/resource mobilization activities were conducted but not documented | | |
| but not documented but not documented | | - |
| Coordination with the harangay/portray for the | | - |
| Coordination with the barangay/partner for the safe distribution of food commodities 6 points if coordinated with & supported bush a large distribution of food commodities | 6 | |
| | | 1 |
| 3 point if coordinated with the barangay/partner but was not supported | | 1 |
| Result of interview with parents | | |
| 15 points if all respondents gave positive for | 15 | |
| 15 points if all respondents gave positive feedback from the interview | | |
| 10 points or less if not all respondents gave positive for it | | |
| (Must be supported with pictures and videos from parents and beneficiaries) | | |
| Impression on the video interview of the SBFP Focal Person | | |
| 10 points if the RO Focal Person provided to the SBFP Focal Person | 10 | |
| 10 points if the RO Focal Person provided complete and sincere answers to the guide questions | | |
| | | |
| 8 points or less if the RO Focal Person provided incomplete and not so sincere answers to the guide questions | | |
| Saide decations | | |
| TOTAL: | 400 | |
| SDO Weighted Score (20%): | 100 | |
| RO Weighted Score (30%): | | |
| | | (|
| CO Weighted Score (50%): | | (|
| Sub-Total: | | |
| BLE REMARKS: | | 0 |

| DTABLE | REI | MAR | KS: |
|--------|-----|-----|-----|
|--------|-----|-----|-----|

ime, Signature, & Designation of the Members of the Search Committee

PE B. SANTOS III , Director IV, BLSS

Evaluation Tool for the Search for Outstanding School Implementer of the School-Based Feeding Program (SBFP) CO Level/SY 2020-2021

| | Percentage of actual beneficiaries served versus the target beneficiaries | Po | oints | Sco |
|-----|--|----|----------|-----|
| - | | | 10 | |
| - | To points if at least 90% beneficiaries were as a transfer of the points if at least 90% beneficiaries were as a transfer of the points if at least 90% beneficiaries were as a transfer of the points if at least 90% beneficiaries were as a transfer of the points if at least 90% beneficiaries were as a transfer of the points if at least 90% beneficiaries were as a transfer of the points if at least 90% beneficiaries were as a transfer of the points if at least 90% beneficiaries were as a transfer of the points if at least 90% beneficiaries were as a transfer of the points if at least 90% beneficiaries were as a transfer of the points if at least 90% beneficiaries were as a transfer of the points | | | |
| | 6 points if at least 70-89% beneficiaries were served | | | |
| | | | | |
| 2 | | | 8 | |
| _ | Prompt implementation of the program 5 points if the program was implemented on schedule. | | 5 | 0 |
| _ | 4 points or below if the program was implemented behind schedule. | | | |
| 1 | , grant was implemented behind schedule. | | | |
| 3 | Compliance to guidelines | | - | 4 |
| 1 | Creation of SBFP Core Group | 5 | - | 4 |
| 1 | Orientation for Implementers conducts of | | 1 | |
| 1 | Compliance to the minimum health require | | 1 | |
| 1 | | | 1 | |
| 1 | Orderly distribution of food commodities | | 1 | |
| 1 | | | 1 | |
| I P | resence & Completeness of the following forms: | | - | |
| 1- | points for every form properly filled | 14 | | |
| 1 | point only if filled-up but not complete and updated | 1 | - | 4 |
| | Cycle Menu | _ | - | |
| | SBFP Form 1 | + | - | |
| | SBFP Form 3 | 1 | - | |
| | SBFP Form 5 | 1 | - | |
| | SBFP Form 6 | _ | - | |
| | SBFP Form 7 | 1 | - | |
| | SBFP Form 9 | | \dashv | |
| | | + | - | |
| Pro | Inpt submision of Liquidation Reports | + | - | |
| | 10 points if on time liquidation | 10 | - | |
| | 10 points if on-time liquidation of at least 75% of cash advance | 10 | - | 10 |
| | The initial of the state of the | - | - | |
| | 8 points if on-time liquidation but not 75% of cash advance | - | - | |
| oro | | | _ | |
| | mpt submission of Program Terminal Report (PTR) | | _ | |
| _ | 20 points if the PTK Was submitted complete | 10 | | 8 |
| | 8 points or less if the PTR was submitted late and incomplete | | | |
| | | | 4 | |
| T | umentation of innovations or good practices developed | | - | |
| | | 5 | | 10 |
| + | 5 points if innovations or good practices developed were recorded and documented | | | |
| | I points on leasts: | | - | |
| + | points or less if innovations or good practices were developed but not documented | | | |

