



Department of Education
Region VI – Western Visayas
DIVISION OF AKLAN
Archbishop Reyes Street, Kalibo, Aklan



June 6, 2017

DIVISION MEMORANDUM

No. 120, s. 2017

**DIVISION TRAINING-WORKSHOP ON THE DEVELOPMENT AND PRODUCTION OF
LEARNING MODULES**

To: Chief Education Program Supervisors
Education Program Supervisors/Coordinators
Public Schools District Supervisors
Principals/Head Teacher In-Charge of the District
District LR Coordinators


1. The Department of Education-Division of Aklan, through the division Learning Resource Management and Development Section (LRMDS), will conduct a Division Training-Workshop on the Development and Production of Learning Modules on July 20, 21, and 22, 2017, at Gov. Corazon L. Cabagnot Tourism and Training Center, Old Buswang, Kalibo, Aklan.
2. This activity aims to equip the learning resource (LR) core team at the division, district, and school levels with the necessary knowledge, skills, and attitudes on the development and production of learning modules. As an output, each participant is expected to complete at least one (1) learning module for pupils/students in his/her area of expertise.
3. The participants to this 3-day activity are listed in the table below, to wit:

Participant	Area/s of Expertise	No. of Pax
Education Program Supervisor/Coordinators	English – Dr. Kyzil D. Lipar	1
	Science - Dr. Mary Cherry Lynn M. Dalipe	1
	Mathematics – Dr. Edselyn T. Biray	1
	Filipino/Kindergarten – Dr. Marcelle I. Briones	1
	Araling Panlipunan – Mrs. Ruby Agnes B. Estrada	1
	MSEP/MAPEH – Mr. Marth S. Tropa and Mrs. Rebecca R. Ibarreta	2
	EPP/TLE/TVL – Mrs. Marivic I. Tolentino	1
	EsP – Miss Ma. Corazon R. Panaligan	1
	Mother Tongue – Mrs. Perpetua N. Goyo	1
	ADM, Multigrade Education/OHSP – Mrs. Nerissa M. Repaz	1
	ALS – Mr. Ariel Z. Zubiaga	1

“May katawhayan ag kalipayan sa among mga escuelahan.”

Participant	Area/s of Expertise	No. of Pax
Teachers (include the District LR Coordinator) (those with experience in module making are preferred, but not required)	Choose from K to Grade 6 teachers (2 per district)	38
	Choose from Grades 7 to 12 teachers (2 per district)	38
	ALS Teacher – 1 per district	19

4. Each participant is required to bring the following:
 - a. laptop with extension cord;
 - b. internet connectivity device with load;
 - c. curriculum guide on the participant's learning area; and
 - d. already completed learning module made by the participant, **if any.**
5. All districts are directed to send 5 participants each.
6. School heads concerned are reminded of the "no disruption of classes" policy. Appropriate measures should be implemented in order to ensure that make up classes shall be held by teachers who will participate in this activity. Also, adjustments in class schedules may be made so that the learners of these teachers are taken cared of.
7. A registration fee of One thousand two hundred pesos (Php 1,200.00) shall be charged each secondary school participant which may be chargeable against local funds subject to the usual accounting and auditing rules and regulations.
8. Immediate and wide dissemination of this memorandum is highly enjoined.


Dr. ERNESTO F. SERVILLON, JR., MNSA
 Assistant Schools Division Superintendent
 Officer-in-Charge
 Office of the Schools Division Superintendent

Enclosure: None
 Reference: None
 To be indicated in the Perpetual Index
 under the following subjects:

SEMINAR TEACHING AIDS WORKSHOP

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