



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

February 26, 2020

DIVISION MEMORANDUM

No. 71, s. 2020

**DIVISION FEDERATED SUPREME PUPIL GOVERNMENT AND
SUPREME STUDENT GOVERNMENT ELECTION AND PLANNING WORKSHOP**

To: **Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors
Public Elementary, Secondary and Integrated School Heads Concerned
All Others Concerned**

1. Pursuant to OUA Memo No. 01-0120-0609 dated January 30, 2020 (Synchronized Supreme Pupil Government (SPG) and Supreme Student Government (SSG) Elections for School Year 2020-2021), this office, through the School Governance and Operations Division - Youth Formation Office, will conduct the **Division Federated Supreme Pupil Government (SPG) and Supreme Student Government (SSG) Election and Planning Workshop** on March 9, 2020 from 8:00 o'clock in the morning to 5:00 o'clock in the afternoon at Laguinbanua Elementary School, Laguinbanua, Numancia, Aklan.
2. This activity intends to:
 - a. improve the participants' knowledge, skills, and attitude towards planning and be able to use the process to make their program, projects, and activities successful;
 - b. increase engagement of public school student leaders, and advisers for school governance and community development;
 - c. provide them a venue for collaborative and integrative projects, ideation, formulation, and critique of the dynamic, feasible, doable, and concrete plan of activities and social innovations for implementation in the schools; and
 - d. establish a pool and a bonded community of public school student leaders and advisers that continuously performs the duty to excel and lead.
3. The participants for this activity are District Federated SPG Presidents together with their Teacher-Advisers, and SSG Presidents with their Teacher-Advisers.
4. The Teacher-Adviser shall secure Enclosure No. 1 - Parental Consent for the student participants.

5. Participation in this activity is subject to compliance with DepEd Order No. 66, s. 2017 with the following guidelines:

- a. Ensure relevance and alignment with the educational competencies of the K to 12 Curriculum and leadership Development of learners;
 - b. Uphold child protection principles and that no learner shall be disadvantaged in any form; and
 - c. Observe the safety and security protocols for all participants before, during and after the activity and should follow the **existing policies and guidelines on off-campus activities** (DepEd Order No. 66, s. 2017).
6. Travel expenses and other allowable expenses of participants relative to the holding of this activity may be charged against SPG/SSG Developmental Fund or local/school board/PTA/club funds and other sources of funds subject to its availability and the usual accounting rules and auditing procedures.
7. Immediate and wide dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

Enclosure: as stated

Reference: OUA Memo No. 01-0120-0609

To be indicated in the Perpetual Index
under the following subjects:

STUDENTS

TEACHERS

MBA/SRYM



Archbishop GM Reyes St., Kalibo, Aklan
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Republic of the Philippines
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SCHOOLS DIVISION OF AKLAN

PARENTAL CONSENT

I/We hereby willingly and voluntarily give consent to the participation of my/our son/daughter _____ in the Division Federated Supreme Pupil Government (SPG) and Supreme Student Government (SSG) Election and Planning Workshop on March 9, 2020 from 8:00 o'clock in the morning to 5:00 o'clock in the afternoon at Laguinbanua Elementary School, Laguinbanua, Numancia, Aklan.

I have considered the benefits that my/our son or daughter will derive from his/her participation in this activity provided that due care and precaution will be observed to ensure the comfort and safety of my/our son/daughter.