| 5 nc | ment/support of parents & community | 5 | 4 |
|-------------|---|-----|------|
| | pints if the involvement/support of parents & community are recorded and umented | | |
| doci | pints or less if there is involvement/support of parents & community but not umented | | 1 |
| 9 Conduct | of advocacy and social/resource mobilization activities | | |
| 12 00 | ints if advocacy and social/resource mobilization activities were recorded and | 5 | 4 |
| 4 poi | ints or less if advocacy and social/resource mobilization activities were conducted to not documented | | |
| Coordina | tion with the barangay/partner for the safe distribution of food commodities | 6 | _ |
| | nts if coordinated with & supported by the barangay/partner nt if coordinated with the barangay/partner but was not supported | 0 | 5 |
| Result of i | interview with parents | | |
| 15 po | ints if all respondents gave positive feedback from the interview | 15 | 6 |
| 10 po | ints or less if not all respondents gave positive feedback from the interview | | |
| | be supported with pictures and videos from parents and beneficiaries) | | |
| Impression | on the video interview of the SBFP Focal Person | | |
| | nts if the RO Focal Person provided complete and sincere answers to the | 10 | 12 |
| guide (| questions provided complete and sincere answers to the | | |
| 8 point | ts or less if the RO Focal Person provided incomplete and not so sincere | | |
| TOTAL: | to the gaide questions | | 8 |
| | /eighted Score (20%): | 100 | 83 |
| RO We | eighted Score (30%): | | 18 |
| CO We | eighted Score (50%): | | 25.5 |
| | otal: | | 41.5 |

| 0 | TA | RI | F | R | FA | A | A | D | KS | |
|---|----|---------|---|----|----|-------|----|------|----|---|
| - | | ين حيره | - | E. | | F 5 / | м, | PS I | W | • |

ame, Signature, & Designation of the Members of the Search Committee

PROVED BY:

C, Director IV, BLSS

Guidelines on the Conduct of the Nationwide Search for the Most Outstanding Implementers of the School-Based Feeding Program (SBFP) for SY 2020-2021

I. Rationale

The Department of Education (DepEd), through the Bureau of Learner Support Services-School Health Division (BLSS-SHD), is steadfast in its commitment to address undernutrition among public school children. It is generally recognized that learners' nutritional status is directly related to their capacity to learn. Thus, the School-Based Feeding Program (SBFP) has been implemented since 2010 to contribute to learners' readiness to maximize their full educational potential.

In recent years, the DepEd has been continually assessing and improving its policies, implementation strategies and operational guidelines to better ensure that the SBFP attains its objectives. Program evaluation and review has proved that, through the program, the undernourished learner-beneficiaries have improved on their nutritional status, were observed to have better class participation, exhibited positive health habits, and increased in their school attendance. The SBFP appeared to work best when complemented with other School Health Programs such as deworming, micronutrient supplementation, Gulayan sa Paaralan Program (GPP) and WASH in schools (WinS) Program - programs that are primarily aimed at ensuring that children are ready to learn and thrive in a healthy school environment that allows them to develop health-promoting habits and behaviors for a healthier future generation.

The implementation of SBFP showcased not only the improvement in nutritional status of undernourished children, but at the same time, best practices were seen in the implementing areas, such as collaboration and partnership with various stakeholders. The continuing assessment and review in the implementation of the program enabled the management to draw out operational strategies that maximize the cooperation and support of stakeholders.

