



Republic of the Philippines  
 Department of Education  
 Region VI – Western Visayas  
**DIVISION OF AKLAN**  
 Kalibo, Aklan



**REQUEST FOR QUOTATION (RFQ)**

**Project No: DepED-RO6-D1-TRAINING(MULTIGRADE)-017-2019**

The Department of Education Division of Aklan, through its Bids and Awards Committee (BAC) invites the suppliers to submit quotation and to bid for the hereunder list of procurement:

NAME OF PROJECT: **LEASE OF REAL PROPERTY AND VENUE WITH LODGING ACCOMMODATION AND CATERING SERVICES FOR THE CONDUCT OF DIVISION EHNANCEMENT WORKSHOP ON THE UTILIZATION MULTIGRADE LESSON PLANS**

FUNDING SOURCE: **GOVERNMENT OF THE PHILIPPINES (GoP) 2018 – CMP CONTINUING**

APPROVED BUDGET FOR THE CONTRACT: **Php205,000.00**

DATE OF TRAINING : **April 22-14, 2019**

PARTICIPANTS: **50 pax**

MODE OF PROCUREMENT: **NEGOTIATED - LEASE OF REAL PROPERTY AND VENUE (SECTION 53.10)**

The Department of Education Division of Aklan, through its Bids and Awards Committee (BAC), now invites bids for the above-mentioned works.

**TERMS AND CONDITIONS:**

- A fully air-conditioned function room to accommodate 60 participants
- Free use of generator w/ complete and good sound system with microphones and 2 wireless microphones
- Use of function room up to 7:00 PM
- Smoke-free environment
- Free flowing coffee
- With hot and cold water dispenser
- Aircon room to accommodate 3 pax with functional television and hot shower
- No one will sleep on the floor
- Free Internet connection and Wi-Fi booster.
- Function room and lodging must be on the same location
- Provision of complementary bottled water at the bedroom.
- Free candies during workshop time.
- With standby assigned personnel and ICT staff during the workshop.
- First Meal is AM Snack on April 22, 2019 - 50 pax
- Last Meal is PM Snack on April 24, 2019 - 50 pax
- Buffet Style for Lunch and Dinner
- Lodging: April 22-23, 2019 - 50 pax
- Proposed meals for Breakfast, Lunch and Dinner: Rice, Main Dish (2), Side Dish (1), Desserts/Fruits, Soup, Juices/Bottled Water
- Proposed meals for AM and PM Snack: Juice/Bottled Water, Any of Soup with Toasted Bread/Cakes, Sandwiches/Hamburger/Siopao/Pasta

The Schedule of BAC Activities is as follows:

Activity	Date and Time	Venue
Issuance of Canvass	March 13-19, 2019, 8:00 AM –5:00 PM	DepED Division of Aklan
Pre-Bid Conference	Not applicable	
Submission & Receipt of Canvass	On or before March 19, 2019, 5:00 AM	DepED Division of Aklan

DepED reserves the right to accept or reject any or all canvasses, to annul the procurement process, or declare failure of procurement at any time prior to contract award without thereby incurring any liability to the affected parties.

For further information, please refer to:

**EDSELYN T. BIRAY**

Secretariat  
Bids and Awards Committee (BAC)  
Department of Education, Division of Aklan  
Arch. Bishop Reyes St., Kalibo, Aklan  
Telephone No. (036) 268-6286



**JOSE NIRO R. NILLASCA**  
BAC Chairperson