



Republic of the Philippines
 Department of Education
 Region VI – Western Visayas
DIVISION OF AKLAN
 Numancia, Aklan



REQUEST FOR QUOTATION (RFQ)

Project No: [DepED-RO6-D1-OSGOD\(DRRM\)-079-2020](#)

The Department of Education Division of Aklan, through its Bids and Awards Committee (BAC) invites the suppliers to submit quotation and to bid for the hereunder list of procurement:

NAME OF PROJECT: **Lease Of Real Property and Venue with Catering Services for the Conduct of 4th Quarter DRRM Coordinators Meeting, Contengency Planning for COIV-19 and Capability Building to School Head/DRRM Coordinators for GAWAD Kalasag**

FUNDING SOURCE: **Government of the Philippines (GoP) 2020 – HRTD and Downloaded**

APPROVED BUDGET FOR THE CONTRACT: **Php167,250.00**

MODE OF PROCUREMENT: **NEGOTIATED-LEASE OF REAL PROPERTY AND VENUE (SECTION 53.10)**

The Department of Education Division of Aklan, through its Bids and Awards Committee (BAC), now invites bids for the above-mentioned works.

Schedule of Activities

- * **4th Quarter DRRM Coordinators Meeting**
 Novemner 10, 2020 - **25 pax**
- * **Contengency Planning for COIV-19**
 November 17-19, 2020 - **60 pax**
- * **Capability Building to School Head/DRRM Coordinators for GAWAD Kalasag**
 November 27, 2020 - **70 pax**

Proposed Menu:

For AM/PM Snacks:

Juice/Bottled Water, Any of Soup with Toasted Bread/
 Cakes, Sandwiches/Hamburger/Siopao/Pasta

For Lunch:

Rice, Main Dish (2), Side Dish (1), Desserts/Fruits,
 Soup, Juices/Bottled Water

- * **Free Flowing Coffee**
- * **Buffet Style for Lunch**
- * **Provision of Water Dispenser with Purified Drinking Water**
- * **Provision of Tables and Chairs an Sound Systems and other amenities**
- * **No Serving of Softdrinks and/or artificially-flavored drinks**
- * **No pork**
- * **Fresh Fruits for Desserts**
- * **Bottled Water (250ml)**
- * **Provision of Candies**
- * **Candies, Nuts should be served in mid-morning and mid-afternoon sufficient for all pax**

The Schedule of BAC Activities are as follows:

Activity	Date and Time	Venue
Issuance of Canvass	August 27, 2020 – September 3, 2020 8:00 AM – 5:00 PM	DepED Division of Aklan
Pre-Bid Conference	Not applicable	
Submission & Receipt of Canvass	On Or Before September 3, 2020 5:00 PM	DepED Division of Aklan

DepED reserves the right to accept or reject any or all canvasses, to annul the procurement process, or declare failure of procurement at any time prior to contract award without thereby incurring any liability to the affected parties.

For further information, please refer to:

EDSELYN T. BIRAY

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 Bids and Awards Committee (BAC)
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JOSE NIRO R. NILLASCA
 BAC Chairperson

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