



Republic of the Philippines  
Department of Education  
Region VI- Western Visayas  
**DIVISION OF AKLAN**  
Kalibo, Aklan



November 04, 2019

DIVISION MEMORANDUM  
NO. 393 s. 2019

**DIVISION WRITESHOP ON THE FINALIZATION AND QUALITY ASSURANCE OF  
INDIGENIZED LESSON PLANS FOR INDIGENOUS PEOPLES EDUCATION (IPeD)  
(KINDERGARTEN TO GRADE 3; QUARTERS 1 to 4)**

To: Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors-Districts of Libacoo, Madalag, Malay  
Numancia and Malinao  
Senior/Education Program Specialists  
School Heads and Teachers of Identified Districts  
Others Concerned

1. This office will conduct a four-day live-in **Division Writeshop on the Finalization and Quality Assurance of Indigenized Lesson Plans for Indigenous Peoples Education (IPeD) (Kindergarten to Grade 3; Quarters 1 to 4)** on November 12 - 15, 2019 at the Ati-Alihan County Inn, Kalibo, Aklan.

2. This activity aims to finalize and quality assure lesson plans for Kindergarten to Grade 3; Quarters 1 to 4 in selected learning areas for schools implementing 100% Indigenous Peoples Education Program (IPeD).

3. The participants are the Division Writers/Contextualizers, Illustrators/Lay-out Artists, LR Quality Assurance Team, Learning Materials Evaluator, Facilitators and IP Representatives.

Enclosed is the allotment of participants per district.

4. The board and lodging, honoraria of learning materials evaluator and IP Representatives, travelling expenses of the participants, supplies, materials and other expenses relative to the conduct of the activity shall be charged against IPeD funds subject to the usual accounting and auditing rules and regulations.

5. The Schedule of Activities is reflected in the attached Enclosure No. 2

6. Immediate and wide dissemination of this Memorandum is strongly desired.

  
**MIGUEL MAC D. APOSIN EdD, CESO V**  
Schools Division Superintendent

Reference: DepED Order No. 62, s. 2011  
Allotment: 1 – (R.O. 12-94)  
To be indicated in the Perpetual Index  
under the following subjects:

**ACTIVITIES      FUNDS      POLICY      PROGRAMS      PROJECTS**

DEP/

*"May katawhayan ag kalipayan sa among mga escuelaan."*

**Allotment of participants per District**

No.	Name	District	School/Office
<b>All Writers/Contextualizers</b>			
1	Mrs. Juliet T. Gantang	Malay	Cubay Elementary School
2	Ms. Hanna Lee T. Coching	Malay	Cubay Elementary School
3	Mr. Arman Rogel O. Cabangon	Malay	Cubay Elementary School
4	Mrs. Ruth B. Escalona	Numancia	Bulwang Elementary School
<b>Akeanon-Bukidnon Writers/Contextualizers</b>			
5	Mr. Andy S. Nacion	Madalag	Panipiason Primary School
6	Ms. Cristine I. Nival	Madalag	Medina Integrated School
7	Mrs. Nomelyn J. Manzanero	Madalag	Mamba Elementary School
8	Mrs. May R. Quirino	Libacao	Libacao Central Elem. School
9	Mrs. Myra A. Polestico	Libacao	Libacao Central Elem. School
10	Mrs. Darlet B. Salvador	Libacao	Libacao Central Elem. School
11	Ms. Renneth Z. Villorente	Libacao	Pinonoy Primary School
12	Mrs. Fedelyn S. Ibarra	Libacao	Julita Elementary School
13	Mrs. Jennefer Leah Z. Balinas	Libacao	Rivera Primary School
<b>Illustrators/Lay-out Artists</b>			
14	Florence Adelle Nadua	Madalag	Mananggad Primary School
15	Juben Fell M. Yabut	Malinao	Malinao School of Phil. Craftsmen
16	Bituin Z. Suganob	Libacao	Alfonso XII National High School
17	Rafael T. Rata	Madalag	Medina Integrated School
<b>LR Quality Assurance Team</b>			
18	Mrs. Beauty Ann A. Zapico	Madalag	San Jose Elementary School
19	Mrs. Lizette Lourdes Z. Remola	Libacao	Libacao Central Elem. School
<b>Learning Materials Evaluator</b>			
20	Mrs. Editha M. Ballesteros		Indigenous Peoples Educ. Office
<b>Facilitators</b>			
21	Mr. Daniel E. Prado	Madalag	Medina Integrated School
22	Mrs. Nancy N. Ferolino	Madalag	Agtughangin Integrated School
23	Mrs. Anita A. Nacuray	Libacao	Manika Elementary School
<b>IP Representatives</b>			
24	IP Representative	Madalag	
25	IP Representative	Libacao	

*"May katawhayan ag kalipayan sa among mga escuelaan."*

**DIVISION WRITESHOP ON THE FINALIZATION AND QUALITY ASSURANCE OF  
INDIGENIZED LESSON PLANS FOR INDIGENOUS PEOPLES EDUCATION (IPEd)  
(KINDERGARTEN TO GRADE 3; QUARTERS 1 to 4)**

**MATRIX OF ACTIVITIES**

Time	Key Topics	Person/s Involved
<b>Day 0 – November 11, 2019</b>		
1:00 - 5:00	Walkthrough	Mr. Daniel E. Prado/ Mrs. Edita M. Ballesteros
<b>Day 1 – November 12, 2019</b>		
7:00 - 8:30	Registration	Registration Committee
8:30 - 9:30	Opening Program	Program Committee
9:30 - 12:00	Writershop/Critiquing/Editing/Quality Assurance	Writers/Contextualizers, Illustrators/Lay-out Artists, LR Quality Assurance Team, Learning Materials Evaluator, Facilitators and IP Representatives
12:00 - 1:00	Lunch Break	
1:00 - 5:00	Writershop/Critiquing/Editing/Quality Assurance	Writers/Contextualizers, Illustrators/Lay-out Artists, LR Quality Assurance Team, Learning Materials Evaluator, Facilitators and IP Representatives
<b>Day 2 – November 13, 2019</b>		
8:00 - 12:00	Writershop/Critiquing/Editing/Quality Assurance	Writers/Contextualizers, Illustrators/Lay-out Artists, LR Quality Assurance Team, Learning Materials Evaluator, Facilitators and IP Representatives
12:00 - 1:00	Lunch Break	
1:00 - 5:00	Writershop/Critiquing/Editing	Writers/Contextualizers, Illustrators/Lay-out Artists, LR Quality Assurance Team, Learning Materials Evaluator, Facilitators and IP Representatives
<b>Day 3 – November 14, 2019</b>		
8:00 - 12:00	Writershop/Critiquing/Editing/Quality Assurance	Writers/Contextualizers, Illustrators/Lay-out Artists, LR Quality Assurance Team, Learning Materials Evaluator, Facilitators and IP Representatives
12:00 - 1:00	Lunch Break	
<b>Day 4 – November 15, 2019</b>		
8:00 - 12:00	Writershop/Critiquing/Editing/Quality Assurance	Writers/Contextualizers, Illustrators/Lay-out Artists, LR Quality Assurance Team, Learning Materials Evaluator, Facilitators and IP Representatives
12:00 - 1:00	Lunch Break	
1:00 - 5:00	Submission of outputs, Clearing house and Closing Program	Program Committee

*“May katawhayan ag kalipayan sa among mga escuelahan.”*