



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

October 20, 2021


DIVISION MEMORANDUM

No. 432, s. 2021

DIGITALJOBSPH PROGRAM

To: **Public Schools District Supervisors**
Heads, Public Elementary, Secondary and Integrated Schools
Public School teachers
All Others Concerned

1. Please find attached Letter from Elmer D. Prudente, Chief, Technical Operations Division, Department of Information and Communications Technology, Western Visayas Regional Office dated October 8, 2021, regarding their **"DigitalJobsPH Program."**
2. The target participants to this activity are LET Passers but are unemployed teachers, as well as regular permanent teachers who want to upskill.
3. Attached is the briefer containing the details about the course for your reference.
4. For more information, questions or concerns on this subject, please contact Ms. Vanessa Tuburan, Project Development Officer II at vanessa.tuburan@dict.gov.ph or mobile number 09185360348.
5. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD., CESO V
Schools Division Superintendent

Enclosure: As stated

To be indicated in the Perpetual Index under the following subjects:

PROGRAM PROJECTS SCHOOLS TEACHERS

/FPJ





REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF INFORMATION AND
COMMUNICATIONS TECHNOLOGY

October 15, 2021

MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent
Schools Division of Aklan
Department of Education

Dear Sir Aposin:

Greetings from the Department of ICT!

The DICT Western Visayas Regional Office through the ICT Literacy and Competency Development Bureau (ILCDB) is implementing the digitaljobsPH Program which aims to help address unemployment in the country and support Filipinos in the countryside to gain employment through online freelancing industry.

The **digitaljobsPH Program** offers a **free technical training** with courses that equip its trainees with updated knowledge, skills, and experience for a job opportunity in online freelancing. The training duration will run for **at least 11 weeks depending on the course**. Since we are in a new-normal setup, the **training is to be conducted online via Zoom app or Google Meet** thus, we require the trainees to **have a desktop computer with headset and camera/laptop and a stable internet connectivity**.

In line with this, we would like to invite the **Department of Education – Aklan Division** to be our partner in the implementation the said training. The target participants are teachers/LET passers who are unemployed at the moment, teachers who want to upskill and employed teachers. For the employed teachers but interested in participating in the training, they must submit a consent letter from their supervisor allowing them to undergo digitaljobsPH training.

Also, we have attached a briefer containing details about the courses for your reference, and we will be delighted if you allow us to do the presentation of the details at your most convenient time.

For further inquiries, you may contact Vanessa Tuburan, Project Development Officer II, at vanessa.tuburan@dict.gov.ph or cellular phone number at 09185360348.

We look forward in partnering with you in this endeavor. Thank you for your support in our programs.

Sincerely yours,


ELMER D. PRUDENTE
Chief, Technical Operations Division



digitaljobsPH

TECHNICAL TRAINING

Providing Digital Skills for Job Opportunities to the Filipinos



digitaljobsPH Training

- Formerly known as the Rural Impact Sourcing Technical Training (RISTT)
- is a **hands-on** and **online training** aiming to increase people's hireability thru technical training focusing on the development and improvement of ICT skills and utilize it for employment opportunities.
- Helps promote **local talents** and **local businesses**.
- Helps provide economic opportunities not only for the graduates but also for the people who will, directly and indirectly, benefit from this initiative.



Target Participants

- Unemployed/underemployed
- Stay at home individuals
- Overseas Filipino Workers (OFW)
- Out of school youth
- Persons with Disabilities (PWD)
- Freelancers who want to upskill

Specific for partnership with DepEd Aklan

- **LET passers/teachers unemployed at the moment**
- **Teachers who want to upskill**



Qualifications

- 18 years old and above
- Resourceful
- Computer Literate
- Has basic English writing skills
- Has basic knowledge on social media channels and marketing
- Willing to learn
- Fast learner



Requirements

- Government Issued ID
- Bank account (VISA CARD/MASTERCARD)
- Laptop/Desktop with camera and headset
- Stable internet connection.



Graphic Design Course

Advanced Course with PSD and Vector

- utilizes the internet and online tools in developing motion graphics that are programmed to address the demand in the online industry.

