



Republic of the Philippines
 Department of Education
 Region VI – Western Visayas
DIVISION OF AKLAN
 Kalibo, Aklan



REQUEST FOR QUOTATION (RFQ)

Project No: [DepED-RO6-D1-TRAINING\(1stMANCOM\)-001-2020](#)

The Department of Education Division of Aklan, through its Bids and Awards Committee (BAC) invites the suppliers to submit quotation and to bid for the hereunder list of procurement:

NAME OF PROJECT: **LEASE OF REAL PROPERTY AND VENUE WITH CATERING SERVICES FOR THE CONDUCT OF 1st MANAGEMENT COMMITTEE (MANCOM) MEETING FOR 2020**

FUNDING SOURCE: **GENERAL APPROPRIATIONS ACT (GAA) 2020 – INSET FUND**

APPROVED BUDGET FOR THE CONTRACT: **Php220,500.00**

DATE, PARTICIPANTS AND VENUE: **January 24, 2020 – 260 pax – Eastern Side – Numancia Covered Court**
January 27, 2020 – 230 pax – Western Side – Numancia Covered Court

MODE OF PROCUREMENT: **NEGOTIATED PROCUREMENT – LEASE OF REAL PROPERTY**

The Department of Education Division of Aklan, through its Bids and Awards Committee (BAC), now invites bids for the above-mentioned works.

TERMS AND CONDITIONS:

- 30 pieces of Tables with Table Cloth on January 24, 2020 - **Numancia Covered Court**
- 25 pieces of Tables with Table Cloth on January 27, 2020 - **Numancia Covered Court**
- Buffet Style for Lunch

Suggested Menu:

For AM/PM Snacks:

Juice/Bottled Water, Any of Soup with Toasted Bread/
 Cakes, Sandwiches/Hamburger/Siopao/Pasta

For Lunch:

Rice, Main Dish (2), Side Dish (1), Desserts/Fruits,
 Soup, Juices/Bottled Water

The Schedule of BAC Activities is as follows:

Activity	Date and Time	Venue
Issuance of Canvass	January 2-7, 2020 8:00 AM –5:00 PM	DepED Division of Aklan
Pre-Bid Conference	Not applicable	
Submission & Receipt of Canvass	On or before January 7, 2020 5:00 PM	DepED Division of Aklan

DepED reserves the right to accept or reject any or all canvasses, to annul the procurement process, or declare failure of procurement at any time prior to contract award without thereby incurring any liability to the affected parties.

For further information, please refer to:

EDSELYN T. BIRAY

Secretariat
 Bids and Awards Committee (BAC)
 Department of Education, Division of Aklan
 Arch. Bishop Reyes St., Kalibo, Aklan
 Telephone No. (036) 268-6286

JOSE NIROY R. NILLASCA
 BAC Chairperson