



Republic of the Philippines  
**Department of Education**  
REGION VI – WESTERN VISAYAS  
**DIVISION OF AKLAN**

February 4, 2021


**DIVISION MEMORANDUM**

No. 30, s. 2021

**DATA GATHERING IN THE LEARNING RESOURCES MANAGEMENT AND DEVELOPMENT SYSTEM  
(LRMDS) PORTAL 2021**

To: **Chief Education Supervisors  
Education Program Supervisors/Coordinators  
Public Schools District Supervisors  
Heads of Public Elementary, Secondary and Integrated Schools  
District and School LR Coordinators  
All Others Concerned**

1. The District and School LR Coordinators are advised to accomplish the templates for the baseline data of the Learning Resources Management and Development System (LRMDS) Portal for the year 2021 on or before **February 19, 2021**.
2. The said data will be used in order to monitor the progress of the schools on the implementation of the LRMDS, specifically on the number of personnel registered and their utilization rate. Additionally, it will serve as basis for the provision of technical assistance to the schools from the district and/or the division.
3. School LR Coordinators are advised to retrieve their school's data at the LRMDS portal (<http://lrmds.deped.gov.ph>) using the administrator login credentials. District LR Coordinators are advised to provide the credentials to the School LR Coordinators. Please refrain from making any changes on the account. Your access is restricted to downloading the school's information only.
4. After retrieval of data from the LRMDS Portal, School LR Coordinators must download the school LRMDS 2021 data template at <http://bit.ly/2021-aklan-sch>, then send the template in Excel format to your respective District LR Coordinators and to the LRMS Division Focal Person's email at [mahnnie.tolentino@deped.gov.ph](mailto:mahnnie.tolentino@deped.gov.ph).
5. After gathering the school LRMDS 2021 data template from the School LR Coordinators, District LR Coordinators are advised to fill-up the district LRMDS 2021 data template at <http://bit.ly/lr-2021-aklan-dlst> for consolidation.
6. Immediate and widest dissemination of this Memorandum is strongly advised.

  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent

Enclosure: As stated  
Reference: None  
To be indicated in the Perpetual Index  
under the following subjects:

**DATA                      EMPLOYEES                      SCHOOLS                      TEACHERS**

/mqf



Poblacion, Numancia, Aklan  
Tel/Fax No.: (036) 265 3744 | (036) 265 3737 | (036) 265 3738 | (036) 265 3740 | (036) 265 3741  
Website: <http://www.depedaklan.org>  
Email Address: [aklan.1958@deped.gov.ph](mailto:aklan.1958@deped.gov.ph)