



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**DIVISION OF AKLAN**  
Kalibo, Aklan



September 6, 2018

**DIVISION MEMORANDUM**  
No. 287, s. 2018

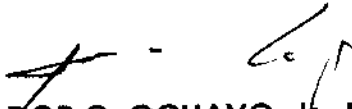
**DIVISION WRITESHOP AND QUALITY ASSURANCE OF CONTEXTUALIZED  
DETAILED LESSON PLANS IN EDUKASYONG PANTAHANAN AT PANGKABUHAYAN**

To: **Chief Education Supervisors**  
**Education Program Supervisors**  
**Public Schools District Supervisors**  
**Principals/Head Teacher In-Charge of the District**  
**Senior/Education Program Specialists**  
**Heads of Public Elementary, Secondary and Integrated Schools**

1. The Department of Education-Division of Aklan will conduct the Division Writeshop and Quality Assurance of Contextualized Detailed Lesson Plans in Edukasyong Pantahanan at Pangkabuhayan at Ati-atihan Festival Hotel, Kalibo, Aklan on September 13-15, 2018.
2. This aims to provide EPP teachers with the concrete knowledge on quality assurance of learning resources and to develop quality assured contextualized detailed lesson plans.
3. A registration fee of **One Hundred Sixty pesos (P 160.00)** will be charged each participant. Expenses relative to this activity will be charged to HRTD funds and registration fees.
4. The registration and transportation expenses of the participants and the trainers are chargeable against local funds subject to existing accounting and auditing rules and regulations.
5. All participants are advised to pre-register and pay the corresponding amount by school to **Mrs. Feby D. Moleta**, Administrative Officer IV (Cashier) not later than **September 12, 2018**.
6. The List of Participants and Training Matrix are found in Inclosure Nos. 1 and 2, respectively.
7. In the event that the registered participant cannot attend or is not available on the said dates, the CID Office, DepEd Division of Aklan, shall be notified in advance through **Mrs. Marivic I. Tolentino, EPS In-Charge of EPP/TLE/TVE**. Otherwise, the registration fee will be considered as a personal expense and this requires refund.

*"May katawhayan ag kalipayan sa among mga escuelahan."*

8. School heads concerned are reminded of the "no disruption of classes" policy. Appropriate measures should be implemented in order to ensure that make up classes shall be held by teachers who will participate in this activity. Also, adjustments in class schedules may be made so that the learners of these teachers are taken care of.
9. All participants are required to bring curriculum guides, laptop and pocket wifi.
10. The participants and training staff will be given service credits/ compensatory day off as per DepEd Order 53 s. 2003, Updated Guidelines on the Grant of Service Credits.
11. Immediate and widest dissemination of this Memorandum is earnestly desired.

  
**SALVADOR O. OCHAVO, Jr., Ed.D., CESO VI**  
Schools Division Superintendent

Enclosures: as stated  
Allotment: 3 (D.O. #50, s. 1997)  
To be indicated in the Perpetual Index  
under the following subjects:

**CONTEXTUALIZATION**

**SEMINARS**

**TEACHERS**

MIT/cdb

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Inclosure No. 1 to the Division Memorandum No. 287, s. 2018

**DIVISION WRITESHOP AND QUALITY ASSURANCE OF CONTEXTUALIZED  
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At-tiinan Festival Hotel, Kalibo, Aklan  
September 13-15, 2018

**TRAINING MATRIX**

Time	Day 1 Thursday September 13, 2018	Day 2 Friday September 14, 2018	Day 3 Saturday September 15, 2018
7:30 - 8:30 A.M.	Arrival of Participants	MOL	MOL
8:30 - 9:30 A.M.	Opening Program		
9:30 - 10:30 A.M.	Quality Assurance of Learning Resources	Workshop	Finalization and Printing of Outputs
10:30 - 12:00 P.M.	<b>MR. MAHNNIE Q. TOLENTINO</b> PDO II, In-Charge of LRMSDs		
12:00 - 1:00 P.M.	Lunch Break		
1:00 - 3:00 P.M.	Workshop	Workshop	Continuation of the Finalization and Printing of Outputs
3:00 - 5:00 P.M.			Closing Program
Expected Output	Quality Assured Contextualized DLP's		

**Training Staff:**

Mrs. Marivic I. Tolentino  
Mr. Mahnnie Q. Tolentino  
Mrs. Divina I. Barrera  
Miss Cindy D. Bautista

*"May katawahan ag kalipayan sa among mga eskuelahan."*

**Altavas**

1. Jack Gervacio
2. Ana Marie Arboleda
3. Mary Gene Tullo
4. Ma. Leilanie Pintor
5. Amelyn Fernandez

**Balete**

1. Lorna Mongcal
2. Alwin Yasa
3. Ronie Revesencio
4. Jerlie Andrade

**Banga**

1. Jose Emilio Reyes
2. Allyn Teodosio
3. Oliver Relator
4. Jenilyn Democrito

**Batan**

1. Sandra Villejo
2. Glen Andrade
3. Dennis Guillermo
4. Elena Eli

**Buruanga**

1. Leslie Bunao
2. Marcos Sualog
3. Orly Ordas
4. Engr. Marcelo Ostan

**Ibajay West**

1. Fatima Masangkay
2. Apolinar Magpusao Jr.
3. Melanie Cogolio
4. Fernando Oczon

**Ibajay East**

1. Maritess Servillano
2. Annafel Gelito
3. Arvin Simera
4. Eric Chiu

**Kalibo I**

1. Rizza Ignacio
2. Rafael Bautista
3. Nino Rey Magno
4. Reynaldo Parnaso

**Kalibo II**

1. Hildegarda Calizo
2. Arwin Zubiaga
3. Consejo Resico
4. Ronald Imaysay

**Lezo**

1. Kristelyn Malapad
2. Florence Iman
3. Mark Daryl Tirazona
4. Emelita Iledan

**Libacao**

1. Ma. Mirabelly Moraña
2. Ernilyn Ninofranco
3. Margie Zaspá
4. Ma. Lourdes Lizzette Remola

**Madalag**

1. Celsa Gonzales
2. Fiordeliza Gantaan
3. Victorio Nival Jr.
4. Reizl Nacuspag

**Makato**

1. Rona Castillon
2. Reynaldo Tumbokon
3. Jizzie Rose Villanueva
4. Rowella Belarmino

**Malay**

1. Judy Villanueva
2. Teresa Prado

**Malinao**

1. Geraldine Morales
2. Roland Espartero
3. Belinda Valeña
4. Cecilia Garcia
5. Cyril Luntao

**Nabas**

1. Juvy Robles
2. Alexis Tubang
3. Mariano Tolosa
4. Nelly Dayon

**New Washington**

1. Merlyn Chio
2. Russel Silverio
3. Sheena Dela Cruz
4. Lea Alejandro

**Numancia**

1. Elisa Tarantan
2. Arnel Concepcion
3. Christopher James Barrios
4. Hermelyn Gabinete

**Tangalan**

1. Joey Tumbagahan
2. Shayne Talamdon
3. Jade Yasul
4. Jaypee Alayon

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## PRE-REGISTRATION FORM

DIVISION WRITESHOP AND QUALITY ASSURANCE OF CONTEXTUALIZED  
DETAILED LESSON PLANS IN EDUKASYONG PANTAHANAN AT PANGKABUHAYAN  
September 13-15, 2018

District: \_\_\_\_\_

No.	Name	School	Amount
1			
2			
3			
4			
5			
	<b>Total</b>		

Official Receipt No.: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared by:

**FEBY D. MOLETA**  
Administrative Officer IV