



Republic of the Philippines
Department of Education
Region VI-Western Visayas
DIVISION OF AKLAN



Arch. G.M. Reyes Street, Kalibo, Aklan

June 18, 2018

DIVISION MEMORANDUM

No. 159 s. 2018

**ENCOURAGING THE USE OF GOOGLE DOCS/SHEETS IN MONITORING
THE TEACHING DIFFICULTY AND NEEDS OF THE TEACHERS**

To: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/Principals/Head Teacher,
In-Charge of the District
School Heads of Public Elementary, Secondary/Integrated Schools
Teachers Concerned

1. This is to encourage the field on the use of **Google Docs/Sheets** in indicating the teaching difficulty and needs of the teachers in their teaching delivery towards higher learning outcomes.
2. School Heads shall accomplish the enclosed Template to be consolidated in the District Office, c/o District ICT Coordinator.
3. School Heads and teachers shall create their own deped email account or gmail account which are compatible to Google Docs/Sheets so that they will become recipients upon sharing of their copies directly online.
3. Consolidated Report be submitted in the Division Office on or before June 22, 2018, c/o Mrs. Floradel P. Jamero.
5. Immediate dissemination of this Memorandum is desired.


Dr. SALVADOR O. OCHAVO, Jr., CESO VI
Schools Division Superintendent

Enclosure: None
Reference: None
Allotment: 3 (DO 57 s. 1997)
To be indicated in the Perpetual Index
Under the following subjects

SCHOOLS COMMUNICATION OFFICIALS TEACHERS

/DPP

District _____

LIST OF SCHOOL HEADS AND SCHOOL ICT COORDINATORS

Personnel	Contact Number	DepEd Email	Gmail Account
School Head			
ICT Coordinator			

DISTRICT CONSOLIDATED LIST OF SCHOOL HEADS AND ICT COORDINATORS

District _____

Note: Include PSDS under personnel

School	Personnel	Contact Number	DepEd Email	Gmail Account