



Republic of the Philippines  
 Department of Education  
 Region VI- Western Visayas  
**DIVISION OF AKLAN**  
 Kalibo, Aklan



October 24, 2018

DIVISION MEMORANDUM  
 NO. 364 s. 2018

**DIVISION CAPABILITY BUILDING OF PUBLIC SCHOOLS DISTRICT SUPERVISORS AND SCHOOL HEADS IN PROVIDING TECHNICAL ASSISTANCE TO TEACHERS ASSIGNED IN INDIGENOUS PEOPLES EDUCATION (IPEd) IMPLEMENTING SCHOOLS**

To: Chief Education Supervisors  
 Education Program Supervisors  
 Public Schools District Supervisors-Districts of Libacdao, Madalag, Numancia, Tangalan, Nabas and Buruanga  
 Senior/Education Program Specialists  
 School Heads and Teachers of Identified Districts  
 Others Concerned

1. The Department of Education-Division of Aklan will conduct a two-day live-in **Division Capability Building of Public Schools District Supervisors and School Heads in Providing Technical Assistance to Teachers assigned in Indigenous Peoples Education (IPEd) Implementing Schools** on November 5 - 6, 2018 at the Ati-Atihan County Inn, Kalibo, Aklan.

2. This activity aims to develop the acquired basic knowledge, skills and attitude in providing technical assistance to the teachers in their respective stations.

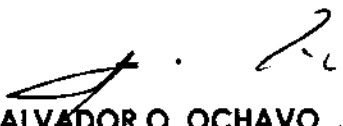
3. The participants are the Division IPEd Focal Person, Public Schools District Supervisor, School Heads and District IP coordinators.

Enclosed is the allotment of participants per district.

4. The board and lodging of the participants, supplies, materials and other expenses relative to the conduct of the activity shall be charged against IPEd funds subject to the usual accounting and auditing rules and regulations.

5. The Schedule of Activities is reflected in the attached Enclosure No. 2

6. Immediate and wide dissemination of this Memorandum is desired.

  
 Dr. SALVADOR O. OCHAVO, JR., CESO VI  
 Schools Division Superintendent *Sal*

Reference: DepED Order No. 62, s. 2011  
 Allotment: 1 – (R.O. 12-94)  
 To be indicated in the Perpetual Index  
 under the following subjects:

**ACTIVITIES      FUNDS      POLICY      PROGRAMS      PROJECTS**

DEP/

*“May katawhayan ag kalipayan sa among mga escuelahan.”*

**Allotment of participants per District**

<b>Name of District</b>	<b>IPEd Division/ District Focal Person</b>	<b>Division Personnel</b>	<b>School Head/s</b>	<b>PSDSs/PIDs/ HTIDs</b>	<b>Pupils (Day – 2 Demonstration Teaching)</b>	<b>Trainers/ Facilitators</b>	<b>Total</b>
Libacao	1	0	17	1	20	3	<b>42</b>
Madalag	2	0	5	1	0	2	<b>10</b>
Malay	1	0	1	1	0	1	<b>4</b>
Numancia	1	0	1	1	0	0	<b>3</b>
Buruanga	1	0	1	1	0	0	<b>3</b>
Tangalan	1	0	1	1	0	0	<b>3</b>
Nabas	1	0	1	1	0	0	<b>3</b>
Div. Office	0	2	0	0	0	0	<b>2</b>
<b>TOTAL</b>	<b>8</b>	<b>2</b>	<b>27</b>	<b>7</b>	<b>20</b>	<b>6</b>	<b>70</b>

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**MATRIX OF ACTIVITIES**

<b>Time</b>	<b>Key Topics</b>	<b>Person/s Involved</b>
<b>Day 0 – November 4, 2018</b>		
1:00 – 5:00	Walkthrough	Training Facilitators
<b>Day 1 – November 5, 2018</b>		
8:00 - 9:00	Registration	Registration Committee
9:00 – 10:00	Opening Program/Levelling of Expectations	Program Committee
10:00 – 12:00	Ensuring Quality Instruction in Indigenous Peoples Education (IPEd) Schools: A Challenge to Produce 21 <sup>st</sup> Century Graduates	Mrs. Edita Macayaon-Ballesteros, Retired Chief, Curriculum & Learning Management Division (CLMD), Region IV MIMAROPA at present IPsEO On-Call Facilitator and Full Time Evaluator of Learning Materials
12:00 – 1:00	Lunch Break	
1:00 – 3:00	Workshop 1 – Evaluating Teacher Made Instructional Materials	PSDSs/School Heads
3:00 – 5:00	Workshop 2 – Enhancing Teacher Made Instructional Materials	PSDSs/School Heads
<b>Day 2 – November 6, 2018</b>		
8:00 – 12:00	Demonstration Teaching (Kindergarten) Post Conference/Actual Provision of Technical Assistance	Mrs. May R. Quirino Libacao Central Elementary School District of Libacao
12:00 – 1:00	Lunch Break	
1:00 – 4:00	Video Demonstration Teaching (Grade I) Post Conference/Actual Provision of Technical Assistance	Ms. Hanna Lee T. Coching Cubay Elementary School District of Malay
4:00 – 5:00	Clearing house and Closing Program	Program Committee

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