



Republic of the Philippines
 Department of Education
 Region VI – Western Visayas
DIVISION OF AKLAN
 Kalibo, Aklan



REQUEST FOR QUOTATION (RFQ)

Project No: DepED-RO6-D1-TRAINING(FINANCE)-015-2019

The Department of Education Division of Aklan, through its Bids and Awards Committee (BAC) invites the suppliers to submit quotation and to bid for the hereunder list of procurement:

- NAME OF PROJECT: **LEASE OF REAL PROPERTY AND VENUE WITH CATERING FOR THE CONDUCT OF TRAINING OF IMPLEMENTING UNITS (IUs) FINANCE STAFF ON UPDATES AND NEW FINANCIAL SYSTEM**
- FUNDING SOURCE: **GOVERNMENT OF THE PHILIPPINES (GOP) 2018 – MOOE**
- APPROVED BUDGET FOR THE CONTRACT: **Php54,000.00**
- DATE OF TRAINING: **March 25-26, 2019**
- PARTICIPANTS: **60 PAX**
- MODE OF PROCUREMENT: **NEGOTIATED-LEASE OF REAL PROPERTY AND VENUE (Section 53.10)**

The Department of Education Division of Aklan, through its Bids and Awards Committee (BAC), now invites bids for the above-mentioned works.

PROPOSED MENU:

- For AM and PM Snacks:
 Juice/Bottled Water, Any of Soup with Toasted Bread/
 Cakes, Sandwiches/Hamburger/Siopao/Pasta
- For Lunch:
 Rice, Main Dish (2), Side Dish (1), Desserts/Fruits,
 Soup, Juices/Bottled Water

TERMS AND CONDITIONS:

- One big fully air-conditioned function room to accommodate 60 participants
- With standby generator w/ complete and good sound system with microphones and 2 wireless microphones
- Smoke-free environment
- With hot and cold water dispenser
- With standby assigned personnel and ICT staff during the workshop.
- Buffet Style for Lunch

The Schedule of BAC Activities is as follows:

Activity	Date and Time	Venue
Issuance of Canvass	March 8-13, 2019, 8:00 AM – 5:00 PM	DepED Division of Aklan
Pre-Bid Conference	Not applicable	
Submission & Receipt of Canvass	On Or Before March 13, 2019 5:00 PM	DepED Division of Aklan

DepED reserves the right to accept or reject any or all canvasses, to annul the procurement process, or declare failure of procurement at any time prior to contract award without thereby incurring any liability to the affected parties.

For further information, please refer to:

EDSELYN T. BIRAY

Secretariat

Bids and Awards Committee (BAC)

Department of Education, Division of Aklan

Arch. Bishop Reyes St., Kalibo, Aklan

Telephone No. (036) 268-6286



JOSE NIRO R. NILLASCA
BAC Chairperson