



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**DIVISION OF AKLAN**  
Kalibo, Aklan



September 4, 2018

**DIVISION MEMORANDUM**

No. 284, s. 2018

**DIVISION TRAINING-WORKSHOP ON READING ENHANCEMENT  
FOR SECONDARY ENGLISH TEACHERS**

To: **Chief Education Program Supervisors**  
**Education Program Supervisors**  
**Public Schools District Supervisors**  
**Principals/Head Teacher In-Charge of the District**  
**Senior/Education Program Specialists**  
**Heads of Public Secondary and Integrated Schools**

1. In order to strengthen the implementation of the K to 12 Basic education Program, DepED Division of Aklan through the Curriculum Implementation Division will conduct the **Division Training-Workshop on Reading Enhancement for Secondary English Teachers** at the Gov. Corazon L. Cabagnot Tourism and Training Center, Old Buswang, Kalibo, Aklan on October 4-6, 2018.
2. The objectives of the training are to:
  - a. orient teachers on the principles, strategies and approaches in the conduct of the Reading Enhancement Program;
  - b. capacitate teachers through a return demonstration teaching on the different approaches of Beginning Reading; and
  - c. develop and implement a functional School Reading Enhancement Program.
3. The Training Matrix is found in Enclosure No. 1 and Registration Form in Enclosure No. 2 for your reference.
4. The participants to this activity are the **Education Program Supervisor in English, one (1) Grade 7 English/Remedial Reading teacher per secondary school** and **trainers** both from elementary and secondary schools. They will be given service credits/compensatory day off as per DepEd Order 53 s. 2003, Updated Guidelines on the Grant of Service Credits.
5. A registration fee of **Three Hundred pesos (P300.00)** shall be charged each participant to defray expenses for reproduction of hand-outs while food, venue, supplies and other expenses shall be charged to HRTD fund subject to the usual accounting and auditing rules and regulations.
6. All participants are advised to pre-register and pay the corresponding amount by district to **Mrs. Feby D. Molefa**, Administrative Officer IV (Cashier) not later than September 26, 2018.

*"May katawhayan ag kalipayan sa among mga escuelahan."*

7. In the event that the registered participant cannot attend or is not available on the said dates, the CID Office, shall be notified in advance for possible REPLACEMENT through **Dr. Kyzil D. Lipar, EPS-English**.
8. The registration fee and transportation expenses of the participants are chargeable against local funds subject to the existing accounting and auditing rules and regulations.
9. In preparation for the activity, there will be a **Pre-Training Conference and Walkthrough** on **September 22 and 29, 2018**, 8:00 o'clock in the morning to 5:00 o'clock in the afternoon at the **Arthur S. Juada Hall, Division Office, Kalibo, Aklan**.
10. Immediate and widest dissemination of this Memorandum is earnestly desired.

  
**SALVADOR O. OCHAVO Jr., Ed.D., CESO VI**  
Schools Division Superintendent *add*

Reference: DepEd Order No.14, s. 2013

Enclosure/s: As stated

Allotment: 1 – (R.O. s. 1994)

To be indicated in the Perpetual Index  
under the following subjects:

**SECONDARY**

**TEACHERS**

**TRAINING**

KDL/cdb

*"May katawhayan ag kalipayan sa among mga escuelahan."*

**DIVISION TRAINING-WORKSHOP ON READING ENHANCEMENT FOR SECONDARY ENGLISH TEACHERS**  
 Gov. Corazon L. Cabbagnot Tourism and Training Center, Old Buswang, Kalibo, Aklan  
 October 4-6, 2018

| <b>Time</b>   | <b>Day 1 (October 4, 2018)</b>   | <b>Day 2 (October 5, 2018)</b>  | <b>Day 3 (October 6, 2018)</b>   |
|---------------|--|---|--|
| 8:00 – 8:30   | Registration and Opening Program   | Management of Learning  | Management of Learning   |
| 8:30 – 10:30  | <b>Definitions and General Principles of Reading Enhancement</b><br>Dr. Kyzil D. Lipar                   | <b>Oral Graphic Symbolic Language (OGSL) Program</b><br>Miss Ma. Debora I. Tamayo | <b>Return Demonstration on Fuller Approach</b>   |
| 10:30 – 12:00 | <b>Assessing and Grouping Learners for Reading Enhancement Classes</b><br>Miss Anjhieilyn Mae C. Cahilig | <b>Fuller Approach in Teaching Beginning Reading</b><br>Mrs. Perpetua N. Goyo     | <b>Principles underlying the Reading Program</b><br>Mrs. Juvinnia R. Dela Cruz                     |
| 12:00 – 1:00  | Lunch  | Lunch   | Lunch  |
| 1:00 – 3:00   | <b>DOLCH Basic Slight Word Test Slosson Oral Reading Test</b><br>Mrs. Marian Divine M. Ibuna             | <b>Remedial Reading Drills</b><br>Mrs. Juvinnia R. Dela Cruz                      | <b>Crafting of the School Reading Enhancement Program</b><br>Dr. Kyzil D. Lipar                    |
| 3:00 – 5:00   | <b>Types of Reading Enhancement Programs</b><br>Miss Ma. Debora I. Tamayo                                | <b>Return Demonstration on OGSL Program</b>                                       | <b>Presentation of the School Reading Enhancement Program</b><br>Clearing House<br>Closing Program |

**PRE-REGISTRATION FORM**

**DIVISION TRAINING-WORKSHOP ON READING ENHANCEMENT  
FOR SECONDARY ENGLISH TEACHERS**

*October 4-6, 2018*

District: \_\_\_\_\_

| No. | Name  | School | Amount |
|-----|-------|--------|--------|
| 1   |       |        |        |
| 2   |       |        |        |
| 3   |       |        |        |
| 4   |       |        |        |
| 5   |       |        |        |
| 6   |       |        |        |
| 7   |       |        |        |
| 8   |       |        |        |
| 9   |       |        |        |
| 10  |       |        |        |
| 11  |       |        |        |
| 12  |       |        |        |
| 13  |       |        |        |
| 14  |       |        |        |
| 15  |       |        |        |
| 16  |       |        |        |
| 17  |       |        |        |
| 18  |       |        |        |
| 19  |       |        |        |
| 20  |       |        |        |
|     | Total |        |        |

Official Receipt No.: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared by:

**FEBY D. MOLETA**  
Administrative Officer IV