



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

March 31, 2020

DIVISION MEMORANDUM
No. 102, s. 2020

**DISSEMINATION OF REGIONAL MEMORANDUM NO. 092, S. 2020 TITLED
“GUIDELINES ON REQUESTS BY LOCAL GOVERNMENT UNITS TO USE PUBLIC
SCHOOLS AS QUARANTINE CENTERS, ISOLATION AND MONITORING AREAS,
AND THE LIKE, AS PART OF THE RESPONSE TO COVID-19”**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Heads of Public and Private Elementary, Secondary and Integrated Schools
All Others Concerned

1. Please find the attached **REGIONAL MEMORANDUM NO. 092, S. 2020 TITLED “GUIDELINES ON REQUESTS BY LOCAL GOVERNMENT UNITS TO USE PUBLIC SCHOOLS AS QUARANTINE CENTERS, ISOLATION AND MONITORING AREAS, AND THE LIKE, AS PART OF THE RESPONSE TO COVID-19,”** which is self-explanatory.
2. For strict compliance.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

MMDA/srb





Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
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Document Name	Regional Memorandum
Document No.	DepEd RO6-ORD-LU-MISC2020-159
Date Created	27 March 2020
Revision No./Date	New
Number of Page(s)	

MAR 30 2020

REGIONAL MEMORANDUM

No. 092, s. 2020

TO: All Schools Division Superintendents

GUIDELINES ON REQUESTS BY LOCAL GOVERNMENT UNITS TO USE PUBLIC SCHOOLS AS QUARANTINE CENTERS, ISOLATION AND MONITORING AREAS, AND THE LIKE, AS PART OF THE RESPONSE TO COVID-19

1. Memorandum Circular No. 2020-062, issued by the Department of Interior and Local Government on 21 March 2020, states:

5.1.10 LGUs shall not use DepEd schools as quarantine or isolation areas. As a general rule, LGUs must refrain from using schools as quarantine or isolation areas unless explicitly allowed by the Department of Education and strictly following the guidelines it may set.

2. On 26 March 2020, the Secretary of Education issued Office Memorandum No. OM-OSEC-2020-002 (Guidance to Regional Directors for Action on Requests by Local Government Units to Use DepEd Schools as Quarantine or Isolation Areas for COVID-19).
3. Section 7 of this Memorandum delegates to all Regional Directors the responsibility to approve or deny the subject requests within their respective jurisdiction.
4. In line with this and in accordance with the above-mentioned Office Memorandum, the following guidelines are issued relative to requests of LGUs within Region VI-Western Visayas to use public schools for quarantine centers, isolation or monitoring areas, and the like, as part of the stringent measures against the NCOV-2019:

4.1 The LGU must first determine the existence of alternative structures such as, but not limited to: (a) LGU-owned auditoriums and gymnasium; (b) privately-owned buildings such as vacant hotels or dormitories; (c) edifices that may be offered by non-government agencies or organizations; (d) other facilities such as courts and open fields with tents. It is only when there is no other suitable alternative that the LGU may consider requesting for the use of public schools as part of its response against the COVID-19;

- 4.2 All requests must be forwarded to the Regional Office. Said request must conform to the requirements under Section 7 of Office Memorandum No. OM-OSEC-2020-002;
 - 4.3 In addition to the prerequisites under paragraph (e) of the above-cited provision, the LGU must include health-related undertakings. These health-related undertakings must comply with the enclosures of the above-said Office Memorandum;
 - 4.4 The Regional Director will evaluate each request based on the assessment and recommendation of the concerned Schools Division Superintendent.
 - 4.5 The Schools Division Superintendent shall come up with the above-said assessment and recommendation after consultation with the concerned School Head and the Department of Health (DOH). Further, applicable guidelines of the DOH and the World Health Organization (WHO) must be considered, particularly in determining the suitability of the school to be used as such quarantine center, isolation or monitoring area, and the like;
 - 4.6 When the request is approved, the Regional Office shall issue the Terms and Conditions (TAC), in accordance with the above-mentioned Memorandum and its enclosures.
 - 4.7 Public schools may be used only after the perfection of the TAC; provided that the concerned LGU shall first comply with the preparations for such use, as detailed in the TAC.
 - 4.8 Should there be other terms to be agreed upon between the Schools Division Office and the LGU, the same shall be embodied in an appropriate Memorandum of Agreement (MoA). The TAC is a condition precedent to the MOA, and the latter may be subject to review by the Regional Office. In case of conflict between the MoA and the TAC, the latter shall prevail.
 - 4.9 DRRM coordinators from the Regional and Division Offices shall provide support to the School Health and Nutrition personnel in monitoring the use of school facilities. Monitoring activities shall be in accordance with Section 12 of Office Memorandum No. OM-OSEC-2020-002.
5. Wide dissemination and strict implementation of this Regional Memorandum is enjoined.


MA. GEMMA M. LEDESMA
Regional Director

Reference: OM-OSEC-2020-002 (26 March 2020)

To be indicated in the Perpetual Index
under the following subjects:

POLICY