



October 13, 2019

DIVISION MEMORANDUM

No. 350 s. 2019

DIVISION TRAINING-WORKSHOP ON THE REVISED GUIDELINES AND TOOLS ON THE QUALITY ASSURANCE OF LEARNING RESOURCES

To: **Chief Education Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors
Principal in-Charge of the District
Heads of Public and Private Elementary, Secondary and Integrated Schools
All Others Concerned**

1. This is to inform the field that there will be a **Division Training-Workshop on the Revised Guidelines and Tools on the Quality Assurance of Learning Resources** on **November 7-9, 2019** at Adee's Catering Services and Function Hall, DBP Ave., Capitol Site, Kalibo, Aklan.
2. This activity aims to edit, validate, and finalize the contextualized Grade 3 learning resources. At the end of the training, the contextualization team are expected to submit quality-assured modules for uploading in the Division LRMS Portal.
3. Participants for the said workshop will be **(1) District LR Coordinator** and **(2) Content Validators and (2) Language Validators – preferably Mother Tongue and English. The participants must be members of the District Quality Assurance Team designated by the District. "NO DISRUPTION OF CLASSES" POLICY SHALL BE STRICTLY OBSERVED.**
4. The District Quality Assurance Teams must bring the following:
 - a. Laptop with charger and, if possible, at least 2-gang extension cord;
 - b. A copy of the 5-Language Dictionary by Roman de la Cruz;
 - c. A hard/soft copy of the latest Akeanon Orthography (September 2019);
 - d. A hard/soft copy of the Curriculum Guide (all subjects);
 - e. Two (2) modules written by any member of the team.
5. Training expenses of participants shall be charged against the division HRTD funds. Travel expenses of participants may be charged against school local funds, subject to the usual accounting and auditing rules and regulations.
6. The participants and facilitators will be given service credits/compensatory time off as per DepEd Order 53, s. 2003, Updated Guidelines on the Grant of Service Credits.
7. Immediate and widest dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN, EdD, CESO V
Schools Division Superintendent

Enclosure: None
Reference: None
Allotment: 1- (R.O. s. 1994)
To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM	LEARNING RESOURCES	TEACHERS	WORKSHOP
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