



Republic of the Philippines
Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Archbishop Gabriel M. Reyes Street, Kalibo, Aklan



July 9, 2019

DIVISION MEMORANDUM
No. 204 s. 2019

**DIVISION SUPREME PUPIL GOVERNMENT
LEADERSHIP DEVELOPMENT PROGRAM**

**To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Senior/Education Program Specialists
School Heads of Public Elementary and Integrated Schools Concerned**

1. Pursuant to DepEd Order No. 11, s. 2016 – Additional Guidelines to DepEd Order No. 47, s. 2014, DepEd Order No. 47, s. 2014 – Constitution and By-Laws of the Supreme Pupil Government (SPG) and Supreme Student Government (SSG) on Elementary and Secondary Schools Nationwide, and DepEd Order No. 45, s. 2007 – Institutionalization of the Supreme Pupil in All Elementary Schools Nationwide, the Division of Aklan will conduct a **Division Supreme Pupil Government Leadership Development Program** on August 9 to 11, 2019 at Kalibo Pilot Elementary School, Kalibo, Aklan. The Opening Program will commence at 7:00 o'clock in the evening of August 9, 2019.
2. Generally, the objective of this activity is to provide opportunity for newly-elected student leaders to gain necessary knowledge and skills for effective and efficient leadership. Specifically, it aims to:
 - a. Build a network where young people can share experiences and ideas;
 - b. Encourage friendship and open possibilities for the future collaboration to other school based organizations;
 - c. Create a network and community of young global leaders who are catalyst for change;
 - d. Enable the participants to develop and/or harness their leadership potentials, self-confidence and discipline;
 - e. Involve them in nation-building and let them appreciate their role in it;
 - f. Enable them to plan and decide better to enhance quality of life when they become leaders;
 - g. Provide avenues for youth leadership development; and
 - h. Student leaders are expected to conduct related activities/initiatives to their schools or community.

3. The participants are the following per District:
 - a. 10 Supreme Pupil Government President or other SPG representative for S.Y. 2019 – 2020;
 - b. 10 Supreme Pupil Government Teacher – Adviser; and
 - c. 1 District Youth Formation Coordinator
4. The Teacher-Adviser shall secure the accomplished **Individual Registration Form** of the student participant found in Enclosure No. 1 noted by the School Head and submit to the District Youth Formation Coordinator for consolidation together with the registration fee on or before July 17, 2019.
5. The District Youth Formation Coordinator shall then submit the list of participants through this link: deped.in/SPGLDP on or before **August 19, 2019**.
6. A registration fee of *Eighty Pesos (Php 80.00)* shall be charged each student participant to cover training materials, token of speakers, and other operational expenses related thereto. The registration fee may be charged against SPG Developmental Fund, while travel and other expenses of participants related to this activity may be charged against Local Funds, subject to the usual accounting and auditing rules and regulations.
7. The participants, trainers, and management staff in the Division Supreme Pupil Government Leadership Development Program shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003 entitled Updated Guidelines on the Grant of Vacation Service Credits to teachers. Likewise, non-teaching personnel, including management staff be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.
8. Immediate and widest dissemination of this Memorandum is highly desired.


Dr. SALVADOR O. OCHAVO, Jr., CESOWI
 Schools Division Superintendent

Enclosure: as stated
 Reference: DepEd Order No. 11, s. 2016
 DepEd Order No. 47, s. 2014
 DepEd Order No. 45, s. 2007

To be indicated in the Perpetual Index
under the following subjects:

PROGRAM	PUPILS	TEACHERS
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MBA/SRYM



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INDIVIDUAL REGISTRATION FORM

Name: _____ Age: _____ Sex: _____
Grade Level: _____ Religion: _____ CP No. (optional): _____
School: _____
School Address: _____
Emergency Contact Person: _____
Address: _____ Contact No.: _____

Medical Condition (s): _____
Allergies: _____
Food Restriction: _____

Noted by:

School Head

PARENTAL CONSENT

I hereby allow my son/daughter _____ to participate in the **Division Supreme Pupil Government Leadership Development Program** on August 9 to 11, 2019 at Kalibo Pilot Elementary School, Kalibo, Aklan. This is to further certify that I will not hold the organization responsible for any untoward incident that may happen beyond their control as long as utmost care and precaution will be undertaken.

Signature over Printed
Name of Parent/Guardian