



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF AKLAN

November 22, 2021

DIVISION MEMORANDUM

No. 523 s. 2021

**DIVISION VIRTUAL WORKSHOP ON THE INVENTORY AND HISTORICAL COST
OF SCHOOL BUILDINGS AND OTHER STRUCTURES**

To: OIC- Office of the Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Senior/ Education Program Specialists
District Physical Facilities Coordinators
District Planning Coordinators
All concerned



1. This Office will conduct a Division Virtual Workshop on the Inventory and Historical Cost of School Buildings and Other Structures on November 29, 2021 from 8:30 AM to 5:00 PM. The link for this activity will be sent later
2. The activity aims to:
 1. update the inventory report of school buildings and other structures; and
 2. acquire a database of historical cost of school buildings to be used in the preparation of the Report on the Physical Count of the Property, Plant and Equipment (RPCPPE).
3. The participants to this activity are the District Physical Facilities Coordinators and District Planning Coordinators.
4. Participants to this activity are expected to conduct a District Workshop to gather the school data and submit the final output not later than December 15, 2021.





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5. Compliance with health and safety protocols are to be observed as articulated in the Inter-Agency Task Force (IATF) Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines with amendments as of June 30, 2021 as well as the existing health protocols in the locality.
6. Immediate and wide dissemination of this Memorandum is desired.


MIGUEL MAC D. APOSIN EdD, CESO V
Schools Division Superintendent 

Enclosure: NONE
Reference: Audit Observation and Recommendations
for the Calendar Year 2020
Allotment: 5 (R.O. 12-94)

DATA
PROPERTY
SCHOOL BUILDING

