



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

August 23, 2021


DIVISION MEMORANDUM

No. 312, s. 2021

DISINFECTION OF THE DEPED AKLAN DIVISION OFFICE

**To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary/Integrated/Secondary Schools
School Disaster Risk Reduction Management Coordinators
Division Office Personnel
All others concerned**

1. This is to inform all division office personnel and clients that the DepEd Aklan Division Office will be disinfected on August 24, 2021, Tuesday.
2. In this regard, all clients are advised to transact business online. Documents or other communications may be dropped at the designated boxes at the entrance of this Office. All division office personnel shall be on work from home scheme on the said date.
3. Office personnel are advised to ensure that all documents as well as desktops and other equipment and office appliances must be kept safe before the scheduled date.
4. Immediate dissemination of this memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

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