



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**DIVISION OF AKLAN**  
Archbishop G.M. Reyes St., Kalibo, Aklan



March 27, 2019

**DIVISION MEMORANDUM**

No. *168* , s. 2019

**DIVISION ENHANCEMENT WORKSHOP ON THE UTILIZATION OF  
MULTIGRADE LESSON PLANS**

To: Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Heads of Public Elementary Schools

1. The Division of Aklan, through the Curriculum Implementation Division will conduct a live-in Division Enhancement Workshop on the Utilization of Multigrade Lesson Plans on April 22-24, 2019 at Sampaguita Gardens, New Washington, Aklan.
2. At the end of the workshop, the participants are expected to:
  - a. incorporate the competency codes in the Budget of Work in all learning areas to be used by MG teachers
  - b. prepare sample MG lesson plans modelled after the MG-DLP and IMG-LP
3. Hereunder is the allocation of participants per district.

District	District MG Coordinator	MG Teachers	TOTAL
Altavas	1	8	9
Balete	1		1
Banga	1	3	4
Buruanga	1	6	7
Ibajay East	1	2	3
Ibajay West	1	2	3
Lezo	1	1	2
Libacao	1	3	4
Madalag	1	3	4
Makato	1		1
Malay	1		1
Malinao	1	2	3
Nabas	1	1	2
Tangalan	1		1
			45

4. The participants are advised to bring laptop, extension cord, 2016 curriculum guide, budget of work and MG lesson plans.
5. The teacher-participants and training staff shall be given service credits as provided in DepEd Order No. 53, s. 2003 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC and DBM Joint Circular No. 2, s. 2004.
6. No Registration fee shall be charged from participants. Expenses relative to the conduct of this activity shall be charged against downloaded funds for multigrade schools while travel, per diem and other incidental expenses of participants coming from the districts shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. The schedule of activities is found in Enclosure No. 1
8. Immediate and wide dissemination of this Memorandum is desired.

  
**SALVADOR O. OCHAVO, Jr., Ed.D., CESO VI**  
Schools Division Superintendent 

Enclosure: as stated  
Reference: DepEd Order No. 8, s. 2018  
Allotment: 1- (R.O. 12, s. 1994)  
To be indicated in the Perpetual Index  
under the following subjects:

SEMINARS

TEACHERS

WORKSHOPS

/MCRP

