



Republic of the Philippines
 Department of Education
 Region VI - Western Visayas
SCHOOLS DIVISION OF AKLAN
 Numancia, Aklan



June 24, 2021

Date

Gentleman:

The Division Office desires to Rent the following articles. Please quote us your price for the following articles:

Qty.	Unit	Name of Articles	Unit Price	Total Price
1	package	Lease of Real Property and Venue with Catering Services and Lodging Accommodation for the conduct of Regional Launching of the School Heads Academy (SHA) in DepED Region VI and Event Debrief/Evaluation on July 21-25, 2021		
		Proposed Menu:		
		For AM and PM Snacks		
		Juice/Bottled Water, Any of Soup with Toasted Bread/		
		Cakes, Sandwiches/Hamburger/Siopao/Pasta		
		For Lunch:		
		Rice, Main Dish (2), Side Dish (1), Desserts/Fruits,		
		Soup, Juices/Bottled Water		
		* No Serving of Softdrinks and/or artificially-flavored drinks		
		* No pork		
		* Fresh Fruits for Desserts		
		* Observe Minimum Health Protocol in Distribution of meals		
		* Complimentary Daily Breakfast		
		* Free use of Conference Room		
		* PA System w/ microphones and LCD Projector		
		* Tables & chairs set-up, Red carpet		
		* Podium w/ microphones		
		* Flowing coffee, tea or choco & drinking water station		
		* Internet Connectivity		
		* Welcome tarpaulin for our Guest Speakers and VIPs		
		* Lodging Accommodation		
		- July 21, 2021 - 35 pax		
		- July 22-24, 2021 - 39 pax		
		* Meal Accommodation		
		- July 21, 2021 - 38 pax (PM Snack and Dinner)		
		- July 22, 2021 - 42 pax (Breakfast to Dinner)		
		- July 23, 2021 - 49 pax (Breakfast to Dinner)		
		- July 24, 2021 - 39 pax (Breakfast to Dinner)		
		- July 25, 2021 - 39 pax (Breakfast)		

For the conduct of Regional Launching of the School Heads Academy (SHA) in DepED Region VI and Event Debrief/Evaluation

Approved Budget for the Contract (ABC) = **Php290,100.00**

JERSON B. LABOS EdD
 BAC CHAIRPERSON

Respectfully returned to the BAC Chairperson, Numancia Aklan with the prices indicated above.

Declar