



October 11, 2019

DIVISION MEMORANDUM

No. 348, s. 2019

DIVISION TRAINING-WORKSHOP ON THE BUREAU OF LEARNING RESOURCES (BLR) STANDARDS AND GUIDELINES ON PAGE DESIGN

To: **Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors
Principal In-Charge of the District
Heads of Public and Private Elementary, Secondary and Integrated Schools
All Others Concerned**

1. This is to inform the field that there will be a **Division Training-Workshop on the Bureau of Learning Resources (BLR) Standards and Guidelines on Page Design** on **October 28-30, 2019** at Adee's Catering Services and Function Hall, DBP Ave., Capitol Site, Kalibo, Aklan.
2. This activity aims to equip coordinators and teachers with the necessary knowledge, skills and attitudes on the updated standards and guidelines on layout design and technical specifications of learning resources. At the end of the training, the participants are expected to submit BLR-standardized learning resources.
3. Participants for the said workshop will be **(1) District LR Coordinator** and **(4) Layout Artists designated by the District. "NO DISRUPTION OF CLASSES" POLICY SHALL BE STRICTLY OBSERVED.**
4. Each participant must bring the following:
 - a. Laptop with charger and, if possible, at least 2-gang extension cord;
 - b. Soft copy of a module (any subject area); and
 - c. Soft copies of illustrations with relevance to the module to be layouted.
5. Training expenses of participants shall be charged against the division INSET/HRTD funds. Travel expenses of participants may be charged against school MOOE local funds, subject to the usual accounting and auditing rules and regulations.
6. The participants and facilitators will be given service credits/compensatory time off as per DepEd Order 53, s. 2003, Updated Guidelines on the Grant of Service Credits.
7. Immediate and widest dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN, EdD, CESO V
Schools Division Superintendent

Enclosure: None
Reference: None
Allotment: 1- (R.O. s. 1994)
To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM	LEARNING RESOURCES	TEACHERS	WORKSHOP
/mq			