



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

November 25, 2021



DIVISION MEMORANDUM

No. 529, s. 2021

DEADLINE FOR THE SUBMISSION OF BEDs 1 AND 3

To: Public Schools District Supervisors
School Heads of Secondary School Implementing Units (IUs)
Accountants/Senior Bookkeepers/Administrative Assistants
Other Concerned Personnel

1. Relative to **Regional Memorandum No. 794, s. 2021** dated November 24, 2021 (Deadline for Submission of BEDS 1 and 3) and as reiterated in DBM Circular Letter No. 2021-11 dated October 28, 2021 titled Guidelines for the Preparation and Reiteration of the Prescribed Submission of the Annual Budget Execution Plans Covering the Fiscal Year (FY) 2022 Budget, this Office requests ALL Secondary Schools Implementing Units (IUs) to submit the original signed hard copies of BEDS 1 and 3 in four (4) sets on or before **November 26, 2021** be consolidated and submitted to DBM.
2. The scanned and signed copies of the Budget Execution Documents (BEDs) 1 and 3 shall be uploaded in Portable Document Format (PDF) in the link provided by the Regional Office not later than November 29, 2021.
3. Immediate dissemination of and compliance with this Memorandum are desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 

BSS/MAJ/arln



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Tel/Fax No. (036) 265 3744 | (036) 265 3737 | (036) 265 3738 | (036) 265 3740 | (036) 2653741
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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

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REGIONAL MEMORANDUM

No. 794, s. 2021

DEADLINE FOR THE SUBMISSION OF BEDS 1 AND 3

To: Schools Division Superintendents
Division Accountants and Budget Officers
Heads of Secondary Schools (Implementing Units)
All Others Concerned

1. Relative to DBM Circular Letter No. 2016-9 dated October 27, 2016: *Submission of Annual Budget Execution Plans*, this Office, through the Finance Division, requests the Schools Division Offices (SDOs) and Implementing Units (IUs) to submit the hard copies, as well as scanned and signed copies of the Budget Execution Documents (BEDs) 1 and 3 in Portable Document Format (PDF) **on or before November 29, 2021**.
2. After that, the said scanned copies shall also be uploaded to the appropriate folders (one for BED 1, and one for BED 3) contained in this link provided by the Regional Office: <https://tinyurl.com/R6BEDs2022>
3. The uploaded BEDs must be labeled appropriately based on the name of the IU or SDO. Further, the name of the schools should be spelled out in full. The use of acronyms and abbreviations is not allowed.
4. The signed hard copies of BEDs 1 and 3 of the Implementing Units (including the SDO Proper) must be submitted directly to DBM Regional Office VI as per advice of their specialist in two copies. The Schools Division Offices shall then submit to DepEd Regional Office VI the complete list of submitted BED 1 and BED 3 of schools under their Division signed by the Schools Division Superintendent in PDF.
5. For inquiries and other further clarifications, contact the Finance Division by the following means:
 - a. Cellphone Numbers



Address: Duran Street, Iloilo City, 5000
Telephone Nos: (033)509-7653; (033)336-2816
Email Address: region6@deped.gov.ph
Website: region6.deped.gov.ph

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| Regional Memorandum | DepEdRO6-FD-M-225 | 11/22/2021 | |





Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

- i. 0963 533 4635 (Smart)
 - ii. 0905 451 8699 (Globe)
 - b. Email Addresses
 - i. region6.acctg@deped.gov.ph
 - ii. region6.budget@deped.gov.ph
6. Immediate dissemination of and compliance with this Memorandum are desired.

RAMIR B. UYTICO EdD, CESO IV
Regional Director

To be indicated in the Perpetual Index
under the following subjects:

| | | |
|--------|-----------|--------------|
| BUDGET | FUNDS | REPORTS |
| DATA | PROCEDURE | REQUIREMENTS |



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