



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**DIVISION OF AKLAN**  
Arch. G.M. Reyes Street, Kalibo, Aklan



June 20, 2018

**UNNUMBERED DIVISION MEMORANDUM**

**DIVISION WRAP-UP ACTIVITIES OF CONTEXTUALIZED GRADE 2 LEARNING MATERIALS**


To: **Chief Education Supervisors**  
**Education Program Supervisors/Coordinators**  
**Concerned Public Schools District Supervisors/Principals in-Charge of the District/**  
**Head Teacher In-Charge of the District**  
**Heads of Concerned Public Elementary and Secondary Schools**  
**All Others Concerned**

1. The Bureau of Learning Resources (BLR) in coordination with the DepEd - Regional Office VI through the Curriculum and Learning Management Division (CLMD) and DepEd Aklan Division Office will conduct the Division Wrap-Up Activities of Contextualized Grade 2 Learning Materials on June 21-22, 2018 at the Arthur S. Juada (ASJ) Hall, DepEd Aklan Division Office from 8:00 AM - 5:00 PM.
2. The wrap-up activities will involve imparting of best practices for each contextualization team and official project closure. The wrap-up activity will also serve as documentation of the team findings and recommendations that will be submitted to the Central Office.

3. The participants for the finalization are the following personnel:

No	Name	Position
1	PDO II Mahnnie Q. Tolentino	Team Leader
2	FPS Ruby Agnes Estrada	Content Editor
3	Grace F. Nabiong	Content Editor
4	Susan M. Bertuldo	Contextualizer
5	Buenafe R. Casugbu	Contextualizer
6	Gregilda Pinos	Contextualizer
7	Angellee I. Cipriano	Contextualizer
8	Aileen R. Bautista	Contextualizer
9	Nilo Murillo	Layout
10	Kristine Joy P. Traje	Layout
11	Jerome N. Baylon	Layout
12	Lino S. Casumpong	Layout

4. Expenses per diem related to the conduct of the said activity shall be charged against the local funds subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired

  
**Dr. SALVADOR O. OCHAVO, Jr., CESO VI**  
Schools Division Superintendent  
Division of Aklan

Enclosures: Training Matrix

Reference:

Allotment: 1- (R.O. s. 12-94)

To be indicated in the Perpetual Index  
under the following subjects:

**CURRICULUM**

**WORKSHOP**

**TEACHING AIDS TEACHERS**

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**DIVISION WRAP-UP ACTIVITIES OF CONTEXTUALIZED GRADE 2 LEARNING MATERIALS**

**TRAINING MATRIX**

Date: June 21-22, 2018

Venue: Arthur S. Juada Hall, DepEd Aklan Division Office, Kalibo, Aklan

TIME	ACTIVITY	PRESENTER
<b>DAY 1</b>		
7:00 – 8:00	Registration	
8:00 – 8:30	Opening Program	Multimedia Presentation
	1. National Anthem	
	2. Prayer	
	3. Aklan Hymn	
	4. Welcome Remarks	<b>Dr. Dobie P. Parohinog</b> Chief Education Supervisor Curriculum and Implementation Division
	5. Overview of the Objectives	
	6. Inspirational Message	<b>Dr. Salvador O. Ochavo, Jr.,</b> <b>CESO VI</b> Schools Division Superintendent
8:30 – 10:00	<b>Presentation: ACCOMPLISHING THE FINDINGS AND RECOMMENDATIONS</b>	<b>PDO II Mahnnie Tolentino</b> Division Focal Person, LRMDs
10:00 – 10:15	BREAK	
10:15 – 12:00	ACCOMPLISHING THE FINDINGS AND RECOMMENDATIONS	
12:00 – 1:00	LUNCH	
1:00 – 5:00	ACCOMPLISHING THE FINDINGS AND RECOMMENDATIONS	
<b>DAY 2</b>		
8:00 – 8:15	Management of Learning	
8:15 – 9:45	<b>PROJECT CLOSURE – Araling Panlipunan LM Grade 2</b>	<b>EPS Ruby Agnes Estrada</b> Education Program Supervisor Social Studies
9:45 – 10:00	BREAK	
10:00 – 12:00	<b>PROJECT CLOSURE – Mathematics LM Grade 2</b>	<b>MT II Grace Nabiong</b> Content Editor Mathematics
12:00 – 1:00	LUNCH	
1:00 – 3:00	<b>PROJECT CLOSURE</b>	<b>PDO II Mahnnie Tolentino</b> Division Focal Person, LRMDs
3:00 – 4:00	Closing Program and House Clearing	