



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
DIVISION OF AKLAN

May 21, 2020

DIVISION MEMORANDUM

No. 132 s. 2020

**DIVISION ROLL-OUT ON WEBINAR: ORIENTATION ON THE INDIVIDUAL
PERFORMANCE COMMITMENT AND REVIEW FORM (IPCRF) DATA
COLLECTION SYSTEM FOR SY 2019 - 2020**

To: Chief Education Supervisors
Education Program Supervisors
Senior/Education Program Specialists
Public Schools District Supervisors
School Heads of Public Elementary, Secondary
and Integrated Schools
All Others Concerned

1. As an offshoot DepEd BHROD Webinar conducted last May 14, 2020, the Division of Aklan will conduct the Division Roll-out on Webinar: Orientation on the Individual Performance Commitment and Review Form (IPCRF) Data Collection System for SY 2019 – 2020 on May 27, 2020, as scheduled in Eastern District at 9:00 – 11:00 (morning) and Western District at 2:00 – 4:00 (afternoon).
2. The objectives of the Webinar are as follows:
 - Prepare RPMS raters, teachers and other DepEd personnel who are involved in the RPMS implementing the Phase III of the RPMS Cycle for SY 2019 – 2020 amid the COVID 19 situation and while transitioning to the new normal.
 - Orient Key RPMS personnel on:

"May katawhayan ag kalipayan sa among mga. escuelahan."

- Accomplishing the electronic IPCRF;
 - Submitting the IPCRFs of teachers via online; and
 - Monitoring the submission of the IPCRFs of teachers via online.
3. The participants to this Webinar are the following:
- Public Schools District Supervisors
 - One (1) Elementary School Head per District
 - One (1) Secondary School Head per District
 - One (1) Master Teacher per District
 - One (1) Teacher per District
 - District ICT Coordinator
4. This training will be through Webinar. However, other School Heads and School ICT Coordinators in the district may observe, provided social distancing, wearing of face mask and other COVID 19 health protocols should be followed. The use of laptop with MS OS 2010 or up, projector and screen with sound/speaker is suggested to facilitate the training.
5. Kindly submit the names of your participants through the FB messenger account of SEPS Leila Leonida Pamati-an and one (1) School Teams Account of School Head on or before May 25, 2020.
6. To ensure the successful conduct of the Webinar, the District IT Coordinator and the School Head whose School Account was registered will join in the conduct of the Walkthrough/Dry Run on Tuesday, May 26, 2020 at 9:00 o'clock in the morning via Teams.
7. Immediate dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects

POLICY TRAINING PROGRAM

LLP

"May katawhayan ag kalipayan sa among mga eskuelahan."