



August 24, 2018

DIVISION MEMORANDUM
No. 262, s. 2018

**COORDINATION MEETING ON THE CONDUCT OF THE INTER-REGIONAL MONITORING ON THE
DELIVERY AND INVENTORY OF LEARNING RESOURCES (LRs)**

**To: Chief Education Supervisors
Concerned Public Schools District Supervisors/Principals in-Charge of the District/
Head Teacher in-Charge of the District
Concerned Heads of Public Elementary, Secondary and Integrated Schools
Concerned District LR Coordinators
Concerned School Property Custodians
All Others Concerned**

1. The Bureau of Learning Resources (BLR) will conduct a five-day Inter-Regional Monitoring on the Delivery and Inventory of LR in selected elementary, secondary, and senior high schools in all the division offices in Region VI on September 2-8, 2018.
2. The objectives of the activity are (1) account the LR to Learner ratio; (2) identify the problems in the deliveries and acceptance of LR; (3) check the LR inventory report submitted by the concerned property custodians and/or supply officers; and (4) gather feedback on the utilization, disposal, safekeeping, recording, and maintenance of delivered LR.
3. Accordingly, a coordination meeting will be conducted at the Arthur S. Juada Hall, DepEd Aklan Division Office, Kalibo, Aklan on August 29, 2018. The following PSDS/PIDs/HTIDs, School Heads, District LR Coordinators, and School Property Custodians of the following Districts and Schools are required to attend:

No	District	School
1	Altavas	Linayasan NHS
2	Altavas	Linayasan ES
3	Altavas	Odiong ES
4	Balete	Balete IS
5	Balete	Feliciano ES
6	Banga	Aguinaldo T. Repiedad Sr. IS
7	Banga	Muguing ES
8	Banga	Banga ES
9	Ibajay West	Ondoy IS
10	Ibajay West	Tagbaya ES
11	Ibajay East	San Isidro ES
12	Ibajay East	Naisud NHS
13	Ibajay East	Regador ES
14	Kalibo I	Kalibo Pilot ES
15	Kalibo I	New Buswang ES
16	Kalibo I	Aklan NHS of Arts and Trades
17	Kalibo II	Kalibo ES
18	Kalibo II	Kalibo Integrated Special Education Center
19	Lezo	Lezo IS
20	Lezo	Bugasongan ES
21	Madalag	Madalag ES
22	Madalag	Madalag NHS
23	Madalag	Alaminos ES
24	Makato	Makato IS
25	Makato	Calimbajan-Tina ES
26	Malinao	Malinao School for Phil. Craftsmen
27	Malinao	Malinao ES
28	Malinao	Manhanip PS

29	Nabas	Toledo ES
30	Nabas	Toledo NHS
31	Nabas	Buenasuerte ES
32	New Washington	Tambak ES
33	New Washington	New Washington ES
34	New Washington	New Washington National Comprehensive HS
35	Numancia	Laguinbanwa ES
36	Numancia	Numancia IS

4. The coordination meeting will prepare the said schools on the required reports and attachments during the conduct of Inter-Regional Monitoring. Proxy is highly discouraged.
5. Expenses incurred relative to this activity may be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this memorandum is strongly desired.


Dr. SALVADOR O. OCHAVO, Jr., CESO VI
 Schools Division Superintendent

Enclosure: None

Reference: Letter from the Office of the Director of Bureau of Learning Resources

To be indicated in the Perpetual Index
under the following subjects:

**BOOKS
OFFICIALS**

**EMPLOYEES
SUPPLIES**

**EQUIPMENT
TEXTBOOKS**

MEETING

/mqf



Republic of the Philippines
Department of Education

BUREAU OF LEARNING RESOURCES

Ground Floor, Bonifacio Bldg., DepEd Complex, Marikina Ave., Pasig City

* blr.od@deped.gov.ph * blr.lrp@deped.gov.ph * blr.lrqad@deped.gov.ph
634-1054 • 634-1072 • 634-0901



Office of the Director

August 24, 2018

GEMMA M. LEDESMA
OIC, Regional Director
DepEd RO VI
Duran St., Iloilo City

Attention: **All Schools Division Superintendents**

Dear **Dir. Ledesma**:

The Bureau of Learning Resources (BLR) will conduct a five-day Inter-Regional Monitoring on the Delivery and Inventory of LRs in selected elementary, secondary, and senior high schools in all the division offices in NCR on September 2-8, 2018.

