



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

June 7, 2021

DIVISION MEMORANDUM

No. 151, s. 2021

DISTRIBUTION OF MICROSOFT ACCOUNTS

To: **Public Schools District Supervisors
Heads, Public Elementary, Secondary and Integrated Schools
All Others Concerned**

1. Please find attached Regional Memorandum No. 217, s. 2021 dated May 17, 2021 and OUA Memo No. 00-0521-0085 from the Office of Undersecretary Alain Del B. Pascua titled “**DISTRIBUTION OF MICROSOFT ACCOUNTS,**” which are self-explanatory.
2. Priority shall be given to Grade 12 learners and their teachers who should have their accounts ready and activated.
3. Immediate dissemination of and compliance with this Memorandum are desired.


MIGUEL MAC D. APOSIN EdD., CESO V
Schools Division Superintendent

Enclosure: As stated
/FPJ





Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS

REGIONAL MEMORANDUM

No. 217 s.2021

MAY 17 2021

DISTRIBUTION OF MICROSOFT ACCOUNTS

**To: Schools Division Superintendents
All Others Concerned**

1. Attached is OUA Memo 00-0521-0085 titled **Distribution of Microsoft Accounts**.
2. Immediate dissemination of and compliance with this memorandum are desired.

RAMIR B. UYTICO EdD, CESO IV
Regional Director

Enclosure : As stated
Reference : OUA Memo 00-521-0085
To be indicated in the Perpetual Index
under the following subjects:

MICROSOFT ACCOUNTS
ICT

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Document Name	Document No.	Date Created	Revision Number
Regional Memo	DepEd RO6-ORD-ICT-RM 002	05/14/2021	00



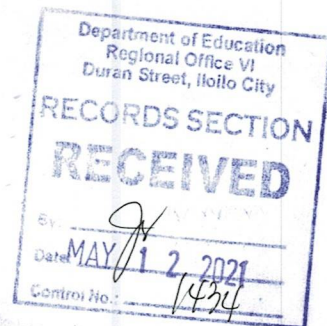


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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0521-0085
MEMORANDUM
12 May 2021



For: **Regional Directors**
Schools Division Superintendents
All Regional and Division IT Officers, and School ICT
Coordinators

Subject: **DISTRIBUTION OF MICROSOFT ACCOUNTS**

The Office of the Undersecretary for Administration (OUA) is spearheading a number of online activities using Microsoft Teams as the official platform, beginning May 2021 with an event for graduating Grade 12 learners and their teachers.

In line with this and other upcoming online events, all Regional and Division IT Officers and School ICT Coordinators are directed to ensure the complete distribution ICTS-issued DepEd Microsoft O365 accounts to teaching and non-teaching personnel and learners under their respective scopes.

Priority shall be given to Grade 12 learners and their teachers who should have their accounts ready and activated by May 28, 2021.

A meeting with all ITOs will be conducted for a briefing on this initiative and upcoming activities. Details will be released in a separate memorandum.

For inquiries, please contact Kathleen Aisa R. Bandiola of the ICTS-User Support Division through email at kathleen.bandiola@deped.gov.ph.

For strict compliance.


ALAIN DEL B. PASCUA
Undersecretary



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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