In order to continue the gains achieved by the program, this Search for the Most Outstanding Implementers of SBFP for SY 2020-2021 is being proposed to recognize the achievements of field implementers who relentlessly pursued and supported the government's call to provide critical resources needed by the learners especially at the time that the global pandemic immobilized the world.

II. Objectives

The 2021 Search for Most Outstanding Implementers of the SBFP aims to recognize the outstanding schools, Schools Division Offices (SDOs), Regional Offices (ROs) and their respective SBFP Focal Persons for their exemplary implementation of SBFP for SY 2020-2021.

III. Evaluation Process

A. Schools Division Level

- 1. SBFP school implementers shall submit all the supporting documents, including photos and videos, needed/mentioned in the SDO Evaluation Sheet. The schools shall encapsulate their implementation in a 20-30 minute video presentation and be able to show why they should be awarded as the Most Outstanding School Implementer of SBFP and impressions and success stories from parents and learners. Also included is a separate video interview of the School Feeding Coordinator for his/her answer to the attached Guide Questions.
- The SDS shall form a Schools Division Search Committee from among the members of the SBFP Technical Working Group (TWG) with 1-2 representatives from partner agencies or NGOs who shall evaluate the entries from participating schools.
- The screening and evaluation by the Search Committee may be conducted face-to-face but with strict compliance to IATF protocols, or recorded virtual screening may be adopted. Actual school visit is discouraged.
- 4. On the scheduled date of screening, the heads of the school entries and school feeding coordinators should be available to answer queries from the members of the Search Committee.
- 5. The Schools Division Search Committee shall evaluate the schools and shall choose one (1) school to represent the division whose score shall be given a weighted average of 20%.
- 6. The SDS shall nominate the entry school to the Regional Director together with the SDO Level Evaluation Sheet and school documentation of their implementation on or before the set deadline. Also included is a video interview of the SDO Focal Persons (for regular and milk components) for his/her answer to the attached Guide Questions.

B. Regional Level

 The Regional Director (RD) shall form a Regional Search Committee from among the members of the SBFP Technical Working Group (TWG) with 1-3 representatives from partner agencies or NGOs who shall evaluate the SDO entry to the contest.

 The screening and evaluation by the Search Committee may be conducted face-to-face but with strict compliance to IATF protocols, or recorded virtual screening may be adopted. Actual school visit is

3. On the scheduled date of screening, the heads of the school entries, school feeding coordinators, SGOD Chief, and SDO Focal Persons should be available to answer queries from the members of the Search Committee.

4. The Regional Search Committee shall evaluate the schools and shall choose one (1) school to represent the region whose score shall be given a weighted average of 30%.

7. The RD shall nominate one (1) Regional school entry to Dr. Lope B. Santos III, OIC, Director IV, Bureau of Learner Support Services, Department of Education, DepEd Complex, Meralco Ave., Pasig City together with the SDO & Regional Level Evaluation Sheets and school documentation of their implementation on or before the set deadline. Also included is a video interview of the RO Focal Person for his/her answer to the attached Guide Questions.

C. National Level

- The screening and evaluation by the Search Committee may be conducted face-to-face but with strict compliance to IATF protocols, or recorded virtual screening may be adopted. Actual school visit is discouraged.
- On the scheduled date of screening, the heads of the school entries, school feeding coordinators, ESSD and SGOD Chiefs, and RO and SDO Focal Persons should be available to answer queries from the members of the Search Committee.
- 3. The National Evaluation Team shall evaluate the regional entries and scores shall be given a weighted average of 50%. The scores given by the SDO, RO, and National Evaluation Team shall be added to come up with a final score.
- 4. The schools with the top three (3) highest scores shall be awarded as the Most Outstanding SBFP School Implementer and two (2) Runnersup while the remaining 13 winners shall be awarded as Regional Winners.
- The Regional and Schools Division Offices where the top three (3) schools came from shall automatically be awarded as the Most Outstanding Regional and Schools Division Implementers of SBFP for SY 2020-2021.

- 6. Similarly, the Feeding Coordinators and RO/SDO Focal Persons of the winning schools, SDOs, and ROs, respectively, shall be awarded as the Most Outstanding School Feeding Coordinators, Most Outstanding SDO Focal Persons, and Most Outstanding RO Focal Persons.
- 7. The winners will be announced through a DepEd Memorandum.

