



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Kalibo, Aklan



REQUEST FOR QUOTATION (RFQ)

Project No: [DepED-RO6-D1-TRAINING\(PMT\)-030-2019](#)

The Department of Education Division of Aklan, through its Bids and Awards Committee (BAC) invites the suppliers to submit quotation and to bid for the hereunder list of procurement:

NAME OF PROJECT: **LEASE OF REAL PROPERTY AND VENUE WITH CATERING SERVICES FOR THE CONDUCT OF CAPABILITY BUILDING OF THE PMT IN THE SETTING STANDARDS OF PERFORMANCE MANAGEMENT OF PERSONNEL IN THE DIVISION WITHIN THE RPMS CYCLE**

FUNDING SOURCE: **GENERAL APPROPRIATIONS ACT (GAA) 2019 – HRTD FUND**

APPROVED BUDGET FOR THE CONTRACT: **Php95,265.00**

DATE OF TRAINING : **May 6-8, 2019**

PARTICIPANTS: **261 PAX**

MODE OF PROCUREMENT: **NEGOTIATED PROCUREMENT – AGENCY TO AGENCY (SECTION 53.5)**

The Department of Education Division of Aklan, through its Bids and Awards Committee (BAC), now invites bids for the above-mentioned works.

Participants:

May 6, 2019 – 83 pax
May 7, 2019 – 87 pax
May 8, 2019 – 91 pax

TERMS AND CONDITIONS:

- Fully air-conditioned function room to accommodate 100 participants
- With standby generator w/ complete and good sound system with microphones and 2 wireless microphones with replacement fresh batteries
- Smoke-free environment
- Lectern
- Free flowing coffee with sugar and creamer (or tea or powdered chocolate-drink)
- With hot and cold water dispenser
- With standby assigned personnel and ICT staff during the workshop.
- Minimal use of plastics and/or Styrofoam for food container
- Buffet Style for Lunch

Proposed Menu:

For AM/PM Snacks:

Juice/Bottled Water, Any of Soup with Toasted Bread/
Cakes, Sandwiches/Hamburger/Siopao/Pasta

For Lunch:

Rice, Main Dish (2), Side Dish (1), Desserts/Fruits,
Soup, Juices/Bottled Water

The Schedule of BAC Activities is as follows:

Activity	Date and Time	Venue
Issuance of Canvass	April 24-26, 2019 8:00 AM –5:00 PM	DepED Division of Aklan
Pre-Bid Conference	Not applicable	
Submission & Receipt of Canvass	On or before April 26, 2019 5:00 AM	DepED Division of Aklan

DepED reserves the right to accept or reject any or all canvasses, to annul the procurement process, or declare failure of procurement at any time prior to contract award without thereby incurring any liability to the affected parties.

For further information, please refer to:

EDSELYN T. BIRAY

Secretariat

Bids and Awards Committee (BAC)

Department of Education, Division of Aklan

Arch. Bishop Reyes St., Kalibo, Aklan

Telephone No. (036) 268-6286

JOSE NIROY R. NILLASCA
BAC Chairperson