The objectives of the activity are (1) account the LR to learner ratio, (2) identify the problems in the deliveries and acceptance of LRs; (3) check the LR inventory report submitted by the concerned property custodians and/or supply officers; and (4) gather feedback on the utilization, disposal, safekeeping, recording, and maintenance of delivered LRs.

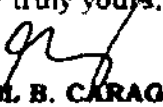
The participants to this activity are the Regional and Division LR Supervisors from Regions IVA, and X assigned to monitor the specified area in Annex 1.

Relative thereto, the Regional and Division LR Supervisors and Division Supply Officers of your region are expected to assist during the monitoring. All Division Supply Officers are requested to be ready with the accomplished inventory report of learning resources from 2012 to 2018 (Annex 2). We also request the Regional/Division Accountants to provide the LR monitors the Statement of Expenditures (SOE) of downloaded funds to the RO for reproduction and delivery of Grade 5 Activity Sheets and SHS learning Resources and Distribution Funds of centrally procured LRs.

For any queries, please contact **Ms. Ma. Concepcion T. Barrera**, Project Development Officer II- Production Division at telephone numbers (02) 634-0901, (02) 631-3690, and telefax number (02) 631-4985 or email to barrera_sionnee@yahoo.com or blr.lrp@deped.gov.ph.

For your appropriate action.

Very truly yours,


EDEL B. CARAG
Director III
OIC, Director IV

Attached as stated

List of Monitors Assigned to Region 6

	Name	Position	RO	Division	Place to Visit	
					RO	Division
1	Priscilla V. Salo	LR Supervisor	4-A	Antipolo City	6	Antique
2	Laarni R. Granado	LR Supervisor	4-A	Baroor	6	Guimaras
3	Rosalinda A. Mendoza	LR Supervisor	4-A	Batangas	6	Iloilo City
4	Generoso O. Javier	LR Supervisor	4-A	Batangas City	6	Iloilo Province
5	Evelyn P. de Castro	LR Supervisor	4-A	Buñan	6	
6	Mignon Cecille Mangoba	LR Supervisor	4-A	Cavite	6	Passi City
7	Marissa O. Aguirre	LR Supervisor	4-A	Cavite City	6	Bago City
8	Leylanie V. Adao	LR Supervisor	4-A	Dasmariñas City	6	Bacolod City
9	Ivan Honorpette A. Mijares	LR Supervisor	4-A	Imus	6	Silay City
10	Godofredo C. Mercado	LR Supervisor	4-A	Laguna	6	Negros Occidental
11	Edita T. Olan	LR Supervisor	4-A	Lipa City	6	Aklan
12	Aniceta J. Villaruel	LR Supervisor	4-A	Lucena City	6	Roxas City
13	Jee-Ann O. Borines	LR Supervisor	4-A	Quezon	6	Capiz
14	Imelda Roma	LR Supervisor	10	Regional Office	6	Cadiz City
15	Henry P. Contemplacion	LR Supervisor	4-A	San Pablo City	6	Sagay City
16	Mangen Leosala	LR Supervisor	4-A	Sra Rosa City	6	Escalante City
17	Ronald V. Ramilo	LR Supervisor	4-A	Tanauan City	6	San Carlos City, VI
18	Generosa F. Zubirfa	LR Supervisor	4-A	Tayabas City	6	Kabankalan City
19	Cristeta M. Arcos	LR Supervisor	4-A	Calamba City	6	La Carlota City
					6	Himamaylan City
					6	Sipalay City

Prepared by: 

MA. CONCEPCION T. BARRERA
Project Development Officer II

Reviewed by: 

RESY C. AGAMATA
Chief Production & Design

Noted by: 

EDIL B. CARAO
Director III
OIC, Director IV