Objectives:

At the end of the course, trainees should be able to:

- Create engaging graphics
- Understand the basic principles of design
- Acknowledge the importance of graphic design to businesses
- Create Professional looking Logo



Modules

Module 1: Introduction to online opportunities review

Module 2: Welcome to Adobe Photoshop: Interface Familiarization

Module 3: Welcome to Adobe Illustrator: Interface Familiarization

Module 4: Client Acquisition and Management



Duration

Days :
24 days
Lecture/hands-on : 4hrs/day

Total :
96 hrs

Assessment : 1 day
Day 0 & Graduation : 1 day
Lecture/Hands-on : 24 days
21 days Campaign : 21 days

Total :
47 days



Timeline



Overview

During the Training Days

- Do the tasks assigned every session
- Every session has different task

During the 21 Days Campaign

- 1-2 Job proposal per day.
- 2-3 Postings per Day in different Social Media Platforms
- 150 Words of content with Graphics per post
- Incomplete Tasks



Requirements for Graduation

- **100% Attendance**
- **All Tasks Done Correctly**
- **100% Execution of 21 days campaign**



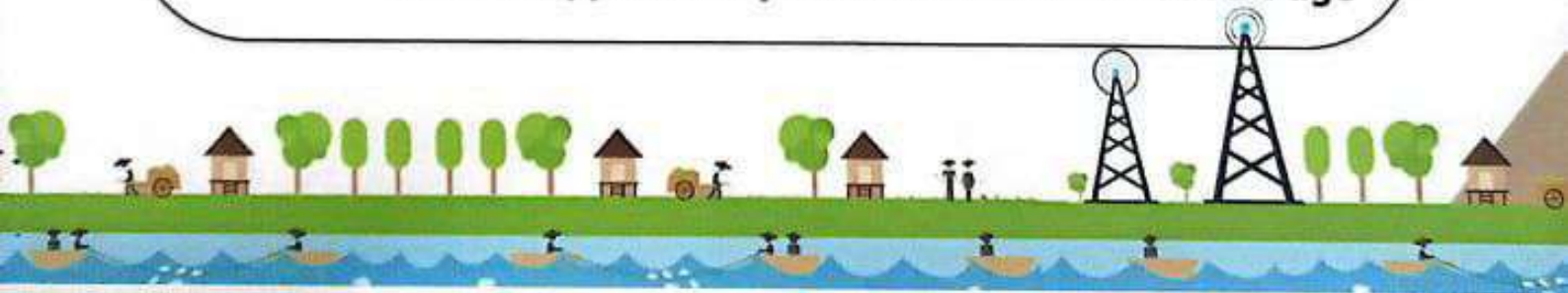
Terms and Condition

- The TRAINEE must provide the required deliverable tasks in each day.
- The TRAINEE must complete at least 90% attendance. Two (2) absences incurred by the TRAINEE will be ground for his/her withdrawal from the training.
- TRAINEE who withdraw from the training without justifiable reason must be banned to any DICT Trainings and the likes, and shall reimburse 50% of the scholarship fee amounting to **PhP 20, 700.00** as penalty. The penalty must also be applied for the trainee who was withdrawn from the training based on his / her conduct / behavior that is detrimental to the interest of the Training Service Provider or the DICT under the terms and purposes of this undertaking.

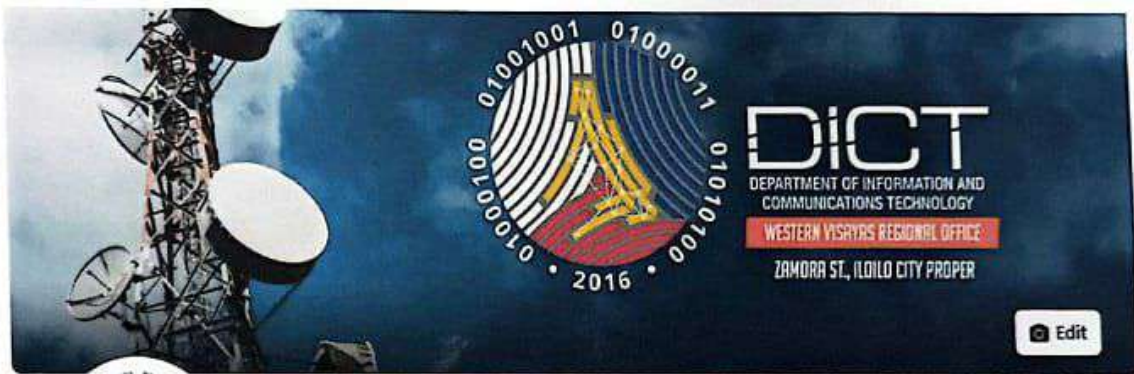


FAQs

- Is it free?
- **YES. 100%**
- Duration and schedule?
- **2-3 months**
- Age limit?
- **18 years old and above**
- Do you provide allowance to the scholars?
- **NO**
- What if employed?
- How to avail the training?
- **Call for Application posted on DICT-WVROs FB Page**



THANK YOU!



**DICT - Western Visayas
Regional Office**

@DICTWVRO · Government Organization

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