8. The decision of the National Evaluation Team shall be final and

9. The evaluation summary is as follows:8\

| Phases | Percentage |
|------------------------|-----------------|
| | School Category |
| Schools Division Level | 20% |
| Regional Level | 30% |
| National Level | 50% |
| Total | |
| Total | 100% |

IV. Time Frame

| Phases | Persons Responsible | Date |
|---|----------------------------------|--|
| Schools Division selection and submission of the SDO entry | SDO Search Committee | Deadline of submission of entries to SDOs: July 16, 2021 |
| Regional selection and submission of the Regional entry | RO Search Committee | Deadline of submission of entries to ROs: August 13, 2021 |
| Final Evaluation by the National Evaluation Team | National Evaluation Committee | Deadline of submission of entries to CO: September 17, 2021 |

V. Awards and Prizes

| Awards | Prizes |
|--|---|
| Grand Winner for the Most | Prizes |
| Outstanding Implementer of SBF School Category SDO Category RO Category | P100,000 cash prize plus trophy and certificates P40,000 cash prize plus trophy and certificates P30,000 cash prize plus trophy and certificates School Feeding Coordinators, SDO & RO SBFP Focal Persons shall receive Plaques, and Certificates of Recognition |
| 1st Runner-up for the Most Outstanding Implementer of SBFP School Category SDO Category RO Category | P75,000 cash prize plus trophy and certificates P35,000 cash prize plus trophy and certificates P25,000 cash prize plus trophy and certificates School Feeding Coordinators, SDO & RO SBFP Focal Persons shall receive Plaques, and Certificates of Recognition |
| d Runner-up for the Most atstanding Implementer of SBFP School Category SDO Category RO Category | P50,000 cash prize plus trophy and certificates P30,000 cash prize plus trophy and certificates |

| | P20,000 cash prize plus trophy and certificates School Feeding Coordinators, SDO & RO SBFP Focal Persons shall receive Plaques, and Certificates of Recognition |
|----------------------------------|--|
| Regional Winners for the Most | |
| Outstanding Implementer of SBFP | |
| School Category | P30,000 cash prize plus plaque and certificates |
| SDO Category | P20,000 cash prize plus plaque and certificates |
| RO Category | P10,000 cash prize plus plaque and certificates School Feeding Coordinators, SDO & RO SBFP Focal Persons shall receive Plaques, and Certificates of Recognition |

VI. Evaluation Sheet and Guide Questions

(Please see attached)

Guide Questions for Video Interview for the Most Outstanding Implementers of SBFP for 2020-2021

(15-20 min video presentation for School Feeding Coordinators, SDO & RO Focal Persons)

- 1. State personal details (name, age, years of service in DepEd and years of service
- 2. When SBFP was assigned to you what was your initial reaction and why?
- 3. What are the challenges that you encounter in your first year of managing SBFP and what makes you decide to continue in handling the program.
- 4. For SY 2020-21 and 2021-22, what are the steps you initiated to implement the
 - Identifying the beneficiaries
 - Managing the funds for NFP and Milk
 - Procurement of NFP and Milk (including activities in the preparation and signing of MOA & PO, and transfer of funds to NDA & PCC or payment to
 - Orientation of implementers
 - Distribution of commodities
 - Monitoring of implementation in schools
 - Gathering reports from schools
 - Liquidation of funds
 - Submission of reports
- 5. How did you maintain a good relationship with your SBFP partners and
- 6. For SBFP 2020-2021, what do you think was your best contribution in the enrichment of the program implementation?
- 7. As a SBFP focal are you confident with the effectivity and efficiency of the
- 8. What are the best practices that you can share to your fellow SBFP focal persons when it comes to the program implementation and management.
- 9. What ideas can you contribute to have a successful monitoring and evaluation
- 10. Facing the realities of the pandemic, what are the lessons learned you can share in the realization of this program despite the challenges.
- 11. Given a chance to handle another OKD program/s should you still choose to be