



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF AKLAN**  
Numancia, Aklan



### REQUEST FOR QUOTATION (RFQ)

Project No: [DepED-RO6-D1-TRAINING \(CID.OSDS\)-048-2021](#)

The Department of Education Schools Division of Aklan, through its Bids and Awards Committee (BAC) invites the suppliers to submit quotation and to bid for the hereunder list of procurement:

Name of Project: **Procurement of Catering Services for the Conduct of**

- **Orientation of Division Error Watch Teams**
- **Enhancement Workshop of School Heads Office Performance and Commitment Review Form (OPCRF)**
- **Conduct of Activities of the HRMPSB and TWG for the Completion of Ranklists**
- **Division Workshop on Food Processing and Aquaculture for Farm School Teachers**

Funding Source: **GOVERNMENT OF THE PHILIPPINES (GoP) 2021**

Approved budget for the contract: **Php235,000.00**

Date of Activity : **To Be Announce Later**

Participants: **470 PAX**

MODE OF PROCUREMENT: **NEGOTIATED-SMALL VALUE PROCUREMENT (SECTION 53.9)**

The Department of Education Schools Division of Aklan, through its Bids and Awards Committee (BAC), now invites bids for the above-mentioned works.

#### Proposed Menu:

##### For AM Snacks:

Juice/Bottled Water, Any of Soup with Toasted Bread/  
Cakes, Sandwiches/Hamburger/Siopao/Pasta

##### For Lunch:

Rice, Main Dish (2), Side Dish (1), Desserts/Fruits,  
Soup, Juices/Bottled Water

- \* No Serving of Softdrinks and/or artificially-flavored drinks
- \* No pork
- \* Fresh Fruits for Desserts
- \* Bottled Water (250ml)

#### Schedule of Activity:

##### \* Orientation of Division Error Watch Teams

- November 2021 - 2 days
- 10 pax Complete Meal for 2 days

##### \* Enhancement Workshop of School Heads Office

- Performance and Commitment Review Form (OPCRF)**
- November 4-5, 17 and 18, 2021
- 21 pax Complete Meal for 4 days

##### \* Conduct of Activities of the HRMPSB and TWG for the Completion of Ranklists

- November 2021 - 6 days
- 11 pax Complete Meal for 6 days

##### \* Division Workshop on Food Processing and Aquaculture for Farm School Teachers

- November 8-12, 15-19, 2021 - 10 days
- 30 pax Complete Meal for 10 days

The Schedule of BAC Activities are as follows:

Activity	Date and Time	Venue
Issuance of Canvass	October 25-27, 2021 8:00 AM – 5:00 PM and October 28, 2021, 12:00 PM	DepED Division of Aklan
Pre-Bid Conference	Not applicable	
Submission & Receipt of Canvass	On or Before October 28, 2021 12:00 PM	DepED Division of Aklan

DepED reserves the right to accept or reject any or all canvasses, to annul the procurement process, or declare failure of procurement at any time prior to contract award without thereby incurring any liability to the affected parties.

For further information, please refer to:

**EDSELYN T. BIRAY**

Secretariat

Bids and Awards Committee (BAC)

Department of Education, Schools Division of Aklan,

Poblacion, Numancia, Aklan,

Telephone No. (036) 265-3744 local 109

  
**JERON B. LABOS EdD**  
BAC Chairperson