



Republic of the Philippines  
Department of Education  
Region VI – Western Visayas  
**DIVISION OF AKLAN**

Archbishop G.M. Reyes Street, Kalibo, Aklan



September 2, 2019

**DIVISION MEMORANDUM**



No. 269, s. 2019

**ADMINISTRATION OF THE ENGLISH PROFICIENCY TEST  
FOR TEACHER APPLICANTS NATIONWIDE**

To: **Chief Education Supervisors  
Education Program Supervisors  
Senior/Education Program Specialists  
Public Schools District Supervisors  
Heads of Public and Private Elementary,  
Secondary and Integrated Schools  
All Others Concerned**

1. The Department of Education (DepEd), through Bureau of Education Assessment (BEA) shall administer the **English Proficiency Test (EPT) for Teacher Applicants Nationwide**. For this year, the schedule date of the test administration for Region VI will be on Sunday, September 22, 2019 at Kalibo Integrated Special Education Center, Kalibo, Aklan.
2. Attention is called to paragraph 2 of DepEd Memorandum No. 106, s. 2019.
3. All applicants shall take the EPT except SHS applicants who have taken the EPT in 2014 or later may opt **NOT** to retake the test per Section F of DepEd Order No. 32, s. 2016.
4. The two-year validity of the EPT result shall take effect on the date of the test administration which is September 22, 2019 for Region VI.
5. For new applicants, the following shall be attached as documents to take the EPT:
  1. Letter of Intent; and
  2. Certified machine copy (by School Head or Public Schools District Supervisor) of PRC ID or LET result.
6. It is understood that Kindergarten to Junior High School applicants and Senior High School applicants who have not yet taken the EPT and who cannot take this year's EPT shall be rated **ZERO (0)** in the criterion.
7. Attached is the Enclosure No. 1- DM No. 106, s. 2019-Administration of the English Proficiency Test for Teacher Applicants Nationwide.
8. Immediate and wide dissemination of this Memorandum is desired.

FOR THE SCHOOLS DIVISION SUPERINTENDENT:

  
**PATROCENIA Y. MAMBURAM**  
Administrative Officer V  
General Services  
In-Charge of the Division 

Enclosure(s) : As stated

References : DM No. 106, s. 2019  
DO No. 7, s. 2015  
DM No. 145, s. 2019  
DO No. 32, s. 2016

To be indicated in the Perpetual Index  
under the following subjects:

**APPOINTMENT**

**POLICY**

**RECRUITMENT**

**SCHOOLS**

**SELECTION**

**TEACHER**

JRN/jrp



Republic of the Philippines  
**Department of Education**

30 AUG 2019

DepEd MEMORANDUM  
No. **106**, s. 2019

**ADMINISTRATION OF THE ENGLISH PROFICIENCY TEST  
FOR TEACHER APPLICANTS NATIONWIDE**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), shall administer the **English Proficiency Test (EPT) for Teacher Applicants nationwide**. The test shall be administered to schools divisions in their respective regions every Sunday in 10 batches. For this year, the scheduled dates of the test administration are as follows:

Batch	Region	Date
1	IV-A	September 1, 2019
2	XI and II	September 8, 2019
3	National Capital Region and IV-B	September 15, 2019
4	VI	September 22, 2019
5	VII	September 29, 2019
6	I and Cordillera Administrative Region	October 6, 2019
7	III	October 13, 2019
8	V and IX	October 20, 2019
9	VIII and XII	October 27, 2019
10	X and Caraga	November 10, 2019

2. Each examinee shall be allowed to take the test only once, regardless of the number of plantilla positions and schools divisions the applicant is applying for. The result of the EPT shall be valid for two years from the time of the test administration.

3. BEA personnel who will be assigned in the schools division shall perform the following duties:

- orient the schools division personnel who shall assist in the conduct of the test a day prior to the scheduled dates of examination,
- deliver and retrieve test materials, and
- monitor the test administration.

4. The schools division superintendent shall perform the following functions:

- identify the venue/testing center for the conduct of the test by taking into consideration accessibility and location;

- b. assign/identify testing personnel such as Division Testing Coordinator as Chief Examiner, Division Chiefs and Education Supervisors, School Heads as Room Supervisors and/or Room Examiners; and
- c. ensure that the list of examinees are ready prior to the conduct of the test.

5. Expenses for the test administration shall be charged to local funds, while daily travel expenses, transportation cost and other allowable expenses of BEA authorized personnel shall be charged to BEA Funds subject to the usual accounting and auditing rules and regulations.

6. For more information, please contact the **Bureau of Education Assessment-Education Assessment Division**, 2nd Floor Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City at telephone nos. (02) 631-2589 and 631-2571

7. Immediate and wide dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

References:

DepEd Order No. 7, s. 2015  
DepEd Memorandum No. 145, s. 2019

To be indicated in the Perpetual Index  
under the following subjects:

ASSESSMENT  
LEARNING AREA, ENGLISH  
TEACHERS  
TEST

APA/R-DM Administration of the EPT for Teachers  
0458/July 8, 2019