



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

May 19, 2020

DIVISION MEMORANDUM

No. 123, s. 2020

**DISSEMINATION OF REGIONAL MEMORANDUM NO. 099, s. 2020,
“INTENSIFYING THE WaSH IN SCHOOLS (WinS) PROGRAM”**

To: OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Senior/Education Program Specialists
Public Schools District Supervisors
Heads, Public and Private Elementary, Secondary and Integrated Schools
All Others Concerned

1. Please find attached copy of Regional Memorandum No. 099, s. 2020, titled “Intensifying the WaSH in Schools (WinS) Program.”
2. All school heads of public and private elementary, secondary, and integrated schools are advised to accomplish and submit the online “WinS Readiness Checklist for the Opening of Classes 2020 amidst COVID-19 Pandemic” using this link: <http://deped.in/winsreadiness> on or before May 22, 2020.
3. Immediate and wide dissemination of and compliance with this Memorandum is enjoined.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Reference : DepEd Memorandum No. 099, s. 2020
Enclosures : as stated
To be indicated in the Perpetual Index
under the following subjects:

SBM

WinS

JRP



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MAY 13 2020

REGIONAL MEMORANDUM

No. 099 s. 2020

INTENSIFYING THE WaSH IN SCHOOLS (WinS) PROGRAM

**To: Schools Division Superintendents
Division SBM-WinS Coordinators
Schools District Supervisors
All Public and Private Elem. and Sec. School Heads
All others concerned**

1. Corona Virus Disease (Covid-19) pandemic has placed the whole nation in crisis. Learners and teachers alike became vulnerable to acquiring the disease when exposed to the public, threatening to compromise the teaching-learning process. Proper handwashing, sanitation and hygiene is the best defense against the spread of this pandemic – all are what School-Based Management, Water, Sanitation and Hygiene in Schools (SBM-WinS) advocate. Washing of hands really saves lives.

2. Anent this, DepEd Regional Office VI is enjoining all schools to intensify the implementation of SBM-WinS program by implementing the following but not limited to:

- a. All schools must install handwashing facilities with soap and water at the entrance for the learners, teachers and school visitors to handwash upon entering and leaving the school.
- b. In addition to the introduced critical times for handwashing (*before and after eating, after using the toilet, before preparing foods, after playing/gardening/working and after touching/using chemicals*), mandatory washing of hands upon entering the school and when leaving for home will be considered as the additional critical times for handwashing, thus, must be done regularly.
- c. Alcohol and other disinfectants must be available at the entrance of schools.
- d. Schools must be equipped with thermal scanners to monitor body temperatures of everyone coming in to schools.
- e. Foot bath must be installed at the school's entrance for learners, teachers and visitors to disinfect footwears before entering.
- f. All schools must organize liquid soap making activities for sustainability of supplies.
- g. Require everyone to use face masks at all times. Schools must be ready to provide if learners forget to bring or cannot afford to have one. Schools must implement measures to ensure compliance hereof without depriving learners of their right to enter the school and attend classes.
- h. All schools and Schools Division Offices (SDOs) are advised to install "hands-free" models of handwashing facilities to minimize if not totally avoid transmission of germs and viruses. Enhancement of the recommended model is highly encouraged.
- i. All learners must be provided with personal hygiene kits, adding a washable face mask on top of the regular contents of WinS hygiene kits.



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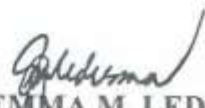
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- j. For existing group handwashing facilities, other faucets/punch holes may be salvaged/covered to maintain social distancing while doing the handwashing.
 - k. Schools may introduce other initiatives and innovations aside from the above-mentioned items.
3. All private schools are likewise encouraged to intensify the implementation of WinS Program.
 4. SBM-WinS Coordinators are tasked to monitor the WinS readiness of schools using the tool *"WinS Readiness Checklist for the Opening of Classes 2020 amidst Covid-19 Pandemic"* (Annex 1).
 5. Moreover, all School Improvement Plans (SIP) shall be revisited and Annual Implementation Plans (AIP) be revised to prioritize supplies, projects and initiatives to combat Covid-19 pandemic.
 6. Schools are also encouraged to strengthen and expand partnerships in the provision of hygiene kits to learners and installation of additional group/individual handwashing/footwashing facilities.
 7. Clarifications and queries relative to this Memorandum shall be sent to Mateo E. Bimbao Jr., Regional SBM-WinS Coordinator through email address: mateo.bimbao@deped.gov.ph.
 8. Immediate and wide dissemination of this Memorandum is desired.


MA. GEMMA M. LEDESMA
Regional Director

Encls.: as stated

References: FTAD Recovery and Continuity Plan 2020

Allocation: None

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Department of Education
REGION VI – WESTERN VISAYAS

Annex 1- INTENSIFYING THE WaSH IN SCHOOLS (WinS) PROGRAM

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WinS Readiness Checklist for the Opening of Classes 2020 amidst Covid-19 Pandemic

Region: _____
School: _____
School Head: _____

Division: _____
Date of Assessment: _____
Assessment No.

Instruction: Put a check the appropriate box corresponding each item.
(O for Observed, NO for Not observed)

| Indicators | O | NO | Remarks (number, status, condition, etc.) |
|---|---|----|---|
| Crucial Indicators: | | | |
| 1. Installed handwashing facilities at the entrance & exit of the school | | | |
| 2. Availability of water supply for handwashing. | | | |
| 3. Availability of liquid soap at the handwashing facility. | | | |
| 4. Supply of alcohol and other disinfectants at the entrance of schools. | | | |
| 5. Foot bath installed at the school's entrance | | | |
| 6. Source of safe drinking water. | | | |
| 7. Functional Toilets available | | | |
| Non-crucial Indicators: | | | |
| 8. Availability of learner's personal hygiene kits (with washable face mask) | | | |
| 9. Installed "hands-free" models of handwashing facilities at the entrance/exit of the school. | | | |
| 10. Availability of thermal scanners to monitor body temperatures | | | |
| 11. Availability of extra face masks at the school's entrance (to be provided to learners in case they have none) | | | |
| 12. Group/individual handwashing facilities in strategic places (other than placed at the gates/entrances/exits) | | | |
| 13. Posted IEC materials on proper handwashing and Covid-19 (FAQs, infographics, tarps, etc.) | | | |
| If classes have started | | | |
| 14. Practices mandatory washing of hands upon entering the school and when leaving for home | | | |
| 15. Observes proper social distancing inside and outside the classroom. | | | |
| 16. Disinfects classrooms, school facilities & pathways regularly. | | | |

NOTE:

**** Crucial Indicators** - all indicators must be present, lacking 1 item automatically classifies the school as **NOT WinS ready** for opening of classes amidst Covid-19 pandemic.

**** This tool must be administered twice this year. First is on May and June 2020 (items 1-13 only). Results will guide the schools on what are yet to be prepared/accomplished, while SDO can use the results for planning in the provision of technical assistance to schools. The second round is to be done in August (all items 1-16) to determine whether all schools are ready for the opening of classes.**



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