



Department of Education  
Region VI – Western Visayas  
**DIVISION OF AKLAN**  
Archbishop Reyes Street, Kalibo, Aklan



September 6, 2017

DIVISION MEMORANDUM

No. 208, s. 2017

**DIVISION SEMINAR/WORKSHOP ON THE IMPLEMENTATION OF FINANCIAL  
MANAGEMENT OPERATIONS MANUAL (FMOM) FOR IMPLEMENTING UNITS (IUS)**

To: **Chief Education Supervisor (SGOD)**  
**Public Schools District Supervisors**  
**Principals/Head Teacher In-Charge of the District**  
**Heads of Secondary Schools (IUs Schools)**  
**Financial Staff (IUs Schools)**

1. The Department of Education (DepEd) Division of Aklan, through the Finance Division will conduct a Seminar Workshop on the Implementation of Financial Management Operations Manual (FMOM) for Implementing Units (IUs) on September 11 to September 13, 2017 at the Sampaguita Gardens, New Washington, Aklan.
2. This activity aims to orient the participants on the adoption and utilization of the FMOM for all financial transactions at all levels of the Department.
3. The participants to this activity are school heads, accountants/ bookkeepers/ designated bookkeepers, cashiers/ disbursing officers/ designated disbursing officers of IUs Secondary Schools.
4. Participants are expected to be at the venue on September 11 at 7:30 A.M. First meal is A.M. snacks on the first day and last meal will be P.M. snacks on the third day. Expenses will be charged against HRTD Funds.
5. Immediate and widest dissemination of this memorandum is highly enjoined.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

**JOSE NIRO R. NILLASCA**  
Education Program Supervisor  
In-Charge of the Office of the Assistant  
Schools Division Superintendent  
In-Charge of the Division