Signature of Father

Signature of Mother

Name of Father

Name of Mother

Signature of Guardian over Printed name

(Relationship with the Pupil/Student)



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 01-0170-0608

MEMORANDUM

30 January 2020

For: Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned

Subject: SYNCHRONIZED SUPREME PUPIL GOVERNMENT (SPG) AND
SUPREME STUDENT GOVERNMENT (SSG) ELECTIONS FOR
SCHOOL YEAR 2020-2021

Pursuant to Department of Education (DepEd) Order No. 47, s. 2014 entitled "Constitution and By-Laws of the Supreme Pupil Government (SPG) and Supreme Student Governments (SSG) in Elementary and Secondary Schools" and DepEd Order No. 11, s. 2016 entitled "Additional Guidelines to DepEd Order No. 47 s. 2014", the following shall be observed during the elections for the SPG/SSG officers for School Year 2020-2021:

Activities (Facilitated by the SPG/SSG COMELEC)	Date
Filling of Candidacy	February 3, 2020
Evaluation of Certificate of Candidacy (COC) vis-à-vis Qualifications and Disqualifications	February 5, 2020
Announcement of the Official List of Candidates	February 6, 2020
Campaign Period <ul style="list-style-type: none">• Presidential Election Forum• Campus-wide Presidential and Vice Presidential Debates	February 12-13, 2020
Elections	February 14, 2020
Proclamation of Winners	February 14, 2020
Nomination of SPG Adviser	February 17-18, 2020
Oath taking Ceremony	February 21, 2020
Election of Division Federation Officers	March 9, 2020
Election of Regional Federation Officers	March 23, 2020

Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)]

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All schools are encouraged to use the Automated Election System developed in partnership with the Information and Communications Technology Service (ICTS). Regional and Division Information Technology Officers and Youth Formation Coordinators shall work together to ensure the smooth implementation of the election.

The following are the specific responsibilities in line with the synchronized SPG and SSG elections:

1. The School Head (SH), upon the proposal of the members of the SPG/SSG Commission on Elections (COMELEC) with the recommendation of the SPG/SSG COMELEC Chairperson, may also issue additional guidelines on the SPG/SSG COMELEC Standard Election Code consistent with the Constitution and By-Laws of the SPG and SSG in elementary and secondary schools, to ensure the fair and successful conduct of the elections.
2. The SGOD Chief and the Division Youth Formation Coordinator (PDO I) shall conduct the election of the Division Federation of SPG and SSG Officers on March 9, 2020 and shall submit to the Youth Formation Division (YFD) the result of the Division Federation elections using the attached Enclosure No. 1.
3. The Regional ESSD Chief and the Regional Youth Formation Focal Person (PDO IV) shall conduct the election of the Regional Federation of SPG and SSG Officers on March 23, 2020 and shall submit to YFD the result of the Regional Federation elections using the attached Enclosure No. 2.
4. The elected SPG/SSG officers during the oath taking ceremony shall undergo a parallel school-based training on basic skills of leadership, roles, functions, and responsibilities of each office using the modules of the Student Leadership Development Program (SLDP) and Nation of Heroes. The newly-nominated SPG/SSG Adviser shall supervise the implementation of the said training, in cooperation with the previous SPG/SSG officers and adviser.

Expenses to be incurred shall be charged to school MOOE, subject to the usual accounting and auditing rules and regulations. All plans and programs of the SPG/SSG shall be incorporated in the School Improvement Plan and Annual Improvement Plan.

The Youth Formation Division, under the Bureau of Learner Support Services, shall monitor the conduct of the elections and the formulation and implementation of the programs and projects to strengthen the SPG/SSG.

All Regional Directors (RD) and Schools Division Superintendents (SDS) shall support and monitor the implementation of the elections and the programs and projects of the SPGs and SSGs.



The following documents are enclosed for reference:

- Enclosure No. 1 : Directory of Division Federation Officers
- Enclosure No. 2 : Directory of Regional Federation Officers
- Enclosure No. 3 : Elections Application Packet
- Enclosure No. 4 : Parental Consent Form for SPG/SSG Candidates
- Enclosure No. 5 : Certificate of Candidacy for the SPG
- Enclosure No. 6 : Certificate of Candidacy for the SSG

For more information, all concerned may contact the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD) at (02) 8637-9814 or through email blss.yfd@deped.gov.ph.

For strict compliance.

ALAIN DEL B. PASCUA
Underscretary



QUAMENDO1 2170 5809
To authenticate this document
please scan the QR Code.