



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**SCHOOLS DIVISION OF AKLAN**  
Numancia, Aklan



### REQUEST FOR QUOTATION (RFQ)

Project No: [DepED-RO6-D1-TRAINING\(ESP\)-050-2022](#)

The Department of Education Schools Division of Aklan, through its Bids and Awards Committee (BAC) invites the suppliers to submit quotation and to bid for the hereunder list of procurement:

Name of Project: **Lease of Real Property and Venue with Catering Services for the conduct of Division Workshop on the Enhancement and Quality Assurance of Project KATAPAT Videos in Edukasyon sa Pagpapakatao (ESP)**

Funding Source: **GOVERNMENT OF THE PHILIPPINES (GoP) 2022  
Downloaded Fund (ROV-2022-238)**

Approved budget for the contract: **Php103,500.00**

Date of Activity : **August 10-12, 2022**

MODE OF PROCUREMENT: **NEGOTIATED-SMALL VALUE PROCUREMENT (SECTION 53.9)**

The Department of Education Schools Division of Aklan, through its Bids and Awards Committee (BAC), now invites bids for the above-mentioned works.

#### Proposed Menu:

##### For PM Snacks:

Juice/Bottled Water, Any of Soup with Toasted Bread/  
Cakes, Sandwiches/Hamburger/Siopao/Pasta

##### For Dinner:

Rice, Main Dish (2), Side Dish (1), Desserts/Fruits,  
Soup, Juices/Bottled Water

- \* No Serving of Softdrinks and/or artificially-flavored drinks
- \* No pork
- \* Fresh Fruits for Desserts
- \* Bottled Water (250ml)
- \* Provision of Venue with Tables and Chairs and other Amenities
- \* Free Coffee
- \* Provision of Triad in before entering the Hall
- \* Can Accommodate 70% of the Total Capacity of the Venue in Compliance with the Guidelines of IATF
- \* Free use of Venue
- \* Free Parking space in the vicinity of the venue
- \* Provision of Lights and Sound System
- \* Provision of Hall Decorations

#### Schedule of Activity:

**\* August 10-12, 2022 - 55 pax/day - Complete Meal**

The Schedule of BAC Activities are as follows:

Activity	Date and Time	Venue
Issuance of Canvass	July 28 to August 1, 2022 8:00 AM – 5:00 PM	DepED Division of Aklan
Pre-Bid Conference	Not applicable	
Submission & Receipt of Canvass	On or Before August 1, 2022 5:00 PM	DepED Division of Aklan

DepED reserves the right to accept or reject any or all canvasses, to annul the procurement process, or declare failure of procurement at any time prior to contract award without thereby incurring any liability to the affected parties.

For further information, please refer to:

**EDSELYN T. BIRAY**

Secretariat

Bids and Awards Committee (BAC)

Department of Education, Schools Division of Aklan,

Poblacion, Numancia, Aklan,

Telephone No. (036) 265-3744 local 109

A handwritten signature in blue ink, appearing to read 'J. Labos', is written over the printed name and title.

**JERSON B. LABOS EdD**  
BAC Chairperson